



**To Members of the Parish Council**

You are hereby summoned to attend a meeting of the Parish Council at **7.30pm on Tuesday 18 July 2023 in the Oriol Room, St Ricarius Church, Aberford** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting,

P Wigglesworth  
Clerk to the Parish Council  
Date of Posting: 12 July 2023

**AGENDA**

- 1. To receive apologies and approve reasons for absence (Chair)**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Chair)**
- 3. To consider written applications for Parish Councillor vacancies and to co-opt candidates to fill existing vacancies (Clerk)**
- 4. To confirm the minutes of the Monthly Parish Council meeting** held on 20th June 2023 as a true and correct record **(Chair)**
- 5. Public Participation (15 mins) (Chair)**  
Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless invited to do so by the Chairman
- 6. Crime & Security (Clerk)**
  - a. To summarise the latest crime report based on the Police.uk website
  - b. To report back on the latest PACT meeting
- 7. Projects update**  
To receive a progress update and consider next steps for the following matters;
  - a. Website upgrade (MO)
  - b. Purchase and installation of upgraded speed signs (Clerk)
  - c. Aberford Green spaces initiatives (NG)
  - d. Update on request for LCC assistance on removal of green waste (Clerk)
- 8. Leeds Fest 2023 (Clerk)**
  - a. To report back on the latest transport planning meeting
- 9. Hanging Baskets (MO)**  
To update progress on the 2023 basket sponsorship
- 10. Grants to be awarded (Clerk)**  
To consider any requests for funding
- 11. Xmas lights (Clerk)**  
To update progress on the Xmas display proposals
- 12. Traffic/Parking issues, Aberford Main Street (Clerk)**  
To update members on any further progress
- 13. Correspondence Received (Clerk)**  
To **note/discuss** any new correspondence items and consider/agree the PC's response and any action required;
  - a. None to date
- 14. Planning Matters (Clerk)**
  - a. To consider and comment on new planning applications/appeals (if any) (Appendix 1)
  - b. To note the outcome of previous planning applications/appeals (if any) (Appendix 1)
- 15. +Finance (Clerk)**
  - a. To **note** the balances in the Parish Council's accounts
  - b. To **approve** the bank reconciliation as at 30.6.2023 (Appendix 2)
  - c. To **note** income received and **approve** the Accounts for Payment (Appendix 2)
  - d. To review the Q1 budget update to 30.6.23
- 16. Matters for Information (Clerk)**

*Note: Reminder for members. This is strictly for brief information items and is not an opportunity for discussion or debate. Any such matters must be raised with the Clerk and put on the agenda for this meeting or will go forward to a future agenda. No decisions to be made on any matters for information.*

P Wigglesworth, Clerk to the Council

Appendices referred to in the Agenda are available on the Parish Council website or on application to the Clerk.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from its website at: [www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk) or by contacting the Clerk.