



You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 16 March 2021** via Zoom call, for the purpose of transacting the following business.

Members of the public are welcome to log into the meeting. Details of how to do this follow this Agenda (on a separate page).

P Wigglesworth
Clerk to the Parish Council
10 March 2021

AGENDA

- 1. To receive apologies and approve reasons for absence (Chairman)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Chairman)**
- 3. To confirm the minutes of the Parish Council Meeting** held on 16th February 2021 as a true and correct record **(Chairman)**
- 4. To receive written applications for the vacancy of Parish Councillor and to co-opt candidates to fill two of the existing vacancies (Clerk)**
- 5. Public Participation (15 mins) (Chairman)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman.
- 6. Crime & Security (Clerk a. KD b.)**
 - a. To summarise the crime report based on crime mapping on the Police.uk website.
 - b. Review of feedback and matters arising from the PACT meeting held on 18.2.21 including future meeting attendance.
- 7. Conduct of Parish Council meetings (MO)**
To **discuss** the proposed review of the existing Code of Conduct and Standing Orders and agree amendments as necessary.
- 8. LeedsFest 2021 (AH/DMcC)**
To **discuss** the 2021 LeedsFest position and consider any actions required.
- 9. Hanging Baskets 2021 (AH/MO)**
To **discuss** this year's hanging baskets process and consider any actions required.
- 10. Town & Parish Council Forum meeting (KD)**
Review of feedback and matters arising from the above meeting held on 25.2.21.
- 11. Speed signs, speed checks and school crossing (SB/MO)**
To **discuss** and agree the best way to improve road safety within Aberford village.
- 12. Correspondence Received (Clerk)**
To **note/discuss** the correspondence items listed below and consider/agree the PC's response and any necessary action required:
 - a. Request from an Aberford resident to hold fitness training on the Jubilee field.
 - b. Any correspondence received before the meeting but after publishing the agenda.
- 13. Finance (Clerk)**
 - a. To **note** the balances in the Parish Council's accounts.
 - b. To **approve** the bank reconciliation as at 28.2.2021 (Appendix 2).
 - c. To **approve** the Accounts for Payment (Appendix 2).
 - d. To **discuss** the proposal to outsource the Parish Council payroll for the 2021/22 tax year.

14. Matters for Information (Clerk)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

15. Planning Matters (Clerk)

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)

16. Future Agenda Items (Clerk);

- LCC'S proposal to install a City Council noticeboard
- Review of working and advisory groups
- Review of Financial Regulations and Financial Risk Assessment

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.