



You are hereby summoned to attend a meeting of the Parish Council at **7.00pm on Tuesday 19 October in the Oriel Room, St Ricarius Church, Aberford** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting,

Please note all attendees must wear a face covering and take a Covid lateral flow test the day before the meeting and confirm a negative result to the Clerk.

P Wigglesworth
Clerk to the Parish Council
Date of Posting: 13 October 2021

AGENDA

- 1. To receive apologies and approve reasons for absence (DH)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (DH)**
- 3. To confirm the minutes of the Monthly Parish Council Meeting** held on 21st September 2021 as a true and correct record (DH)
- 4. Discussion with Ward Councillor Matthew Robinson (ALL)**
 - a. **Leeds Fest traffic**-lessons learned and way forward inc Working Group
 - b. **Aberford Village speed control and parking initiatives**- update on progress
 - c. **Village garden project**- latest position and the way forward
 - d. **Proposed Aberford Surgery closure**- Cllr Robinson to share any updated knowledge he might have in relation to the proposal
 - e. **Bins**- new bin availability and position on emptying Jubilee Field bins
- 5. Public Participation (15 mins) (DH)**

Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless expressly invited to do so by the Chairman
- 6. Crime & Security (Clerk)**
 - a. To summarise the latest crime report based on the Police.uk website
 - b. To decide who will complete the consultation document on the West Yorkshire Police and Crime Plan 2021-2024
- 7. Grants (awarded by ADPC) (Clerk)**

To consider any grant applications submitted since the last meeting
- 8. Playground Maintenance (Clerk)**

To update the position regarding the above, including;

 - a. Annual inspection of the multi-use games areas at Jubilee Field and Beckside
 - b. Proposed repair of broken signage at the Jubilee Field
 - c. Proposed repair of a broken climbing net at the Beckside play area
- 9. Aberford vegetation maintenance projects (DB)**

To discuss developments with these projects and agree the way forward
- 10. Use of Pump Hill for social and fund raising events (SB)**

To discuss and agree the required process in relation to the above
- 11. Aberford Newsletter (NG)**

To confirm the content and process for issue of the next Parish Council newsletter
- 12. Armistice Day wreath**

To approve the purchase of an Armistice day wreath from the Royal British Legion at a cost of £50.
- 13. Correspondence Received (Clerk)**

To **note/discuss** the correspondence items listed below and consider/agree the PC's response and any necessary action required;

 - a. E-mail from a Pinfold Rise resident concerning the gritting box arrangements for winter 2021/2
 - b. A request from a local resident to join the working party looking at Leeds Fest traffic plans

- c. A request from a local resident to have the overgrown foliage cut at the entrance to Parlinton Lane
- d. An e-mail from a resident seeking removal of the recently installed barbed wire fence in the Parlinton Estate

14. Planning Matters (Clerk)

- a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
- b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)

15. Finance (Clerk)

- a. To **note** the balances in the Parish Council's accounts
- b. To **approve** the bank reconciliation as at 31.8.2021 (Appendix 2)
- c. To **note** income received and **approve** the Accounts for Payment (Appendix 2)
- d. To **review** the 2021/22 quarterly budget update and **agree** the 2022/23 budget process

16. Matters for Information (Clerk)

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters must be raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.