



## To Members of the Parish Council

You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 18 April 2023 in the Oriel Room, St Ricarius Church, Aberford** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting,

P Wigglesworth  
Clerk to the Parish Council  
Date of Posting: 12 April 2023

### AGENDA

- 1. To receive apologies and approve reasons for absence (Chair)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Chair)**
- 3. To confirm the minutes of the monthly Parish Council meeting, held on 21st March 2023, as a true and correct record (Chair)**
- 4. Public Participation (15 mins) (Chair)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless invited to do so by the Chairman
- 5. Crime & Security (Clerk)**
  - a. To summarise the latest crime report based on the Police.uk website
- 6. Projects update**  
To receive a progress update and consider next steps for the following matters per the October minutes;
  - a. Playground maintenance (SB)
  - b. Website upgrade (MO)
  - c. Purchase and installation of upgraded speed signs (Clerk)
  - d. Aberford Green spaces initiatives
- 7. Leeds Fest 2023 (PW/SB)**
  - a. To update ADPC ticket arrangements for the 2023 event
- 8. Parish Council Elections May 2023 (Clerk)**  
To confirm the outcome of the nomination process and next steps
- 9. Pest Control (DH)**  
To discuss and agree the provisions for the year commencing 1<sup>st</sup> April 2023
- 10. Grass Cutting (DH)**  
To provide an update regarding the quote for renewal of the various PROW grass and shrub cutting requirements for 2023
- 11. Review of Standing Orders (Chair)**  
To receive a recommendation on changes to be made for the year commencing May 2023
- 12. Hanging Baskets (MO)**  
To update progress on the 2023 basket sponsorship
- 13. Correspondence Received (Clerk)**  
To **note/discuss** any new correspondence items and consider/agree the PC's response and any action required;
  - a.
- 14. Planning Matters (Clerk)**
  - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
  - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- 15. Finance (Clerk)**
  - a. To **note** the balances in the Parish Council's accounts
  - b. To **approve** the bank reconciliation as at 31.3.2023 (Appendix 2)
  - c. To **note** income received and **approve** the Accounts for Payment (Appendix 2)
  - d. To review the closing actual spend vs budget spend report for the year ending 31.3.202
- 16. Matters for Information (Clerk)**  
*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters must be raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.