



- attending any courses. The Clerk circulated further details and booking forms for the LCC Town and Parish Council Seminar and workshops to be held on 6 September 2013.
- d **Damaged railings, Main Street (13/52g)** – These had been repaired. Cllr Reed had asked the workmen to remove the old pole which would otherwise have been left.
  - e **Councillor vacancies (13/52i)** – There were still two expressions of interest in the two vacancies. One candidate was present at tonight's meeting and the other had given apologies for being unable to attend but confirmed his continuing interest.
  - f **Lotherton Hall/Mint Festival (13/52j)** – A letter from the organiser that was to be sent to residents had been circulated to members. The Clerk confirmed that a number of tickets would be allocated and that Cllr Broadley had volunteered to deal with the ticket allocation. Cllr Howson offered to ask the police for more information with regards to arrangements for the event.
  - g **Aberford Footbridge** – Works were to commence to the bridge in September 2013 after the school holidays.
  - h **Play Area (13/56)** – The Japanese Knotweed required another spray and this would be arranged.

13/77

**Neighbourhood Plan**

Mr Steve Piper was present and invited to speak as a representative of the Neighbourhood Development Plan Management Group (NDPMG). He reported as follows:

- The Group was waiting to hear from the Locality consultant, Mr Mike Dando, to discuss the way forward;
- A second consultation exercise would proceed, possibly in November or January 2014, following which the plan would be drafted;
- Of the £1800 budgeted by the PC for the NDP, £600 remained. The Group hoped this would be sufficient to cover the consultation and the monthly room hire fee of £20 but may have to request further funding later.

RESOLVED: To note Mr Piper's verbal report and the minutes of the NDPMG for 8<sup>th</sup> August 2013

13/78

**Reports were received on the following:**

a **Footpaths**

- The footpath behind the Village Hall still needed clearing. Cllr Jeffrey/the Clerk requested to deal with this.
- A query was raised whether horses were allowed on footpaths. The Clerk reported she had been advised verbally by LCC PROW officer that horses were not allowed on footpaths.

b **Traffic Management**

- Cattle Lane speeding issue – the Clerk was requested to organise a meeting with LCC officer, Nicholas Borrás, to discuss this.
- Priory Park/Bunkers Hill road markings – these works should have commenced already and the Clerk was asked to pursue this with LCC.

13/79

**Village Hall planning application**

Cllr Alderson declared an interest in this item as a member of the Village Hall Committee. There was concern at the length of time the planning application was taking and the lack of information. There may be valid reasons for the delay and discussions ongoing between the developer, the Village Hall Committee and LCC but the Parish Council was not a party to the application and was experiencing difficulties in obtaining information and could not insist on an early decision by LCC.

RESOLVED: That David Gluck of the Village Hall Management Committee be invited to the next meeting of the Parish Council to provide an update and a report on the planning application and the plans for the village hall

13/80

**Jubilee Field**

It was confirmed that the reduced tennis court size was due to an initial error by the contractor which the contractor had admitted.

The contractor had offered to rectify the mistake and to provide a standard sized tennis court at no cost to the Parish Council. As an alternative to enlarging the court, the contractor had offered other equipment, e.g. junior football posts, additional pieces of outdoor gym equipment and a new tennis net. If the tennis court were to be enlarged, work needed to commence almost immediately to ensure completion before weather conditions made it unlikely that completion could take place before next spring.

There were markings out on site but it was not clear if these represented where the enlarged court arena fencing would be.

It was agreed that a decision could not be made until members had been fully advised of all the options, the significance of the markings on site and the exact dimensions and positioning of the proposed standard size court.

RESOLVED:

1. Members to visit the site to inspect the markings.
2. The Clerk to arrange a meeting with representatives from LCC and the contractor to clarify the markings on site, the options and the dimensions and siting of any proposed enlarged court.
3. To approve the payment of the third party contribution of £4,489 to Grantscape.

13/81

#### **Flood Alleviation Works at Windmill Rise**

Members considered the briefing note and photographs from LCC in support of a request for a 50% contribution of £5,123 towards proposed works at an estimated total cost £10,246. RESOLVED: That no contribution should be made.

