

- b. **RESOLVED:** Cllr McCready proposed members accept the quote for the oval track at £8,993+vat. The Chairman seconded it, and the decision was agreed by a majority of members. Members discussed applying for some funding from the Banks Fund. **RESOLVED:** Members agreed to apply for 50% of the funds (£4,496) from Banks Fund. **ACTION:** The Clerk was delegated to complete the application to the Bank Fund on behalf of the PC, with assistance from Cllrs Dunwell and Oakes as necessary. The Clerk will also check whether the PC is able to pay a 20% deposit before work begins. *NB: The PC has budgeted £6,000 to spend on a cycle track this financial year (ending 30.3.20), and has more funds available to draw down from the Capital Fund next year if required. If funding of £3,000 or more is secured, the project can go ahead this financial year. Otherwise, it will begin in the next financial year.*

9. Training

Members reviewed the YLCA webinar training timetable but decided no members would attend any of the sessions on the current schedule.

10. Budget 2020/21

- a. Cllr McCready confirmed the first budget meeting took place on 23.10.19, with the sub group discussing each budget line in detail. The sub group proposes the PC keep the precept at £21,000, and said there are some projects being discussed for 2020/21 (quotes to be obtained), and they would like to increase the amount budgeted for Grants so the PC can give more to community projects.
- b. To discuss any other specific items members wish to be considered for inclusion in the budget – none.
- c. Members briefly discussed the precept for 2020/21 (see point 10.a above), and **noted** it needs to be finalised at the January 2020 PC meeting at the latest.

11. Correspondence Received

To discuss the correspondence items listed below and consider/agree the PC's response and any necessary action required:

- Letter of thanks received from Selby Abbey Parochial Church Council for the donation from the PC – **noted**.

12. Finance

- a. To note the balances in the Parish Council's accounts - **noted as per attached bank reconciliation**
- b. To approve the bank reconciliation - **RESOLVED** (attached)
- c. To approve the Accounts for Payment - **RESOLVED** (attached)
- d. The Clerk confirmed the invoice for the Royal Mail PO Box subscription was received after preparing the list of payments, and falls due before the Dec PC meeting. **RESOLVED:** Members agreed to raise a cheque at this meeting to pay the invoice, to ensure no interruption to the service

13. Matters for Information

- Cllr Hancock said Aberford In Bloom will be planting the winter pansies this week.
- Cllr McCready said the Christmas tree is in place and ready for the lights to go on it.
- Cllr Oakes said w/c 20th January is National Village Halls Week, and on the Friday (24.01.20) there'll be an open day at Aberford Village Hall. The school has been asked to do some artwork to display, the local Crime Prevention Officer will attend, the café will be open as usual and will include a craft workshop, and some old photos of the hall will be on display. Cllr Griffiths has suggested the takings from the cafe that day be used for something specific for the hall, such as a new sign.
- Cllr Griffiths reported the proceeds taken at the café on 08.11.19 of £152 were donated to the Royal British Legion, plus the contents of a donation box from that day.
- Cllr Reed commented a for sale board on public land is still there (the Clerk has previously requested this be removed).
- Cllr Reed commented that Cllr Hogg said he has reported the blocked gullies on the bridge last month, but they are still blocked.
- The Chairman commented the Beck needs cleaning.
- The Clerk reminded everyone the Dec PC meeting will take place a day earlier than usual, on Monday 16th December (Cllr McCready gave his apologies for the meeting)
- The Clerk advised the fee for the church room hire for PC meetings will increase to £25 from Jan 2020 (currently £20).

14. Planning Matters

- a. To consider and comment on new planning applications/appeals – none.

- b. Members **noted** the outcome of previous planning applications/appeals:

Planning/ Appeal ref	Address	Details
19/05772/FU/NE	Assbridge Lodge Cattle Lane Aberford	Two storey side/rear extension with Juliet balcony to rear REFUSED 07.11.19

- c. Members of the public were asked to step outside while the PC discussed planning enforcement matters.
- d. Members had a lengthy discussion regarding holding a Planning/NDP PC workshop to be run by Mr Mike Dando (NDP Consultant). **RESOLVED:** Members agreed to proceed with the workshop, at an estimated cost of £400 plus venue hire (to be taken from the NDP budget). **ACTION:** The Clerk will contact Mr Dando to confirm and to request some possible dates for the workshop to be held ASAP.

15. Future Agenda Items

- a. Review GDPR policies.
- b. Close of meeting – the Chairman closed the meeting at 8.30pm.

Minute 12.b.

Bank Reconciliation
Aberford and District Parish Council
For the period 1 October 2019 - 31 October 2019

Prepared by Natalie Goonesinghe, Clerk to the Parish Council
 Approved by the Parish Council

Date: 14-Nov-19
 Date: 19-Nov-19

Balance per bank statements as at 31 October 2019

	£	£
Current Account	1,068.52	
Revenue Reserve	27,888.79	
Capital Reserve	11,500.05	
Beckside Play Area Ground Resurfacing Fund	5,000.00	
		45,457.36

Less uncleared cheques at 31 October 2019:	100968	-301.20	
	100972	-240.00	
	100974	-50.00	
			-591.20

Net bank balances as at 31 October 2019 **44,866.16**

The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:

CASH BOOK

Opening balance as at 1 October 2019	46,116.75
Add receipts 1 October 2019 to 31 October 2019:	0.00
Less payments for 1 October 2019 to 31 October 2019	-1,250.59
Closing balance per cash book as at 31 October 2019	44,866.16

Notes

Capital Reserve is set aside for Jubilee Field

Beckside Play Area Refurbishment Fund is set aside for resurfacing the play area (minute 8 in Jan 2019 refers)

Minutes 12.c and 12.d:

Accounts for payment:				
Chq no.	Details			
100975	St Ricarius Church - room hire 19.11.19	20.00	-	20.00
100976	N Goonesinghe - salary Nov 19	355.79	-	355.79
100977	N Goonesinghe - expenses to 13.11.19	18.00	-	18.00
100978	PestServe - 2nd installation for 2019/20	300.00	-	300.00
100979	Lazenby Brown - website fees 2019/20	530.00	106.00	636.00
100980	Pearce Bottemley LLP - print NP	28.50	5.70	34.20
100981	Zebra Print Management Ltd - newsletter	190.00	-	190.00
100982	Mike Dando - NDP Consultancy to 05.11.19	1,808.06	-	1,808.06
100983	Royal Mail - PO Box 12 months to Dec 2020	285.00	57.00	342.00
	Total payments 16.10.19 - 19.11.19	3,535.35	168.70	3,704.05