



## To Members of the Parish Council

You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 15 November 2022 in the Oriel Room, St Ricarius Church, Aberford** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting,

P Wigglesworth  
Clerk to the Parish Council  
Date of Posting: 09 November 2022

### AGENDA

- 1. To receive apologies and approve reasons for absence (Chair)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Chair)**
- 3. To confirm the minutes of the monthly Parish Council meeting**, held on 18th October 2022, as a true and correct record **(Chair)**
- 4. Councillor Vacancies**  
To consider written applications for the vacancy of Parish Councillor and to co-opt a candidate to fill one of the existing vacancies
- 5. Public Participation (15 mins) (Chair)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless invited to do so by the Chairman
- 6. Crime & Security (Clerk/KD)**
  - a. To summarise the latest crime report based on the Police.uk website
  - b. To report on any matters arising from the latest PACT meeting
- 7. Christmas Lights (SB)**  
To update on any discussions with Community Illuminations Aberford regarding the 2022 arrangements
- 8. Use of Aberford Main Street as a motorway diversionary route (KD)**  
To discuss Highways England responsibilities in the above circumstances via the use of appropriate warning signage
- 9. Projects update**  
To receive a progress update and consider next steps for the following matters per the October minutes;
  - a. Aberford vegetation maintenance (NG)
  - b. Playground maintenance (SB)
  - c. Website upgrade (PW)
  - d. Installation of upgraded speed signs (NG)
  - e. Fencing improvements at Pump Hill (DH/NG)
- 10. Correspondence Received (Clerk)**  
To **note/discuss** any new correspondence items and consider/agree the PC's response and any action required;  
None received
- 11. Planning Matters (Clerk)**
  - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
  - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- 12. Finance (Clerk)**
  - a. To **note** the balances in the Parish Council's accounts
  - b. To **approve** the bank reconciliation as at 31.10.2022 (Appendix 2)
  - c. To **approve** the Accounts for Payment (Appendix 2)
  - d. To **agree** the 2023/24 budget process
  - e. To **confirm** the increase in scale rate for the clerk w.e.f 1.4.22
  - f. To **agree** the purchase of a suitable laptop and printer for the clerk to use exclusively on PC business
- 13. Matters for Information (Clerk)**

*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters must be raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.