

Minutes from Aberford and District Neighbourhood Development Plan Management Group meeting of 11th August 2016

Attendees

Tom Robbins (Chair), Mike Dando, David Howson, Keith Dunwell, Michael Oakes, Ruth Reed, David Cliff, Andrew Hogg,

Agenda Item	Description
1.	<p>Apologies</p> <p>David Gluck, Daniel Overend</p>
2.	<p>Minutes of Last Meeting</p> <p>It was agreed that the minutes were a true and accurate record of the last meeting except for the amendments required.</p> <ul style="list-style-type: none"> • Project Intentions should be Policy Intentions • Strategic Green Infrastructure should be Local Green Infrastructure • Special Landscaped Areas should be Special Landscape Areas
3.	<p>Funding</p> <p>Mike Dando is awaiting a letter of appointment from the Parish Council. David Howson said the letter would be signed at the Parish Council meeting to be held on 16th August. DH also said that if Mike Dando submitted his invoice by then as well it would be authorised and a cheque raised.</p>
4.	<p>Draft Plan</p> <p>Prior to the meeting Mike Dando had circulated the first draft with the intention that sections 5.2, 5.3 & 5.5 would be discussed at this meeting. It was agreed that the overall layout and format of the draft document would be retained. Issues discussed were as follows.</p> <p>5.2 Built Heritage (page 13)</p> <ul style="list-style-type: none"> • <i>Policy BH1: Protection and Enhancement of built heritage assets</i> <ul style="list-style-type: none"> ○ The group needs to provide Mike Dando with the list of local assets. <p>5.3 Community Facilities (pages 14-16)</p> <ul style="list-style-type: none"> • <i>Policy CF1: Protection and enhancement of community facilities</i> <ul style="list-style-type: none"> ○ The School name needs amending to Aberford Church of England Primary School ○ Change Arabian Horse Village Shop to Village Shop

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	<p>adjacent to Arabian Horse</p> <ul style="list-style-type: none"> ○ Location of Doctor's Surgery is Jessamine Cottage ○ The NDP group need's to decide the extent of the 'village core' for existing facilities. <ul style="list-style-type: none"> • <i>Policy CF:2 Provision of new community facilities</i> <ul style="list-style-type: none"> ○ The NDP group need's to decide the extent of the 'village core' for new facilities. • <i>Policy CF3: Aberford Village Hall site</i> <ul style="list-style-type: none"> ○ The footprint of the site needs to be drawn on a map and the NDP group needs to state accepted uses for the site should the Village Hall be relocated to another site (e.g. low cost housing, car parking). Mike Dando provided the group with an example from Thame's NDP for reference. • <i>Policy CF4: Coal Staithes/Aberford Motors</i> <ul style="list-style-type: none"> ○ Refer to this as 'Coal Staithes' ○ Only the north east element of this site is outside the current greenbelt. ○ Remove reference to Village School – refer only to Village Hall, Shop, car park and health facility ○ Mike Dando to check on the specific allowable uses of land within the greenbelt to see whether this ties in with the desired uses for this site. <p>5.5 Housing (pages 18-20)</p> <ul style="list-style-type: none"> • <i>Parlington Estate New Settlement</i> <ul style="list-style-type: none"> ○ The Parlington Estate development has not been confirmed. M&G has submitted a proposal to Leeds City Council and this will go to their Executive Board on 21st September 2016 to approve Site Allocations Plans. In the meantime the NDP group should include the proposal in the plan with the assumption that it will go ahead. ○ Consultation will commence on 26th September 2016. That will be the correct channel for the Parish Council to make comment on or object to the proposed development rather than through the plan. ○ The group needs to devise a policy for the proposed development and answer questions raised by Mike Dando. • <i>Policy H2: Development on unallocated sites</i> <ul style="list-style-type: none"> ○ 'Aberford High Street' should be 'Aberford Main Street' • <i>Policy H3: Housing Mix</i> <ul style="list-style-type: none"> ○ Mike Dando is looking for more evidence to back up the results of the consultation.
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5.	<p>Boundary</p> <p>There had been no developments from the Garforth Neighbourhood Forum Group meeting which took place on Wednesday 13th July. The boundary issue is a matter for the Parish Council and it was agreed that this heading can come off the agenda for the next meeting.</p>
6.	<p>A.O.B.</p> <ul style="list-style-type: none"> • The revised Terms of Reference to be sent to the Clerk to the Parish Council. • The consultation statement needs to be written up by the NDP Management Group. Tom Robbins to send the example document from Mike Dando. • Mike Oakes had supplied Mike Dando with the list of items the group wished to be added to the various lists discussed at the last meeting
6.	<p>Date of future meetings (open to all)</p> <ul style="list-style-type: none"> • Thursday 1st September 2016. To be held at 7:30pm at Pearce Bottomley Architects, Roman Ridge, Aberford. • Thursday 6th October 2016. To be held at 7:30pm at Pearce Bottomley Architects, Roman Ridge, Aberford. (apologies already given by DC & KD)

Meeting closed 9:40pm