



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 19 February 2019** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe
Clerk to the Parish Council
14 February 2019

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 15th January 2019 as a true and correct record (DH)
- 4. Crime & Security (DH)**
To receive the crime report from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Neighbourhood Development Plan (NDP) (MO/RR)**
 - a. To receive an update on the NDP
 - b. To **note** the minutes of the latest NDP Management Group (NDPMG) meeting (if any)
 - c. To decide any further action where necessary
 - d. To **note** the next NDPMG meeting date
- 7. LCC Site Allocations Plan Consultation: 21.01.19 – 04.03.19 (SAP) (Clerk)**
 - a. To **note** the above consultation is being held by LCC
 - b. To review the draft response letter written by Ms Kathryn Jukes of Directions Planning Consultancy Ltd, the PC's SAP Consultant, on behalf of the PC, and consider whether the PC wishes to approve the response for submission to LCC, or whether any changes to it are required (previously circulated)
 - c. To consider who shall submit the response to LCC on behalf of the PC by the deadline of 5pm on 04.3.19
 - d. To consider any other necessary action
- 8. Budget & Precept for 2019/20 (RR/MO/MP/Clerk)**
 - a. To review the budget and consider any changes/additions that may be required
 - b. To **note** the Clerk submitted the precept return form on behalf of the Parish Council by the deadline of 08.02.19
- 9. LeedsFest 2019 (AH)**
 - a. To **note** the LeedsFest 2019 residents ticket application process opened on 13.02.09 and will close on 13.03.19 (one week later than previously planned due to the meeting regarding ticket allocations for parishes being delayed until 11.02.19)
 - b. To **note** the ticket draw will take place on Wednesday 8th May 2019 at Aberford Bowling Club
 - c. To receive any updates and consider any necessary action
- 10. Hanging Baskets 2019 (AH/MO)**
To discuss this year's hanging baskets process including sponsorship, and consider any action required
- 11. Benches (Clerk)**
To consider the quote of £110.00 from A Fox Services to remove the old bench on Parlington Drive and install the new one
- 12. Maternity Cover for Clerk/RFO (RR/MP)**
 - a. To receive an update on employing a locum clerk to cover for the clerk when she is on maternity cover
 - b. To consider whether the PC wishes to employ Ms Mary Farnham, the candidate recommended by Cllr Reed and Cllr Piper, to cover the role
 - c. To discuss/consider any necessary action
- 13. Defibrillator (Clerk)**
To receive an update on the arrangements for the defibrillator (ownership of, regular checks on, and replacement parts for), and returning the unused cabinet to Yorkshire Ambulance Service, and to consider any necessary action.

14. Great British Spring Clean 2019 (MO)

To discuss the Keep Britain Tidy 2019 spring clean which is being held between 22.03.19 and 23.04.19 and consider any necessary action

15. Grass Cutting Services 2019/20 (AH)

To consider whether the PC wishes to re-employ A Fox Services for the PC's grass cutting requirements in the parish in 2019/20

16. Planning Matters (Clerk)

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- c. To consider and to note planning enforcement matters (if any)

17. Finance (Clerk)

- a. To note the balances in the Parish Council's accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)

18. Matters for Information (Chairman)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

19. Future Agenda Items (Clerk)

- a. Jubilee Field Cycle Track

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.