13/82

#### **Christmas Lights**

Members discussed the quote and the positioning of Christmas lights in the village. It was felt that it would be better to have a concentration of lights at Pump Hill in the centre of the village.

RESOLVED:

1. That there be the usual display of lights in natural trees and the cut Christmas tree at the Arabian Horse;
2. That the three sets of lights usually displayed at the Church be transferred to the natural trees at Pump Hill;and
3. That the Clerk seek a further quote from LCC for the hire and installation of lights as above

13/83

#### **Noticeboards**

RESOLVED:

1. To accept the quotation for two new noticeboards from Greenbarnes Limited (reference 13140/1) for £1,637.27 + VAT and the Clerk be authorised to place the order;
2. That the existing noticeboard at Pump Hill be relocated to a site on Main Street

13/84

#### **Grants**

RESOLVED: To award a grant of £340 to Neighbourhood Elders Team with a condition to be attached that any monies that are not needed for room hire be returned to the Parish Council

13/85

#### **Correspondence**

Members noted the items of correspondence listed.

13/86

#### **Planning Matters**

No new planning applications had been received.

Members noted the following updates on previous planning applications:

- 13/02056 – 7 St Johns Close, Aberford – approved
- 13/02416 – 2 Woodbridge Avenue, Garforth – approved
- 13/02439 – Makins, Sturton Grange, Ridge Road, Micklefield – approved
- 13/02521 – Hillcrest Cottage, Bunkers Hill – approved
- 13/02089 – Land off Isabella Road, Garforth – approved

13/02564 – The Gardens House, Parlington Estate – approved  
13/02440 – The Rowans, Greystone Park – approved  
13/02527 – 13 Haverthwaites Drive, Aberford – approved. Demolition required by 18/03/14.

13/87

### **Accounts**

Members noted two corrections:

- Cheque for £284.37 insurance premium to Came & Co had been cancelled and a cheque for £271.28 issued following receipt of a revised premium;
- The internal auditor's fee had been £116.60 and not £116; the correct amount had been paid to the internal auditor

RESOLVED:

1. To note the bank reconciliation for the period ending 5 August 2013 showing:
  - Current account £13,635.69
  - Revenue reserve £29,345.12
  - Capital reserve £68,414.19

Following deductions for un-presented cheques totalling £12,399.08, the net bank balances as at 5 August 2013 were £98,995.92.

Current account and revenue reserve included £943 Parish Paths Partnership money and £7,241.86 Leeds Festival ticket sale proceeds.

2. To approve the accounts for payment totalling £207.88.

13/88

### **Matters for Information**

- a Bunkers Hill/Collier Lane B1217 junction - the hedge was overgrown. The Clerk to ask for this to be cut back.
- b Hanging baskets – Cllr Alderson was examining the possibility of more hanging baskets in the village. He had obtained a quote for further brackets for hanging baskets from LCC which he considered excessive. He was awaiting some information from the Clerk and would pursue this further.
- c Jubilee Field bicycle stand – Cllr Hancock reported that a free standing bike stand in Jubilee Field would be useful. The Clerk was requested to obtain further information.
- d Jubilee Field church gate – Cllr Howson reported that the lock had been cut off, this being an action that had required some deliberation and the use of heavy duty bolt cutters. This had been reported to the police. Cllr Howson had purchased a new lock.

13/89

### **Exclusion of Press & Public**

RESOLVED: That the public be excluded from the rest of the meeting as it related to confidential matters.

13/90

### **Pay Award**

RESOLVED: To award the Clerk a salary increase of 1% back dated to 1 April 2013 in line with the NALC and SLCC recommendations

13/91

### **Payment to Clerk for additional hours worked**

RESOLVED: To pay the Clerk the standard hourly rate for 30 additional hours worked in June and 23 additional hours worked in July.

13/92

### **Allowance for utility costs and use of own equipment by the Clerk for Parish Council business**

RESOLVED: To defer this item pending further information from YLCA.

13/93

### **Close of Meeting**

The Chairman thanked everyone for their attendance and closed the meeting at 9.45 pm

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