



You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 15 December 2020** via Zoom call, for the purpose of transacting the following business.

Members of the public are welcome to log into the meeting. Details of how to do this follow this Agenda (on a separate page).

P Wigglesworth  
Clerk to the Parish Council  
9 December 2020

## **AGENDA**

- 1. To receive apologies and approve reasons for absence (Clerk)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Clerk)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 17<sup>th</sup> November 2020 as a true and correct record **(Clerk)**
- 4. Crime & Security (Clerk)**  
To receive the crime report received from representatives of West Yorkshire Police
- 5. Public Participation (15 mins) (DH)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman.
- 6. Budget 2021/22**
  - a) To review the draft budget and consider any changes/additions members wish to make
  - b) To discuss the precept for 2021/22 (to be finalised at the January 2021 PC meeting at the latest)
  - c) To consider whether any further meeting of the sub group needs to be held
- 7. Periodic review of GDPR documentation (MO)**  
To review the GDPR policies implemented by the PC and consider/agree any changes or updates as necessary (previously circulated)
- 8. Members Code of Conduct (MO)**  
To adopt an internal resolution procedure to deal with any breaches of the Members Code of Conduct (document previously circulated)
- 9. Correspondence Received (Clerk)**  
To note/discuss the correspondence items listed below and consider/agree the PC's response and any necessary action required:
  - Any correspondence received before the meeting but after publishing the agenda
- 10. Finance (Clerk)**
  - a. To note the balances in the Parish Council's accounts
  - b. To approve the bank reconciliation as at 30.11.2020 (Appendix 2)
  - c. To approve the Accounts for Payment (Appendix 2)
- 11. Matters for Information (Clerk)**  
*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*
- 12. Planning Matters (Clerk)**
  - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
  - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- 13. Future Agenda Items (Clerk)**
  - a. Finalise 2021/22 budget/precept (January 2021)
  - b. Consider move to internet Banking (date TBA)

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.