



## To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 17 September 2019** at the Oriol Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe  
Clerk to the Parish Council  
12 September 2019

## AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meeting held on 20<sup>th</sup> August 2019 as a true and correct record (DH)**
- 4. Crime & Security (DH)**  
To receive the crime report received from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Neighbourhood Development Plan (NDP) (MO/RR)**
  - a. To receive an update on the NDP
  - b. To **note** the minutes of the latest NDP Management Group (NDPMG) meeting (if any)
  - c. To decide any further action where necessary
  - d. To **note** the next NDPMG meeting date
- 7. Jubilee Field – Cycle Track (KD)**  
To receive an update, discuss further, and agree any necessary action.
- 8. LeedsFest 2019 (AH/DMcC)**  
To receive a report on the LeedsFest 2019 and consider/agree any necessary action.
- 9. Christmas Tree (DMcC/DH)**  
To discuss the plans for a Christmas tree for 2019 and consider any necessary action.
- 10. Insurance (Clerk)**
  - a. To review the three insurance renewals and agree which policy the PC wishes to opt for (previously circulated).
  - b. To consider raising a cheque in full payment of year one at this meeting.
- 11. Sub Groups (Clerk)**  
To review the changes to the list of sub groups and agree any amendments and/or sign off accordingly
- 12. Aberford War Memorial (DH)**  
To note the War Memorial has been awarded Listed Building Status and is now Grade II Listed. If the PC considers this decision has been wrongly made, it must request the Secretary of State reviews the decision within 28 days (by 04.10.19). Any response should be either agreed at this meeting or delegated to two members to respond by the deadline stated.
- 13. Consultation on Proposed Reforms to Permitted Development Rights to Support the Deployment of 5G and Extended Mobile Coverage (Clerk)**  
To consider whether the PC wishes to submit a response to NALC regarding the above consultation and, if so, either agree the response at this meeting, or delegate the action to two members to submit by the deadline of 18.10.19 (information previously circulated).
- 14. NALC Independent Review into Local Government Audit (Clerk)**  
To consider whether the PC wishes to submit a response to the above review and, if so, either agree the response at this meeting, or delegate the action to two members to submit by the deadline of 18.10.19 (information previously circulated).
- 15. Finance (Clerk)**
  - a. To note the balances in the Parish Council's accounts
  - b. To approve the bank reconciliation (Appendix 2)
  - c. To consider raising a cheque for a donation to Selby Abbey Parochial Church Council in lieu of salary for locum clerk, and to agree the amount (if applicable)
  - d. To approve the Accounts for Payment (Appendix 2)
- 16. Matters for Information (DH)**  
*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*
- 17. Planning Matters (Clerk)**
  - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
  - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
  - c. To consider and to note planning enforcement matters (if any)
- 18. Future Agenda Items (Clerk)**
  - a. Budget Update to 30.09.19

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.