



## To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 17 March 2020** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe  
Clerk to the Parish Council  
12 March 2020

## AGENDA

1. **To receive apologies and approve reasons for absence (DH)**
2. **To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
3. **To confirm the minutes of the Parish Council Meeting** held on 18<sup>th</sup> February 2020 as a true and correct record (DH)
4. **Crime & Security (DH)**  
To receive the crime report received from representatives of West Yorkshire Police
5. **Public participation (15 minutes) (DH)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda, or any other matters of concern. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
6. **Jubilee Field – Cycle Track (DH/Clerk)**  
To receive an update on the Cycle Track and consider / agree any necessary action
7. **Litter Picking (KD/MO/Clerk)**  
To further discuss litter picking, including potential dates; receive an update regarding equipment being provided by LCC; to decide on LCC collection point(s) of full bags; and consider any action other necessary required.
8. **LeedsFest 2020 (AH/DMcC)**  
To receive an update on the 2020 LeedsFest and to consider any necessary action required
9. **Hanging Baskets 2020 (AH/MO)**  
To receive an update on repairs to the hanging basket brackets, and consider any other action required
10. **CCTV Options via Leeds City Council and Leeds Watch (Clerk)**
  - a. To **note** the email received from Cllr Matthew Robinson regarding the above options for temporary cameras and fixed camera
  - b. To discuss the options and costs, and consider whether the PC is interested in installing any CCTV cameras as part of this scheme (in accordance with Data Protection legislation introduced in 2018 and following a Data Protection Impact Assessment (DPIA))
11. **Budget 2020/21 (Clerk)**  
To review the budget for 2020/21, agree any final amendments, and approve for sign off.
12. **Tree Inspections – Jubilee Field, Young’s Court and the area behind the bus terminus (DH)**  
To receive an update regarding the trees at the above locations, and consider whether the PC wishes to employ Bowman Arboriculturist for any recommended works required
13. **LCC Consultation: The Future of Parks and Green Spaces in Leeds (Clerk)**  
To consider whether the PC wishes to submit a response to the above consultation and, if so, to either agree the responses at this meeting, or delegate the action to two members. The deadline for submitting responses to LCC is 31.03.20 (information previously circulated)
14. **Correspondence Received (Clerk)**  
To note/discuss correspondence received and consider/agree the PC’s response and any necessary action required (to be tabled at the meeting if any received after publishing the agenda).
15. **Finance (Clerk)**
  - a. To note the balances in the Parish Council’s accounts
  - b. To approve the bank reconciliation (Appendix 2)
  - c. To approve the Accounts for Payment (Appendix 2)
  - d. To consider allocating an additional £2,500 from Revenue Reserves to the Becksid Play Area Ground Resurfacing Fund to increase the fund to £7,500, as discussed at the Feb 2020 PC meeting
  - e. To consider re-employing Pestserve for pest control services in the parish in 2020/21 at a cost of £650 for the year

**16. Matters for Information (DH)**

*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*

**17. Planning Matters (Clerk)**

- a. To consider employing Mr Mike Dando (Planning Consultant) to assist with/write the PC's response to the planning application for White House Farm (ref 19/06740/FU/NE)
- b. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- c. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- d. To consider and to note planning enforcement matters (if any)
- e. To receive an update regarding the Planning/NDP PC workshop to be run by Mr Mike Dando (Planning Consultant)

**18. Future Agenda Items (Clerk)**

- WYP PACT Meetings

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.