



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 15 January 2019** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe
Clerk to the Parish Council
10 January 2019

AGENDA

1. **To receive apologies and approve reasons for absence (DH)**
2. **To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
3. **Resignation of Cllr Karen Baxter (Chairman/Clerk)**
 - a. To **note** the resignation of Cllr Baxter per an email received from her on 18.12.18
 - b. To **note** there is now a second casual vacancy on the Parish Council
 - c. To **resolve to fill** the casual vacancies
4. **To confirm the minutes of the Parish Council Meeting** held on 18th December 2018 as a true and correct record (DH)
5. **Crime & Security (DH)**

To receive the crime report from representatives of West Yorkshire Police
6. **Public participation (15 minutes) (DH)**

Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
7. **Neighbourhood Development Plan (NDP) (MO/RR)**
 - a. To receive an update on the NDP
 - b. To **note** the next NDPMG meeting date
8. **Asset Renewals Fund (Clerk)**
 - a. To discuss what the monies in the previously named "Asset Renewals Fund" should be used for and whether any of the funds are to be allocated to any specific projects/items, following the PC's decision to release these funds at the Dec 2018 meeting
 - b. If any monies are to be allocated to specific projects/items, to consider an appropriate name for any such funds and to itemise the funds accordingly
9. **Jubilee Field – Cycle Track (KD)**
 - a. To discuss installing a Cycle Track on Jubilee Field and consider the options for installation, suppliers, costs, and funding etc
 - b. To decide any necessary action
10. **Banners (MP)**

To discuss the state of the banners and consider whether they can be repaired or whether they need replacing.
11. **Budget & Precept for 2019/20 (RR/MO/DMcC/Clerk)**
 - a. To review the budget and consider any changes/additions that may be required
 - b. To discuss, consider, and agree upon the precept for 2019/20
 - c. To decide who shall submit the precept return form on behalf of the Parish Council by the deadline of 08.02.19
12. **LeedsFest (AH/DMcC)**
 - a. To discuss the 2019 LeedsFest and look at potential dates for ticket applications and the ticket draw, and consider any necessary action
 - b. To receive an update on the matters raised re the 2018 LeedsFest (if any)
13. **Benches (DMcC)**

To further discuss/agree the location of the new bench, and to consider the costs for removing the old one and installing the new one
14. **Defibrillator (Clerk)**

To receive an update on the defibrillator in terms of ownership, maintenance and regular checks, following the Clerk's correspondence with The Garforth & District Lions Club and the Yorkshire Ambulance Service, and decide any necessary action
15. **Leeds Site Allocations Plan (SAP) (Clerk)**

To **note** the email received from Cllr Ryan Stephenson regarding the Government Inspectors' proposal to delete the site at Parlington from the SAP, and to consider any necessary action

16. Maternity Cover for Clerk/RFO (RR/MP)

To receive an update on employing a locum clerk to cover for the clerk when she is on maternity cover, and to discuss/consider any necessary action.

17. GDPR – Incident Security Policy (MO)

To review the Incident Security Policy as prepared by Cllr Oakes using the template provided by YLCA and consider whether the PC wishes to make any amendments or accept it.

18. Consultation: Leeds East Airport – Airspace Change Proposal In Support Of Global Navigation Satellite System (GNSS) Based Approach (Clerk)

- a. To **note** the above consultation is running for fourteen weeks to 27.03.19
- b. To consider whether the PC wishes to submit any comments to this consultation and if so, to either agree them at this meeting, defer to the February PC meeting, or delegate the task to two or more members (consultation information previously circulated)
- c. To consider who shall submit the comments by the deadline (if applicable)

19. Newsletter (MP)

To discuss the next issue of the PC Newsletter, including any topics for inclusion and potential date of issue etc

20. Planning Matters (Clerk)

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- c. To consider and to note planning enforcement matters (if any)

21. Finance (Clerk)

- a. To note the balances in the Parish Council's accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)
- d. To review the quarterly update on the 2018/19 budget (previously circulated)

22. Matters for Information (Chairman)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

23. Future Agenda Items (Clerk)

To consider any items for inclusion on future meeting agendas.

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.