



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 19 November 2019** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe
Clerk to the Parish Council
14 November 2019

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 15th October 2019 as a true and correct record (DH)
- 4. Crime & Security (DH)**
To receive the crime report received from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Neighbourhood Development Plan (NDP) (MO/RR)**
 - a. To **note** the result of the referendum that took place on 31.10.19
 - b. To consider holding a community workshop with Mr Mike Dando (NDP Consultant) to ensure the parish gets the most benefit from the Plan, and consider possible dates, location, budget etc for it
 - c. To discuss/agree any action required
- 7. LeedsFest 2019 (AH/DMcC)**
To review the notes received from Cllr Matthew Robinson regarding the meeting that took place with Festival Republic on 24.10.19 and discuss the points raised, consider any feedback the PC wishes to submit, and decide on any action required
- 8. Jubilee Field – Cycle Track (KD)**
 - a. To receive an update on the cycle track following the meeting on site between members and Bike Track (supplier)
 - b. To further discuss plans for the cycle track, including track design, timescales, and possible external funding options, plus any other associated matters, and agree any necessary action.
- 9. Training (Clerk)**
To consider whether any members wish to take part in any of the YLCA webinar training sessions at a cost for £15 per 1 hour session per attendee.
- 10. Budget 2020/21 (NG/DMcC/MO/RR)**
 - a. To review the draft budget following the first budget meeting held on 23.10.19
 - b. To discuss any other specific items members wish to be considered for inclusion in the budget
 - c. To discuss the precept for 2020/21 (to be finalised at the January 2020 PC meeting at the latest)
- 11. Correspondence Received (Clerk)**
To discuss the correspondence items listed below and consider/agree the PC's response and any necessary action required:
 - Letter of thanks received from Selby Abbey Parochial Church Council for the donation from the PC
- 12. Finance (Clerk)**
 - a. To note the balances in the Parish Council's accounts
 - b. To approve the bank reconciliation (Appendix 2)
 - c. To approve the Accounts for Payment (Appendix 2)
 - d. To consider raising a cheque mid month for the Royal Mail PO Box if the subscription invoice is received and falls due before the Dec 19 PC meeting, to ensure no interruption with the service
- 13. Matters for Information (DH)**
Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.
- 14. Planning Matters (Clerk/MO)**
 - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
 - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
 - c. To consider and to note planning enforcement matters (if any)

d. To consider holding a Planning/NDP PC workshop to be run by Mr Mike Dando (NDP Consultant)

15. Future Agenda Items (Clerk)

To discuss any items members would like including on the next agenda.

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.