



## To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 15 October 2019** at the Oriol Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe  
Clerk to the Parish Council  
9 October 2019

## **AGENDA**

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meeting held on 17<sup>th</sup> September 2019 as a true and correct record (DH)**
- 4. Crime & Security (DH)**  
To receive the crime report received from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Neighbourhood Development Plan (NDP) (MO/RR)**  
To receive an update on the NDP and discuss/agree any action required.
- 7. LeedsFest 2019 (AH/DMcC)**
  - a. To **note** LCC are meeting Festival Republic on 24.10.19 to discuss the issues raised after the 2019 festival
  - b. To discuss concerns raised over the LeedsFest 2019 and consider/agree any necessary action
  - c. To consider the PC's views on Festival Republic applying for closure to Aberford for all non-Aberford residents for 2020 to minimise disruption to residents
- 8. Christmas Tree & Lights (DMcC/DH)**
  - a. To discuss the plans for a Christmas tree and lights for 2019, from both the PC and the community group, and agree any necessary action
  - b. To consider the quote received from LCC for the PC's 2019 lights (£1,374 + VAT based on 2018's lights)
- 9. Jubilee Field – Cycle Track (KD/PH)**  
To further discuss plans for the cycle track, including suppliers, track design, timescales, and possible external funding options, plus any other associated matters, and agree any necessary action.
- 10. LCC Core Strategy Selective Review Plan – Adoption Statement (Clerk)**  
To **note** the above was adopted on 11.09.19, and to **note** applications for a review (under strict criteria) may be made to the Higher Court by 23.10.19 (information previously circulated).
- 11. The Redmond Review – Consultation for the Parish Sector (Clerk)**  
To consider whether the PC wishes to submit a response to the above consultation regarding a review into local authority audit and, if so, to either agree the response at this meeting, or delegate the action to two members to submit by the deadline of 22.11.19 (information previously circulated).
- 12. Correspondence Received (Clerk)**  
To discuss the correspondence items listed below and consider/agree the PC's response and any necessary action required:
  - Email received from a resident regarding speeding near the school (email previously circulated)
  - Email received from a resident requesting the Neighbourhood Plan is put on the PC website
- 13. External Audit (Clerk)**
  - a. To **note** that PKF Littlejohn LLP have concluded their review of the PC's Annual Return for 2018/19 and have signed the External Auditor Certificate (received 24.09.19)
  - b. To **note** the Clerk received completed the Notice of Conclusion of Audit and has published it on the main notice board and PC website
- 14. Finance (Clerk)**
  - a. To note the balances in the Parish Council's accounts
  - b. To approve the bank reconciliation (Appendix 2)
  - c. To approve the Accounts for Payment (Appendix 2)
  - d. To review the budget update to 30.09.19 (previously circulated)
  - e. To agree a date for the finance sub group's first 2020/21 budget meeting, and to discuss any specific items members would like including in it
- 15. Matters for Information (DH)**  
*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*
- 16. Planning Matters (Clerk)**
  - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
  - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
  - c. To consider and to note planning enforcement matters (if any)

## **17. Future Agenda Items (Clerk)**

To discuss any items members would like adding to the next agenda.

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.