

Explanation of variances – pro forma

Name of smaller authority: **Aberford & District Parish Council**

County area (local councils and parish meetings only): **West Yorkshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	29,679	35,715				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	21,000	21,000	0	0.00%	NO		
3 Total Other Receipts	4,127	966	-3,161	76.59%	YES		No income from Leeds Fest discounted tickets or Hanging Basket sponsorship due to Covid 19
4 Staff Costs	2,601	4,324	1,723	66.24%	YES		Unpaid locum clerk in situ for part of 2019/20, post holder returned to work in September 2019. Full year of clerk payments in 2020/21
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	16,490	10,601	-5,889	35.71%	YES		Various activities curtailed due to Covid 19. £1,560 spent on tree landscaping in 2019/20, £1,025 spent on hanging baskets in 2019/20, £1,000 grant paid to Aberford in bloom in 2019/20, £1,000 donated to Selby Parochial church in 2019/20 (in lieu of clerks salary). Also £3,229 spent on Neighbourhood Development project in 2019/20. In terms of extra spend in 2020/21 £450 more was spent on expenses, mainly on holding PC meetings by conference call and £1,280 was spent on fencing repairs
7 Balances Carried Forward	35,715	42,756			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments						VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and			0	0.00%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable