



## To Members of the Parish Council

You are hereby summonsed to attend a meeting of the Parish Council at **7.30pm on Tuesday 18 February 2020** at the Oriel Room, St Ricarius Parish Church, Aberford, for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

N Goonesinghe  
Clerk to the Parish Council  
13 February 2020

## AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 21<sup>st</sup> January 2020 as a true and correct record (DH)
- 4. Crime & Security (DH)**  
To receive the crime report received from representatives of West Yorkshire Police
- 5. Public participation (15 minutes) (DH)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda, or any other matters of concern. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Jubilee Field – Cycle Track (Clerk)**  
To receive an update on the Cycle Track and funding application, and consider / agree any necessary action.
- 7. Litter Picking (KD/MO)**  
To further discuss litter picking, including potential dates; to agree what equipment is required from LCC; to decide on LCC collection point of full bags; and consider any action other necessary required.
- 8. Buses (DH/RR)**  
To receive an update regarding the meeting with the school bus company on 24.01.20.
- 9. LeedsFest 2020 (AH/DMcC)**  
To discuss any related matters, including road closures and the ticket applications process, as required, and consider any necessary action
- 10. Hanging Baskets 2020 (AH/MO)**  
To receive an update on repairs to the hanging basket brackets, and consider any other action required
- 11. VE Day and VJ Day – 75<sup>th</sup> Anniversary Events (Clerk)**  
To **note** the email from Cllr Sam Firth and to consider whether the PC wishes to hold any events for the anniversaries (8<sup>th</sup>-10<sup>th</sup> May and 15<sup>th</sup> August respectively).
- 12. Budget 2020/21 (Clerk/RR/MO/DMcC/NG)**  
To receive an update following the budget meeting held by the sub group on 27.01.20, and to consider whether any further changes are required.
- 13. NALC Governance and Accountability Survey (Clerk)**  
To consider whether the PC wishes to complete the above survey and, if so, to either agree the responses at this meeting, or delegate the action to two members. The deadline for submitting responses to NALC is 28.02.20 (information previously circulated).
- 14. Tree Inspections – Jubilee Field, Young's Court and the area behind the bus terminus (AH)**  
To discuss trees at the above locations and consider whether any of them require inspection for potential works to be carried out
- 15. LCC Parish Charter Working Group – 17.03.20 (Clerk)**  
To consider whether any members wish to attend the above meeting on behalf of the PC.
- 16. Christmas Tree (DH)**  
To receive an update regarding the Christmas tree for 2020.
- 17. Dog Fouling (Clerk)**  
To **note** the email received from Cllr Matthew Robinson regarding supplying the parish with 2 dog waste bag dispensers and 2,000 bags, and to consider:
  - a. Whether the PC would take on responsibility for supplying bags after the initial 2,000 have run out;
  - b. Where to locate two dispensers
- 18. Correspondence Received (Clerk)**  
To note/discuss the correspondence items listed below and consider/agree the PC's response and any necessary action required:

- Email from a resident regarding concerns over dog fouling, and to consider his request for a can of yellow spray, and his suggestion to move the bin by the bus circle to the middle of the grassed area from Haverthwaites to Greystones
- Email from a resident regarding concerns over surface water and flooding on Main Street South

**19. Finance (Clerk/AH)**

- a. To note the balances in the Parish Council's accounts
- b. To approve the bank reconciliation (Appendix 2)
- c. To approve the Accounts for Payment (Appendix 2)
- d. To consider re-employing A Fox Services for PROW cuts and other works as required for 2020/21

**20. Matters for Information (DH)**

*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*

**21. Planning Matters (Clerk/MO)**

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- c. To consider and to note planning enforcement matters (if any)
- d. To receive an update regarding the Planning/NDP PC workshop to be run by Mr Mike Dando (NDP Consultant)

**22. Future Agenda Items (Clerk)**

- Pest Control Contract Renewal

N Goonesinghe, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.