

## **ABERFORD & DISTRICT PARISH ANNUAL MEETING**

**MINUTES** of the annual meeting, held on Tuesday 22<sup>nd</sup> May 2012 at 7.00pm. in the Village Hall.

### **PRESENT**

Cllrs Mrs G. Broadley, I. Forster, D. Gluck, P. Hancock, D. Howson,  
Mrs J. Jeffrey, Mrs R. Reed, D. Stainton  
Apologies were received from Cllr R Alderson  
Also present 6 members of the public and the Clerk  
Inspector P. Dwyer, P.C. Sillers

### **12/1 ELECTION OF CHAIRMAN/OFFICERS**

(a) It was proposed by Cllr Stainton and seconded by Cllr Mrs R. Reed that Cllr Howson be appointed Chairman. Cllr Howson indicated his willingness to serve and this motion was carried unanimously. Cllr Howson completed the Acceptance of Office form.

(b) It was proposed by Cllr Mrs Reed and seconded by Cllr Gluck that Cllr Stainton be appointed Vice Chairman. Cllr Stainton indicated his willingness to serve and this motion was carried unanimously.

(c) It was proposed by Cllr Mrs Jeffrey and seconded by Cllr Gluck that Cllr Forster be appointed Responsible Financial Officer. Cllr Forster indicated his willingness to serve and this motion was carried unanimously.

### **12/2 CHAIRMAN'S REPORT**

The Chairman reported that, over the previous year, the Master Plan had been completed and published. This had been well received and copies sent to Ward Cllrs, MP etc.

All Cllrs had worked hard with one important matter being efforts to get the old tennis court area refurbished. This was now named Jubilee Field and it was very close to work being able to start. Cllrs Stainton, Hancock and Mrs Reed were taking this forward. Many legal difficulties had been overcome and a revised grant application was being submitted. A new managing agent for the Estate had been appointed and this would be good for the PC and parish generally as Mr Holiday was the agent for many years previously and was always helpful to the PC.

Cllr Gluck had worked hard to complete the VDS and to bring together a core of people to work on a Neighbourhood Plan. Cllr Mrs Jeffrey had taken on overseeing footpaths and allotments. Cllr Mrs Broadley dealt with tickets for LeedsFest and Cllr Forster had the lead on matters relating to the Garforth end of the parish.

The Chairman said he continued to be disappointed that no younger people were coming forward to serve on the PC but, given that there were now 20+ people willing to serve on the Neighbourhood Plan group, he was hopeful some of them may come forward. Despite getting older he said he did not want to leave the PC to founder.

Several residents had worked around the village – Mr & Mrs Sunderland, Matt & Maria of the Aberford In Bloom group, Norman Sutcliffe, Jack Rogers and Mr Prentiss. Their efforts were much appreciated.

### **12/3 REVIEW OF SUB COMMITTEES/WORKING GROUPS**

#### **(a) Village Design Statement**

It was confirmed that Cllrs Gluck/Stainton would be progressing this over the next couple of months.

#### **(b) Footpaths**

Cllr Mrs Jeffrey was confirmed as taking the lead on footpaths

#### **(c) Allotments**

Cllr Mrs Jeffrey was confirmed as taking the lead on allotments

#### **(d) Jubilee Field**

Cllrs Howson, Stainton, Hancock and Mrs Reed were confirmed as serving on this Sub Committee.

#### **(e) Neighbourhood Plan**

Cllrs Alderson, Mrs Broadley, Forster, Gluck, Hancock and Mrs Reed were confirmed as serving on this Sub Committee.

#### **(f) Planning**

Cllrs Howson and Stainton were confirmed as serving on this Sub Committee

#### **Lead Members**

**Broadband & Traffic Management – Cllr Gluck**

### **12/4 STANDING ORDERS/FINANCIAL REGULATIONS**

These had been reviewed and were readopted.

### **12/5 ASSETS**

This was reviewed. The Clerk had attempted to take ownership of the War Memorial officially from LCC but this seemed to have caused confusion as it was doubted that any PC had wanted to do this before. This would be pursued. Cllrs noted the old Christmas lights had been written down and the ones purchased last year had been written down by 20%.

### **12/6 INSURANCE COVER**

Cllr Forster recommended that the policy with Aviva be renewed and Cllrs decided to renew for a further one year term rather than lock the PC into a three year agreement.

### **12/7 MEMBERSHIP OF OTHER BODIES**

(a) Cllrs confirmed they wished the PC to continue membership of the Yorkshire Local Councils Association.

(b) Cllrs confirmed they wished the PC to continue membership of Rural Action Yorkshire.

### **12/8 REQUESTS UNDER FREEDOM OF INFORMATION/DATA PROTECTION ACTS**

There had been no requests. The PC maintained a website and also placed information on the Noticeboards regularly, together with issuing a Newsletter at least twice a year.

### **12/9 PRESS/MEDIA**

Cllr Gluck reminded everyone that he was the official link person to Wetherby News, which would shortly be going tabloid in form and might increase readership. He asked that any items be sent to him to pass on to the paper.

### **12/10 ARRANGEMENTS FOR ORDINARY MEETINGS**

It was resolved that ordinary meetings would continue to generally take place in the Village Hall once a month on the third Tuesday of the month at 7.30pm. Meetings were always publicised on the website and Noticeboards.

### **12/11 ATTENDANCE RECORD**

Out of a possible 12 meetings the attendance of Cllrs was as follows:

Cllr Alderson	4
Cllr Mrs Broadley	8
Cllr Forster	10
Cllr Mrs Jeffrey	9
Cllr Gluck	11
Cllr Hancock	12
Cllr Howson	10
Cllr Mrs Reed	12
Cllr Stainton	9

This concluded all the business of the Annual Meeting and the Chairman thanked everyone for their presence and closed the meeting at 7.40pm.

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