



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 21 November 2017** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe
Clerk to the Parish Council
15 November 2017

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meetings** held on 17th October 2017 as a true and correct record (DH)
- 4. Crime & Security (DH)**
To receive the crime report from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Neighbourhood Development Plan (NDP) (MO/RR)**
 - a. To receive an update on the NDP
 - b. To note the minutes of the latest NDP Management Group (NDPMG) meeting (if any)
 - c. To decide any further action where necessary
 - d. To note the next NDPMG meeting date
- 7. Joint Polling District & Community Governance Review: Petition to form Garforth Parish Council (DH)**
 - a. To **note** the Clerk submitted the PC's comments to LCC by the deadline of 14.11.17.
- 8. 2018 Parliamentary Constituency Review Consultation (The Boundary Commission) (Clerk)**
 - a. To **note** a consultation is underway and runs to 11.12.17
 - b. To consider whether the PC wishes to submit any comments during the consultation period and, if so, agree the comments at this meeting
 - c. To consider who shall submit the comments on behalf of the PC by the deadline of 11.12.17.
- 9. Aire Valley: Leeds Local Plan Adoption (Clerk)**
 - a. To **note** the Aire Valley Action Plan was adopted on 08.11.17
 - b. To **note** that any applications of aggrievement must be submitted to the High Court no later than 20.12.17 and consider whether the PC wishes to do so.
- 10. Christmas Tree (Clerk)**
To receive an update on the Christmas tree and consider any necessary action.
- 11. Highways and Public Safety - Path to Lotherton Hall (DH)**
To receive an update regarding the path to Lotherton Hall and consider any necessary action.
- 12. Beckside Play Area (DH/AH/PH)**
To receive an update on the condition of the roundabout which has seized up and consider any necessary action.
- 13. Website Security (Clerk)**
 - a. To receive an update regarding the options for keeping the website's security up to date
 - b. To consider engaging LazenbyBrown to do the updates as required at a flat fee of £15.00 plus VAT per month.
- 14. Budget – Update for 2017/18 and Process for 2018/19 (DMcC/MO/MP/RR/Clerk)**
 - a. To receive an update on the budget for 2018/19
 - b. To discuss whether there are any specific items members wish to be considered for inclusion in the budget for 2018/19
- 15. Working Advisory Groups (Clerk)**
To review the list of working advisory groups (previously circulated) and consider whether any members wish to join or be removed from any groups.
- 16. Planning Matters (Clerk)**
 - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
 - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
 - c. To consider and to note planning enforcement matters (if any)

17. Finance (Clerk)

- a. To note the balances in the Parish Council's accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)

18. Matters for Information (DH)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

19. Future agenda items

- a. Bus Stops and Shelters
- b. Fields In Trust
- c. Facebook
- d. Personal Information/Set up of PO Box

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.