



To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 17 November 2020** via conference call, for the purpose of transacting the following business.

Members of the public are welcome to dial into the meeting. Details of how to do this follow this Agenda (on a separate page).

P Wigglesworth
Clerk to the Parish Council
12 November 2020

AGENDA

1. **To receive apologies and approve reasons for absence (Clerk)**
2. **To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Clerk)**
3. **To confirm the minutes of the Parish Council Meeting** held on 20th October 2020 as a true and correct record (Clerk)
4. **Crime & Security (Clerk)**
To receive the crime report received from representatives of West Yorkshire Police
5. **Clerk/RFO Vacancy (RR/NG/MO)**
To **note** that Mr Wigglesworth accepted the position of Clerk/RFO and is booked onto an online training course for New Clerks in December 2020 at a cost of £48 (as agreed at the Oct PC meeting).
6. **Beckside Play Area – Equipment Repairs (Clerk)**
To receive an update on the repairs required at the play area.
7. **Zoom Licence (NG)**
To discuss the possibility of holding PC meetings via Zoom, and to consider licencing options and costs, and any other necessary action required.
8. **Budget 2021/22 (Clerk)**
 - a. To review the budget workings for 2021/22 as prepared by the Clerk and consider any additional items members would like to add (previously circulated).
 - b. To consider holding a Zoom meeting for the budget sub group to go through the second draft with the Clerk, and agree a date if applicable.
9. **NALC Consultation: Standards of Conduct (Clerk)**
To consider whether the PC wishes to respond to the above consultation (questionnaire) and, if so, to either agree the responses at this meeting, or delegate the action to two members. The deadline for submitting responses to NALC is 04.12.20 (information previously circulated)
10. **Correspondence Received (Clerk)**
To note/discuss the correspondence items listed below and consider/agree the PC's response and any necessary action required:
 - Email from a resident enquiring about running one-to-one training sessions on Jubilee Field
 - Any other correspondence received before the meeting but after publishing the agenda.
11. **Finance (Clerk)**
 - a. To note the balances in the Parish Council's accounts
 - b. To approve the bank reconciliation as at 31.10.2020 (Appendix 2)
 - c. To approve the Accounts for Payment (Appendix 2)
12. **Matters for Information (Clerk)**
Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.
13. **Planning Matters (Clerk)**
 - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
 - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
14. **Future Agenda Items (Clerk)**
 - a. GDPR Policy Review – Dec 2020.
 - b. Internet Banking (Date TBA)

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.