



You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 16 February 2021** via Zoom call, for the purpose of transacting the following business.

Members of the public are welcome to log into the meeting. Details of how to do this follow this Agenda (on a separate page).

P Wigglesworth
Clerk to the Parish Council
10 February 2021

AGENDA

- 1. To receive apologies and approve reasons for absence (Chairman)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Chairman)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 19th January 2021 as a true and correct record **(Chairman)**
- 4. To receive written applications for the vacancy of Parish Councillor and to co-opt a candidate to fill one of the existing vacancies (Clerk)**
- 5. Consumption of alcohol at Parish Council meetings (MO)**
 - a) To consider whether the Council should adopt a policy regarding alcohol consumption at meetings (including committee meetings).
 - b) To agree who will draw up the policy, should one be required.
- 6. Public Participation (15 mins) (Chairman)**

Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman.
- 7. Crime & Security (Clerk)**

To summarise the crime report based on crime mapping on the Police.uk website.
- 8. Pest control (Clerk)**

To discuss the proposal for renewal of the existing agreement with Pestserve, at a cost of £650 per annum.
- 9. LeedsFest 2021 (AH/DMcC)**

To discuss the 2021 LeedsFest and consider any actions required at this stage.
- 10. Hanging Baskets 2021 (AH/MO)**

To discuss this year's hanging baskets process and consider any actions required.
- 11. Correspondence Received (Clerk)**

To note/discuss the correspondence items listed below and consider/agree the PC's response and any necessary action required:

 - Any correspondence received before the meeting but after publishing the agenda.
- 12. Finance (Clerk)**
 - a. To **note** the balances in the Parish Council's accounts.
 - b. To **approve** the bank reconciliation as at 31.1.2021 (Appendix 2).
 - c. To **approve** the Accounts for Payment (Appendix 2).
 - d. To **approve** the removal of Mr Paul Hancock from the bank signature mandate and discuss whether to co-opt a replacement.
 - e. To **approve** the addition of Cllr Oakes as a person authorised to make bank payments.
 - f. To **approve** the retention of Mr Brian Hopper as the Parish Council Internal Auditor for 2021 at a cost of £90.

13. Matters for Information (Clerk)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

14. Planning Matters (Clerk)

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)

15. Meeting commencement time (Clerk)

To consider whether to change the future meeting start time from 7.30pm.

16. Future Agenda Items (Clerk);

- WYP PACT meetings
- LCC'S proposal to install a City Council noticeboard
- Review of working and advisory groups
- Review of Financial Regulations and Financial Risk Assessment

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.