



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 18 September 2018** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe
Clerk to the Parish Council
13 September 2018

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 21st August 2018 as a true and correct record (DH)
- 4. Crime & Security (DH)**
To receive the crime report from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Neighbourhood Development Plan (NDP) (MO/RR)**
 - a. To receive an update on the NDP
 - b. To **note** the Clerk submitted the Response Grid to the Regulation 16 Representations to the Independent Examiner and LCC by the deadline of 24.08.18.
 - c. To **note** the minutes of the latest NDP Management Group (NDPMG) meeting (if any)
 - d. To decide any further action where necessary
 - e. To **note** the next NDPMG meeting date
- 7. Leeds Site Allocations Plan (Clerk)**
 - a. To **note** the Clerk submitted the letter written by Ms Kathryn Jukes (SAP Consultant) to the Programme Officer regarding Transport Modelling and Sustainability Appraisals by the deadline of 10th September 2018
 - b. To receive any updates and consider any other necessary action
- 8. LeedsFest 2018 (AH/DMcC)**
To discuss the issues raised by residents in the village following the LeedsFest 2018 and agree any necessary action.
- 9. Bus Shelter, Cattle Lane (Clerk)**
 - a. To review the Section 50 document and consider whether it is ready for submission to LCC
 - b. To consider who shall sign the Section 50 document and submit it to LCC on behalf of the PC
 - c. To consider the options for the position the bus shelter may be installed in and decide which one to proceed with
 - d. To consider any other necessary action
- 10. 100th Anniversary of WWI (MP/DH)**
 - a. To discuss further and agree the kind of event the PC wishes to hold to commemorate the Centenary, considering matters such as what kind of event, budget, who will organise it, advertising, etc
 - b. To **note** the charge for hiring the village hall for the event has been waived by the Village Hall Committee (previously stated as £25)
 - c. To consider whether the PC wishes to proceed with purchasing Perspex blocks with the names of the soldiers killed in action engraved in them and/or soldier figures for display in the village hall (Perspex blocks cost approx. £10 each and figures cost approx. £25 each plus VAT plus delivery)
 - d. To discuss the options for displaying the above and consider the costs involved if a display unit is required
 - e. To consider any other necessary action
- 11. Christmas Lights 2018 (DH)**
 - a. To review the quotes for trimming the trees by the Arabian Horse Pub/Pump Hill and consider whether the PC wishes to proceed with the work
 - b. To consider which member(s) will meet LCC on site to discuss the Christmas lights requirements for 2018
 - c. To consider any other necessary action

12. Parking Issues (AH)

To discuss the concerns raised by residents regarding parking issues on Main Street near the school during school pick up and drop off times and consider any necessary action

13. Play Area Roundabout (PH)

To discuss the issues raised by residents regarding issues with the roundabout and consider any necessary action

14. Dog Fouling (AH)

- a. To discuss the issue of dog fouling and consider ways in which it might be reduced
- b. To consider whether to purchase any signage
- c. To consider any other necessary action

15. Yorkshire Dales River Trust – Volunteers Required and Training Opportunities (MO)

To discuss the email received from the Yorkshire Dales Trust and consider how the PC can help advertise the event and consider any other action

16. Planning Matters (Clerk)

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- c. To consider and to note planning enforcement matters (if any)

17. Finance (Clerk)

- a. To note the balances in the Parish Council's accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)

18. Matters for Information (Chairman)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

19. Future agenda items (Clerk)

- a. Footpaths Registration on PROW Map
- b. Budget Update to 30.09.18

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.