



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 20 September 2016** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe
Clerk to the Parish Council
13 September 2016

AGENDA

1. **To receive apologies and approve reasons for absence (DH)**
2. **To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
3. **To confirm the minutes of the Parish Council Meeting** held on 16 August 2016 as a true and correct record (DH)
4. **Crime & Security**
 - a. To receive the crime report from representatives of West Yorkshire Police (DH)
 - b. CCTV
 - i. To discuss applying for a Safer Communities Fund Grant for CCTV cameras for use in the new CCTV scheme being set up by PCSO Nottingham (MP)
 - ii. To review the quotes for dummy and real CCTV cameras and discuss the options for grant applications as above, plus the Community Banks Fund (previously under its own agenda item) and whether the Bowling Club might contribute (previously under the Environment agenda item) (MO/Clerk)
 - iii. To discuss further where cameras might be placed (inc. Jubilee Field – previously part of the Environment agenda item)
5. **Public participation (15 minutes) (DH)**

Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman.
6. **Neighbourhood Development Plan (NDP)**
 - a. To receive an update on the NDP (RR)
 - b. To note the minutes of the latest NDP Management Group (NDPMG) meeting (if any)
 - c. To note a letter of appointment was issued to Mike Dando by the Clerk (Clerk)
 - d. To decide further action where necessary
 - e. To note the next NDPMG meeting date (RR)
7. **Parlington Village**

To discuss appointing Mike Dando to act as the PC's consultant for responding to LCC regarding Parlington Village and any other related work (MP)
8. **Electoral review of Leeds – public consultation until 5 September 2016 (DO)**

To receive an update.
9. **Insurance (Clerk)**

To decide which insurance policy best fits the PC's needs so it can be accepted for the renewal date (01.10.16)
10. **Asset Register (Clerk)**

To receive an update on who owns the land at the front of Markham Cottages
11. **Garforth Forum/proposed new Garforth Parish Council and changes to parish boundary (DO/RR)**

To receive an update.
12. **Environment and Maintenance**

To consider the following and to agree any necessary action:

 - **Pump Hill** – To note the new "No Horses" sign has been purchased (Clerk)
 - **Dog fouling**
 - i. To receive an update on the "Keep Britain Tidy" signs (DH)
 - ii. To sign a cheque for the invoice for the spray paint canisters to complete the order (Clerk)
 - **Jubilee Field**
 - i. To receive an update on the footpath with overgrown branches that needs cutting back
 - ii. To receive an update on whether the bin by the bowling club has been fixed or whether a new one is required (DH)
 - **Beckside** – to receive an update on the replacement bin liner
 - **Seats and benches**
 - i. To receive an update on the new benches and memorial plaque (Clerk)

- ii. To receive an update on the list of repairs **(Chairman)**

13. Highways and Public Safety

- a. To receive an update on whether a meeting was held between the Cllrs and the Highways subcommittee regarding speed limit changes in the village **(Chairman)**
- b. To discuss the parking issue at Rowan House and how best to resolve it **(PH/AH)**

14. Community matters

To receive an update on the cost of replacing the brackets on all hanging baskets in the village **(AH)**

15. External Groups/Meetings/Events

- a. **Poor Lands Trust** - to note the Clerk wrote to the trust confirming Cllr Reed is the new representative **(Clerk)**
- b. **Arabian Horse** – to receive an update on progress regarding ways to ensure the pub is kept open **(DO)**

16. IT Matters (DO)

To receive an update on the new email addresses (to be used from 01.09.16).

17. Training

Cllr Dunwell has expressed an interest in attending the “Developing your skills as a Councillor” course on 07.11.16 – to confirm whether any other Cllrs wish to attend and sign a cheque depending on the outcome **(Clerk)**

18. Planning Matters

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- c. To consider and to note planning enforcement matters (if any)

19. Finance (Clerk)

- a. To note the balances in the Parish Council’s accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)

20. Matters for Information (DH)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

21. Future agenda items

- a. Outer North East Parish and Town Council Forum – the next meeting is on 13.10.16 **(RR)**

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.