



Aberford and District Parish Council
www.aberford-pc.gov.uk
Email: clerk@aberford-pc.gov.uk

To Members of the Parish Council

You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 18 June 2019** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

F Mary A Farman
Locum Clerk to the Parish Council
11 June 2019

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)
- 2. To confirm the minutes of the Parish Council Meeting** held on 21st May 2019 as a true and correct record (DH)
- 3. Crime & Security (DH)**
To receive the crime report from representatives of West Yorkshire Police
- 4. Public participation (15 minutes) (DH)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 5. Neighbourhood Development Plan (NDP) (MD)**
 - a. To receive an update on the NDP
 - b. To **note** the minutes of the latest NDP Management Group (NDPMG) meeting (if any)
 - c. To decide any further action where necessary
 - d. To **note** the next NDPMG meeting date
- 6. Harewood Road 20 mph Proposals**
 - a. To receive any further information and, if necessary, **resolve** further action.
- 7. Christmas Tree (DMcC)**
To discuss suggestion for a Christmas Tree on the green; resolve whether to proceed with the suggestion and, if so, seek costings.
- 8. Hanging Baskets**
 - a. To receive an update and resolve any necessary action.
- 9. LeedsFest 2019 (AH/DMcC)**
To receive an update on the LeedsFest 2019 and consider/agree any necessary action
- 10. Grass Cutting (AH)**
 - a. To discuss current provision and resolve any further action
- 11. IT (Clerk)**
To report on reply from provider re the 'not secure' message received. Council to resolve any further action
- 12. Planning Matters (Clerk)**
 - a. To consider and comment on new planning applications/appeals (if any). [Appendix 1]
 - b. To note the outcome of previous planning applications/appeals (if any). [Appendix 1]
 - c. To consider and note planning enforcement matters (if any) in closed session at the end of the meeting
- 13. Finance (Clerk)**
 - a. To **note** the balances in the Parish Council accounts
 - b. To **approve** the bank reconciliation (Appendix 2)
 - c. To **approve** the accounts for payment (Appendix 2)
 - d. To **note** receipts received Appendix 2)

e. To receive report from Internal Auditor, discuss and resolve any required action

f. To **resolve** dates and arrangements for the exercise of public rights

g. To agree time scale for publishing AGAR forms – website and notice boards

14. Matters for information (Chairman)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

15. Future Agenda items

Clerk to receive any suggestions from members for inclusion on July's agenda.

16. Confirmation of date, time and place of next meeting

17. Closed session (Chairman and Councillors)

- Council to resolve whether to move into closed session to discuss any received enforcement matters

18. Closure of ordinary meeting

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F M A Farman, Locum Clerk to the Council

11th June 2019

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On-going issues – decisions may be taken on any of the below issues if decided by council

1. Parking
2. Speed
3. Community matters

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.