



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 18 December 2018** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe
Clerk to the Parish Council
13 December 2018

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 20th November 2018 as a true and correct record (DH)
- 4. Crime & Security (DH)**
To receive the crime report from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Heavy/Abnormal Loads (Clerk/Mr Ian Melrose, West Yorkshire Highways & Bridges)**
 - a. To note the email from Mr Ian Melrose at West Yorkshire Highways & Bridges advising there will be five abnormal loads passing through Aberford in March 2019
 - b. To receive an update on the situation from Mr Ian Melrose and raise any questions/concerns
 - c. To consider any necessary action
- 7. Neighbourhood Development Plan (NDP) (MO/RR)**
 - a. To receive an update on the NDP
 - b. To **note** the next NDPMG meeting date
- 8. Bus Shelter, Cattle Lane (Clerk)**
 - a. To receive an update on the bus shelter
 - b. To review and sign the funding agreement from the Wellbeing Fund which has been revised following the change to the installation date of the bus shelter
 - c. To consider any other necessary action
- 9. Asset Renewals Fund**
 - a. To review the decision made in January 2015 to allocate approximately £13k to "Asset Renewals Fund" consider whether the PC wishes to rescind this decision
 - b. If the PC wishes to rescind the decision, to discuss what the monies should be used for and whether any of the funds are to be allocated to any specific projects/items
 - c. If any monies are to be allocated to specific projects/items, to consider an appropriate name for any such funds and to itemise the funds accordingly
- 10. Jubilee Field**
 - i. **Fields In Trust (Clerk)**
 - a. To review the Fields In Trust Deed of Dedication for Jubilee Field and consider whether the PC wishes to sign it
 - b. If the PC accepts the Deed of Dedication, to consider who shall sign it on behalf of the PC and to do so at this meeting for it to be returned to LCC.
 - ii. **Flower Beds (KD)**
 - c. To discuss the options for the flower beds at Jubilee Field to make the upkeep of them more manageable.
 - iii. **Cycle Track (KD/MP)**
 - d. To discuss installing a Cycle Track on Jubilee Field and consider the options for installation, suppliers, costs, and funding etc.
- 11. Banners (MP)**
To discuss the state of the banners and consider whether they can be repaired or whether they need replacing.
- 12. Budget 2019/20 (RR/MO/DMcC)**
 - a. To review the budget and consider any changes/additions that may be required
 - b. To discuss the precept for 2019/20 (to be finalised at the January 2019 PC meeting at the latest)

13. LeedsFest (AH/DMcC)

- a. To discuss the response received from Festival Republic to the questions raised at the September PC meeting and consider whether the PC wishes to respond to them.
- b. To consider whether any members wish to meet with a representative from Festival Republic in February 2019 to discuss the matters raised
- c. To consider any other necessary action

14. LCC Consultation re Highways and Transportation Planned Maintenance for Local Roads 2019/20 (DH/MP)

To receive an update on the comments being submitted to LCC in response to the above consultation and consider any necessary action.

15. Benches (DMcC)

To discuss further whether there are any potential sites for a new bench to be installed and to discuss possible funding for it

16. Defibrillator (KD)

To discuss the ownership of the defibrillator by The Arabian Horse pub and the possibility of transferring it to the The Garforth & District Lions Club, considering matters such as safeguarding the position of the defibrillator, replacing parts, performing regular checks, etc.

17. Planning Matters (Clerk)

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- c. To consider and to note planning enforcement matters (if any)

18. Finance (Clerk)

- a. To note the balances in the Parish Council's accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)
- d. To consider buying a new mobile phone for the PC to replace the old one which has stopped working, and agree an amount to spend (if applicable)

19. Matters for Information (Chairman)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

20. Future agenda items (Clerk)

To consider any items for inclusion on future meeting agendas.

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.