

8. Grant Applications for consideration

The Clerk confirmed that no new applications had been received.

9. Bench replacement and/or the potential for an area of remembrance in Aberford village

Cllr Bradley reported that, having discussed the position further with the member of public concerned, it was felt that no further action should be taken in this regard. **RESOLVED.**

10. Vandalism of Cattle Lane bus shelter

The Clerk reported that the bus shelter replacement glass repair has now been undertaken. Since this occurred after the date of issuing the agenda, the Clerk requested that in order to meet the timescale for payment to the contractor, this be added to the June payments list. This was **AGREED** by all members.

11. Vehicle speed control and parking initiatives

Members discussed the above. Although progress has been made in some miscellaneous areas it was felt that things are moving more slowly in respect of the core improvements to road configuration and speed limits. After discussion, all members **AGREED** that the Clerk should follow up progress with these items with Ward Cllr Robinson but at the same time thank him for his efforts in getting the improvements to date completed. **ACTION:** Clerk to contact Ward Cllr Robinson.

12. Jubilee Field maintenance

Cllr Hogg requested authorisation to obtain quotes for surface repairs around the fence posts of the multi-use games area at Jubilee Field. After discussion, it was **AGREED** by all members that an approach should be made in the first instance to Streetscape who had done some work on the Beckside play area last year. Depending on the cost quotes from other potential suppliers could also be looked into. **ACTION:** Clerk to contact Streetscape and, if they are interested, to undertake an initial site visit with them, with Cllr Hogg also in attendance.

13. Correspondence received

Various items were presented by the clerk, with actions as detailed below;

- a. A request has been received from a local resident concerning the establishment of a wildflower meadow near to the footpath leading to Aberford school, adjacent to the old Methodist church. After discussion, all members **AGREED** that they had no objection to this request, with Cllr Bodey nominated to take the lead in liaising with the applicant. **ACTION:** Clerk to reply accordingly to the applicant. **RESOLVED.**
- b. A complaint has been received from a local resident concerning the advanced height of the trees at the side of the motorway which backs onto their house and is blocking their light. Members **AGREED** that this is a matter for the Highways department rather than the Parish Council, however they advised that an approach to the local representatives Balfour Beatty may resolve matters more quickly than via the generic Highways department e-mail. **ACTION:** Clerk to respond to the complainant accordingly. **RESOLVED.**
- c. A complaint has been received from a local resident concerning out of control foliage adjacent to the bridleway near the Parlington Lane entrance. The Chairman said that he has spoken to the Parlington Estate management team who have agreed on this occasion to cut down the foliage to a more manageable height. **ACTION:** Clerk to respond to the complainant accordingly. **RESOLVED.**

14. Finance

- a. To **note** the balances in the Parish Council's accounts- **NOTED as per attached bank reconciliation.**
- b. To **approve** the bank reconciliation as at 31.5.2021- **RESOLVED** (attached).
- c. To **approve** the Accounts for Payment- **RESOLVED** (attached).
- d. To **note** that the year-end documents have been sent to PKF for review and suitable postings made on the website and main notice board in respect of the public rights period.
- e. Members discussed and **APPROVED** publication of the amendments circulated in relation to working group amendments and Financial regulations/risk assessments.
ACTION: Clerk to post. **RESOLVED.**

15. Matters for Information

- Cllr Reed said that there is an area of broken fencing on Field Lane opposite the Arabian Horse pub. Cllr Reed added that the style of fencing is not easy to replicate given that the original installation was done many years ago. Cllrs Reed and Howson agreed to make further investigations.
- Cllr Dickinson asked whether the absence of a waste bin at the entrance to Parlington Lane has been resolved. Cllr Hogg said that he has been in regular contact with LCC on this matter but so far a solution has not been found.
- Cllr Dickinson said that she had been approached by local residents concerning problems with drainage. Cllr Hogg said that this will need to be reported to LCC which Cllr Dickinson agreed to take on when provided with the appropriate contact.
- Cllr Dickinson said that a local resident has asked whether their young daughter could have permission to sell lemonade from the Pump Hill triangle for charity. Members had no objection in principle but felt that the fenced off triangle between the pub and the Becksid play area would be a better location.
- Cllr Hogg said that he is planning to obtain a quote from Andy Fox to cut back the shrubs at Strawberry Hill and also to trim then spray the hedge-bottom, north of the Royal Oak, before it becomes impassable as in previous years. He proposed to list this for agreement at the next Parish Council meeting.
- Cllr Bodey said that the Aberford school PTA are planning to hold a Scarecrow Festival in the village on the weekend of 17th and 18th July. All Members were happy for this to be advertised on the Parish Council website.
- Cllr Bodey gave his thoughts on the planting scheme and possible areas in the village where this can be implemented and also where a wildlife garden could possibly be established. He asked that colleagues give this some thought so that a proposal can be put together for consideration at the next Parish Council meeting. The Clerk said he would look into possible external funding options.

16. Planning Matters

- a. To consider and comment on new planning applications/appeals

Planning/ Appeal ref	Address	Details
21/03890/FU/NE	Lyndhurst Greystone Park Aberford	Conversion of existing garage to habitable rooms; two storey side extension; single storey detached garage to front NO ADVERSE COMMENTS MADE
21/04426/FU/NE	12A Haverthwaites Drive Aberford	New pitched roof to existing detached garage NO ADVERSE COMMENTS MADE
21/02635/FU/NE	Rowan Lodge Cattle Lane Aberford	The Parish Council questioned ownership of the stone boundary wall, which they believe may belong to Leeds City Council rather than the applicant. Notwithstanding this issue, the Parish Council consider that the railings are out of keeping with the surrounding area and therefore the installation is inappropriate within a conservation area.

- b. To note the outcome of previous planning applications/appeals (if any)

Planning/ Appeal ref	Address	Details
20/05679/FU/NE	Land Off School Lane Aberford	Detached dwelling to vacant land APPLICATION REFUSED 21.5.21
21/02018/FU/NE	Greenhill Bungalow Main Street Aberford	First floor loft conversion including dormer window to rear and rooflights to front APPROVED 2.6.21

There being no further business the Chairman closed the meeting at 8.55pm. The Clerk confirmed that the next meeting is scheduled for Tuesday 20th July, commencing at 7.30 p.m. Subject to Covid 19 lockdown rules the meeting will be held in the Oriel room, St Ricarius Church.

Minute 14

Bank Reconciliation Aberford and District Parish Council For the period 1 May 2021 - 31 May 2021

Prepared by Peter Wigglesworth, Clerk to the Parish Council

Date: 8.6.21

Approved by the Parish Council

Date: 15.6.21

Balance per bank statements as at 31 May 2021

	£	£
Current Account	475.85	
Revenue Reserve	45,529.91	
Capital Reserve	11,500.62	
Beckside Play Area Ground Resurfacing Fund	7,500.37	
		<hr/>
		65,006.75

Less uncleared cheques at 31 May 2021:

0.00

Net bank balances as at 31 May 2021

65,006.75

The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:

CASH BOOK

Opening balance as at 1 May 2021	63,982.21
Add receipts 1 May 2021 to 31 May 2021:	2,346.65
Less payments for 1 May 2021 to 31 May 2021	<u>-1,322.11</u>
Closing balance per cash book as at 31 May 2021	65,006.75

Notes

Capital Reserve is set aside for Jubilee Field

Beckside Play Area Refurbishment Fund is set aside for resurfacing the play area (*minute 8 in Jan 2019 and minute 15.d in March 2020 minutes refer*)

Receipts received:

Date	Details	Net	VAT	Total
6.5.21	HMRC VAT refund to 31.3.2021	1971.65		1971.65
Various	Hanging Basket receipts	375.00		375.00
	Total receipts May 2021	2,346.65	-	2,346.65

Accounts for payment:**Chq no. Details**

EFT	P Wigglesworth - salary June 21	347.13		347.13
EFT	P Wigglesworth expenses to 15.6.2021- printing ink (£12.50), mileage (£10.80) home allowance (£18), Mobile top up (£10)	47.55	3.75	51.30
EFT	Hire of Oriel Room, St Ricarius church@ £20 - 18/5/21 and 15/6/21	40.00		40.00
EFT	Repair of bus shelter	275.00	55.00	330.00
EFT	Cutting of public footpaths	240.00		240.00
	Total payments 19.05.21 - 9.06.21	949.68	58.75	1,008.43