



## To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 20 June 2017** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe  
Clerk to the Parish Council  
13 June 2017

## AGENDA

1. **To receive apologies and approve reasons for absence (DH)**
2. **To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
3. **To confirm the minutes of the Parish Council Meeting** held on 16 May 2017 as a true and correct record (DH)
4. **Crime & Security (DH)**  
To receive the crime report from representatives of West Yorkshire Police
5. **Public participation (15 minutes) (DH)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
6. **Neighbourhood Development Plan (NDP) (MO)**
  - a. To receive an update on the NDP
  - b. To note the minutes of the latest NDP Management Group (NDPMG) meeting (if any)
  - c. To decide any further action where necessary
  - d. To note the next NDPMG meeting date.
7. **Grants (applied for by ADPC) (KD)**  
To receive an update on the grant application made to Locality for the NDP and decide on any necessary action.
8. **Grants (awarded by ADPC) (Clerk)**
  - i. To consider the application for a grant of £250 received from Garforth In Bloom and decide whether the PC wishes to award all or part of it (application previously circulated)
  - ii. If a grant is awarded, to consider raising a cheque for it at this meeting
9. **Environment and Maintenance**  
To consider the following and to agree any necessary action:
  - **Beckside** – To note the Clerk has contacted Streetscape to request they paint the play area as agreed at the May meeting and to receive an update.
  - **Fly Tipping** – To receive an update on whether the dumped items Jubilee Field have been removed (Clerk)
10. **Community matters**
  - **Hanging Baskets** – To receive an update on the repairs/painting of the brackets (AH)
11. **Fields In Trust Programme - Active Spaces (1) (MP)**  
To discuss the information received about the new programme (previously circulated), and to consider whether the PC wishes to apply for funding and agree any action to be taken
12. **Polling District Review & Community Governance Review (Clerk)**
  - a. To note a joint review of the above is being conducted in 2017, with the deadline for the first period of consultation being 22.06.17.
  - b. To consider whether the PC wishes to submit any comments during this first consultation and, if so, to agree the response.
  - c. If any comments are to be made, to consider who shall submit them to LCC on behalf of the PC.
13. **Highways and Public Safety**
  - a. To receive an update re widening the footpath to Lotherton Hall and consider any necessary action (Clerk)
  - b. To receive an update on the path by the school and consider any necessary action (Clerk)
14. **Leeds Festival 2017 (DO)**  
To receive an update on the Leeds Festival 2017 and decide on any necessary action.
15. **Internal and External Audits (Clerk)**
  - a. To receive an update on the internal audit which took place on 30.05.17.
  - b. To receive an update on the external audit.
  - c. To note:

- i. The notice of public rights and unaudited annual return have been posted on the website and main noticeboard
- ii. The associated documents have been posted on the website

**16. Clerk's Performance Review (RR/MP)**

To note the Clerk's performance review took place on 13.06.17, and discuss/consider any matters that arose.

**17. Training**

To review the training schedule issued by YLCA and consider booking any courses that of are of interest to members.

**18. Planning Matters**

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- c. To consider and to note planning enforcement matters (if any)

**19. Finance (Clerk)**

- a. To note the balances in the Parish Council's accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)
- d. To note the Parish Paths Grant of £550.00 has been received.

**20. Matters for Information (DH)**

*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*

**21. Future agenda items**

- a. Common Land Registration Information
- b. Bus Stops/Shelters
- c. Facebook

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.