



To Members of the Parish Council

You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 21 February 2023 in the Oriel Room, St Ricarius Church, Aberford** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting,

P Wigglesworth
Clerk to the Parish Council
Date of Posting: 15 February 2023

AGENDA

- 1. To receive apologies and approve reasons for absence (Chair)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Chair)**
- 3. To confirm the minutes of the monthly Parish Council meeting**, held on 17th January 2023, as a true and correct record **(Chair)**
- 4. Public Participation (15 mins) (Chair)**
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless invited to do so by the Chairman
- 5. Crime & Security (Clerk/KD)**
 - a. To summarise the latest crime report based on the Police.uk website
 - b. To report on any matters arising from the latest PACT meeting
- 6. Projects update**
To receive a progress update and consider next steps for the following matters per the October minutes;
 - a. Playground maintenance (SB)
 - b. Website upgrade (MO)
 - c. Purchase and installation of upgraded speed signs (Clerk)
 - d. Fencing improvements at Pump Hill (DH/SB)
- 7. Leeds Fest 2023 (PW/SB)**
To consider the arrangements for the 2023 event
- 8. Review of Standing Orders (Chair)**
To consider options to review and update the Parish Council Standing Orders
- 9. Grass Cutting 2023 (DH)**
To consider and agree the requirements for 2023
- 10. Jubilee Field Hedge Cutting (DH)**
To discuss and agree the best arrangements to get the hedge cut
- 11. Land for sale between School Lane and Jubilee Field (SB)**
To discuss options regarding this piece of land
- 12. Appointment of Internal Auditor (Clerk)**
To agree the appointment of an Internal Auditor to review the 2022/23 accounts
- 13. Correspondence Received (Clerk)**
To **note/discuss** any new correspondence items and consider/agree the PC's response and any action required;
 - a.
- 14. Planning Matters (Clerk)**
 - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
 - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- 15. Finance (Clerk)**
 - a. To **note** the balances in the Parish Council's accounts
 - b. To **approve** the bank reconciliation as at 31.1.2023 (Appendix 2)
 - c. To **note** income received and **approve** the Accounts for Payment (Appendix 2)
 - d. To review the latest budget monitoring update document, covering the period to 31.1.23
 - e. Following a finance working group review, to **approve** an increase of the Clerk's current £18 pcm home working allowance to £22 in the light of increased running costs
- 16. Matters for Information (Clerk)**

Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters must be raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: www.aberford-pc.gov.uk or by contacting the Clerk.