

10. **Review and complete the required sections of the Annual Return for the year ended 31.03.17**
 a. **RESOLVED:** To consider, complete and sign Section 1 – Annual governance statement 2016/17.
 b. **RESOLVED:** To review and sign Section 2 – Accounting statements 2016/17
11. **To appoint up to two councillors to attend the YLCA Branch Meetings and for them to represent the council as voting representatives at the meetings**
RESOLVED: To appoint Cllr Dunwell and Cllr Hancock as the PCs representatives.

12. **Attendance record**

NOTED: The attendance record for 17 May 2016 to 18 April 2017 as follows:

<u>Councillor</u>	<u>Expected</u>	<u>Present</u>	<u>Apologies Accepted</u>
Keith Dunwell	12	7	5
Paul Hancock	12	12	n/a
Andrew Hogg	12	10	2
David Howson	12	11	1
Jacqueline Jeffrey	2	0	1
Daniel Overend	12	10	2
Marolyn Piper	12	11	1
Ruth Reed	12	12	n/a
Mike Oakes	9	7	2
Dave McCready	6	4	2
Karen Baxter	3	2	1
Claire Knowles	1	1	n/a

Notes:

Cllr Jeffrey resigned 08.07.16.
 Cllr Oakes co-opted 16.08.16
 Cllr McCready co-opted 15.11.16
 Cllr Dunwell unavailable for the Dec meeting due to the date being changed
 Cllr Baxter co-opted 21.02.17
 Cllr Knowles co-opted 18.04.17

13. **Review of the council's membership of other bodies:**

RESOLVED:

1. To continue membership of Yorkshire Local Councils Association
2. To continue membership of Rural Action Yorkshire
3. To approve the Clerk's continued membership of the Society of Local Council Clerks

14. **Dates and times of ordinary meetings for the year ahead**

RESOLVED: To agree that the ordinary meetings of the Parish Council for the ensuing year be held on the third Tuesday of each month, commencing at 7.30pm, in the Oriel Room, St Ricarius Parish Church, unless otherwise indicated.

15. **Close of meeting**

The Chairman closed the annual meeting at 7.30pm.

APPENDIX 1

Minute 9

ABERFORD AND DISTRICT PARISH COUNCIL ASSET REGISTER

As at 16 May 2017

Description	Acquisition cost (if known)	Annual Return Value	Insurance Value	Notes
1 Land				
Three plots of land held by the Parish Council and used for the benefit of all residents. The plots remained following the Enclosure Acts and were granted to the Parish Council by the High Court many years ago. No development value attaches to any of the plots.				
a an area around the bus turning circle at the north end of the village. Nominal value.		1.00		
b Pump Hill "village green". Nominal value.		1.00		
c Land at Beckside which was the old ford, extending both sides of Cock Beck upon the east side of the bridge and incorporating the Play Area on the north bank of Cock Beck. Nominal value.		1.00		
2 Market Cross				
Listed pre-1644 stone pillar. Restored by public subscription in 1911. Sited close to the entrance of Aberford Parish Church. Nominal value.		1.00		
3 Street Furniture				
a Stone trough. Nominal value.		1,302.80	1,302.80	1
b i. 17 benches. Nominal value.		4,406.73	4,406.73	1 & 6
i. 3 benches purchased 2016	1,152.96	1,152.96	1,152.96	6
c Noticeboards:			2,060.00	
i. Noticeboard near junction of Bunkers Hill & Parlinton Lane. Nominal value.		350.00		1
ii. Noticeboard by St John's Garth. Nominal value.		350.00		1
iii. Noticeboard on Pump Hill. Purchased December 2014.	1,964.74	1,964.74		1
d 3 grit boxes. Nominal value £1 each.		3.00		
e 4 village name stones. Purchased November 2002.	3,896.00	3,896.00		
4 Play Area				
a Play area equipment. Nominal value as no resale value.		37,587.36	37,587.36	2
b Gates and fencing. Nominal value as no resale value.		6,867.10	6,867.10	3
5 Speed Warning Signs				
2 vehicle activated speed signs. Purchased September 2008. Nominal value as obsolete equipment.	7,330.08	7,330.08	9,009.08	1

APPENDIX 1

6	<u>Jubilee Field</u>				
a	MUGA and tennis court, with 3m high fencing, chicane entrance and access gates. Acquired June 2013.	39,214.00	39,214.00	42,006.04	2
b	6 pieces outdoor gym equipment. Acquired May 2013 with the assistance of the Well Being Fund.	7,321.95	7,321.95	8,982.01	2
c	6 benches. 5 purchased June 2013. 1 acquired November 2014.	2,018.80	2,018.80	1,799.62	1
d	3 bins. Acquired June 2013.	796.45	796.45	708.06	1
e	Church gate. Acquired June 2013.	650.00	650.00	669.50	3
f	Bowling club security gates. Acquired June 2013.	2,650.00	2,650.00	2,729.50	3
g	Fencing from car park. Acquired June 2013.	5,600.00	5,600.00	5,998.72	3
h	Commemorative plaque. Purchased July 2013.	235.20	235.20		
i	Ping! table tennis table. Acquired September 2014.	650.00	650.00	669.50	4
j	Ludis table tennis table. Acquired December 2014.	3,468.00	3,468.00	3,572.04	4
k	5 a-side football posts. Acquired November 2014.	750.00	750.00	772.50	4
l	5 a-side football nets. Acquired November 2014.	350.00	350.00		
7	<u>Pump Hill</u>				
	Fencing. Installed 2009.	3,436.08	3,436.08	3,000.00	5
8	<u>Books</u>				
	Arnold Baker on Local Council Administration, 9th edition. Purchased February 2014.	63.00	63.00		
9	<u>Miscellaneous</u>				
	2 x banners "Aberford & District Parish Council: Working for our Community". Purchased April 2016	130.00	130.00		
	TOTAL	81,677.26	132,548.25	133,293.52	

Notes

Annual return value column used from May 2017 following advice from YLCA.

The Clerk has taken advice from YLCA in conjunction with Section 5 of Governance & Accountability (2017) to ensure proper practices are used for recording the values of assets, both on the asset register and on the Annual Return (item 5.146 states depreciation does not apply to local authorities). Assets previously recorded on a current value basis; valued at acquisition value for the y/e 31.03.17.

1 Insured under Street Furniture. Total sum insured £20,063.94

2 Insured under Playground Equipment (inc installation). Total sum insured £88,575.41

3 Insured under Gates and Fences. Total sum insured £16,264.82

4 Insured under Sports Equipment. Total sum insured £5,014.04

APPENDIX 1

- 5 Added to Asset Register and insurance schedule on 21 June 2016.
- 6 Three benches replaced November 2016, therefore three added in at current acquisition value, and original 20 reduced to 17 accordingly.

Chairman: David Howson

Clerk: Natalie Goonesinghe

Reviewed at the Annual Meeting of the Parish Council on 16th May 2017.