



You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 17 August in the Oriel Room, St Ricarius Church, Aberford** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting,

Please note all attendees must wear a face covering and take a Covid lateral flow test the day before the meeting and confirm a negative result to the Clerk.

P Wigglesworth
Clerk to the Parish Council
Date of Posting: 11 August 2021

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Monthly Parish Council Meeting** held on 20th July 2021 as a true and correct record (DH)
- 4. Public Participation (15 mins) (DH)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman.
- 5. Crime & Security (Clerk/KD)**
 - a. To summarise the latest crime report based on the Police.uk website.
- 6. LeedsFest 2021 (Clerk/AH/DMc)**
To receive an update on the event and associated road closures.
- 7. Grants (awarded by ADPC) (Clerk)**
To consider any grant applications submitted since the last meeting.
- 8. Vehicle Speed control and parking initiatives (SB/LD)**
 - a. To receive an update on progress with the above initiatives following the meeting held on 21st May with Ward Council and LCC Highways department representatives in attendance.
- 9. Jubilee Field Maintenance (AH)**
To consider options for surface repairs around the fence posts of the multi-use games area at Jubilee Field and the requirement for an annual external inspection.
- 10. Wildflower meadow/Former Swan corner clear up (DB/DH)**
To discuss developments with these projects and agree the way forward.
- 11. Correspondence Received (Clerk)**
To **note/discuss** the correspondence items listed below and consider/agree the PC's response and any necessary action required.
- 12. Planning Matters (Clerk)**
 - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
 - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- 13. Finance (Clerk)**
 - a. To **note** the balances in the Parish Council's accounts.
 - b. To **approve** the bank reconciliation as at 31.7.2021 (Appendix 2).
 - c. To **note** income received and **approve** the Accounts for Payment (Appendix 2).
 - d. To **note** that PKF Littlejohn PLC have concluded their review of the PCs Annual Return for 2020/21 and have signed the External Auditor Certificate.
 - e. To complete the Notice of Conclusion of Audit form and consider how much to charge for copies of the Annual Return, should any person wish to purchase one.
 - f. To note that the notice will be published on the main notice board and PC website before the deadline of 30.9.21.

nb items d-f are subject to clearance from PKF arriving prior to the meeting

14. Matters for Information (Clerk)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters should have been raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.