

## **ABERFORD & DISTRICT PARISH COUNCIL**

**MINUTES** of a meeting of the Parish Council held on Tuesday 17<sup>th</sup> April 2012 at 7.30pm in the Village Hall.

**PRESENT** Councillors D. Howson (Chairman), R. Alderson, Mrs G. Broadley, I. Forster, P. Hancock, Mrs J. Jeffrey, Mrs R. Reed, D. Stainton  
Apologies were received from Cllr D. Gluck  
Also present 8 members of the public, Ward Cllr M. Robinson, PCSO Nottingham, the Clerk.

The Chairman welcomed all present and said that he would be moving Planning Matters up the Agenda.

### **12/41 MINUTES OF LAST MEETING**

The Minutes of the previous meeting, held on Tuesday 20<sup>th</sup> March 2012, had been circulated prior to the meeting. It was proposed by Cllr Stainton and seconded by Cllr Mrs Reed that these were a true record. This was agreed.

### **12/42 POLICE MATTERS**

PCSO Nottingham said there had been a surge in burglary type crimes over the last month – break-ins of sheds and vehicles - over one or two nights. Luckily not very much had been taken in value terms. He advised people to put good locks on sheds and outbuildings, to always keep houses and vehicles locked securely and not to leave property in vehicles. The Chairman asked for checks to be made on vehicles parking at the end of Lotherton Lane. Cllr Robinson advised that other parking measures were in abeyance until the new entrance/exit arrangements at Lotherton Hall were in place when the situation would then be assessed.

### **12/43 PLANNING**

#### **Applications**

Application P/12/00885 – Altrns & Extns to Village Hall together with 14 Houses and associated works.

Cllrs Alderson and Mrs Broadley declared having a prejudicial interest as they were both on the Village Hall Committee and the application was in the joint names of a resident and the Hall Committee. The Chairman permitted Cllr Mrs Broadley to read out a statement on behalf of the Hall Committee and both Cllrs then left the room. After a very full discussion Cllrs unanimously decided to object to the application, focusing on three main grounds, which were that the site was in the Green Belt, it was a Flood Zone area and there were traffic issues. (The full response may be seen on LCC Planning Portal website).

Application P/12/00725 – Outline approval for employment park and layout of access – North Newhold site, Aberford Road, Garforth. Cllrs had no objections but Clerk was asked to arrange a site meeting to draw attention to arrangements for drainage from the site.

Application P/12/01216 – Substitution of house types Plots 2 and 3, Bunkers Hill, Aberford. Cllrs had no objections on planning grounds, providing the adjoining properties which overlook the site were satisfied.

#### **Decisions**

##### **Pending**

P/12/01065 – 2 Storey Rear Extn – 2 Woodbridge Avenue, Garforth

P/12/00901 – S/S Side & Rear Extn – Keppel House, Main Street, Aberford

P/12/01098 – 13 Haverthwaites Drive, Aberford. In between meetings it had been necessary to draw the resident's attention that permission could not be given in relation to crossing land

owned by the PC with a digger, to carry out foundation work, in advance of planning permission being granted. Letters had been sent and the situation would be monitored.  
P/12/05401 – Extra polytunnels, Sturton Grant Farm.

Refused:

P/10/05396 – New House next to Lilac Cottage, Bunkers Hill. (Refused by Inspector).

**12/44 MATTERS ARISING**

(a) Minute 12/30(a) Cock Beck – ongoing

(b) Minute 12/30(b) Bus Service – Ward Cllr Robinson said it was clear that the village service, which included Barwick & Scholes in its route, was very unsatisfactory. A big factor was felt to be the length of the route which took the buses right through the other side of the city centre. He was arranging a meeting with First Bus and would let the Clerk have details so that Aberford could be represented.

With regard to the Bus clearway in Main Street, an email from LCC Traffic Engineer John Mills had been circulated to Cllrs. A solution was yet to be found but Ward Cllr Robinson said that he would arrange a meeting with all parties as he felt sure that an amicable solution could be achieved.

(c) Minute 12/30(c) Road Surface A1/A64 roundabout – Clerk had been advised that the work was scheduled for September.

(d) Minute 12/30(d) Wind Turbines – the official Minutes had been received from Banks Renewables for circulation to Cllrs. The next meeting was not until September.

(e) Minute 12/30(e) Meeting to discuss drainage North Newhold site – still to be arranged.

(f) Minute 12/30(f) Parking in Lotherton Lane – still a problem – see Police Matters above.

(g) Minute 12/30(h) Community Interest Company – Cllr Stainton reported that a meeting had been held with Directors of the CIC and Cllrs now had a good understanding of how the CIC would work in relation to the PC. The CIC would report on what it was doing regularly to the PC. The PC could appoint the CIC to carry out tasks on its behalf. The Clerk reported that Cllr Gluck (a Director of CIC) wanted to inform the PC that CIC had helped the school to get funding for the playground development. It would be important for Cllrs to follow correct procedure, on a case by case basis, as matters came up at the PC meetings in relation to any conflict of interest.

(h) Minute 12/38(a) Library Bus – Cllrs Mrs Reed reported that the service was being reconsidered at the moment but she had put forward the request for an extra stop at the south end of the village, probably somewhere by the ‘conservative club’. If the hours were reduced then this might not be possible but she was monitoring the situation.

(i) Minute 12/38(b) Rubbish along B1217 – still to be dealt with.

**12/45 REPORTS FROM SUB-COMMITTEES**

(a) Village Design Statement

It was hoped this would be available for Cllr Gluck and Mr Ray to present to the next meeting.

(b) Broadband

Nothing further – but Cllrs noted that work was being carried out on the Telephone Exchange at Barwick which could mean that broadband might be achieved from B.T.

(c) Footpaths

Nothing to report – Cllr Howson reported that the fence over the motorway had been repaired.

(d) Allotments

Cllr Mrs Jeffrey had nothing further to report.

### **12/46 JUBILEE FIELD**

Cllr Stainton reported on the sub-committee meeting recommendation that the PC should re-apply to Grantscape. This was due to two factors. Costs had increased somewhat, despite the sub-committee's preferred contractor agreeing a discount – and that the whole of the capital reserves would need to be spent on build and associated legal etc costs which would have implications for further phases, as matching funding was usually required to obtain grants. In this regard Ward Cllr Robinson agreed that he would see if the Ward Councillors could allocate some funding to the scheme. Secondly Cllr Stainton felt that, with all legal agreements in place and with the PC able to produce evidence of consultation with residents (via Master Plan) then an improved application could be submitted. In the event this failed again, the PC still had sufficient funds – particularly if help could be obtained from the Ward Councillors – to do the initial phase of the scheme. Further grants could be sought towards seats etc from Green Leeds.

If re-submission meant that work was delayed until the autumn, it would also mean that school could have use of the area for sports day which might otherwise have been closed off to them and the overall delay would not be great. Cllrs agreed that a re-submission should be made and Cllr Stainton agreed to work on this to meet the deadline of 21<sup>st</sup> May.

Cllr Stainton said that the preferred contractor for Tennis Court and Muga manufacture, supply and installation, of three quotations obtained, was SMP. LCC Parks Department recommended their work and they were willing to hold the price if an agreement could be signed. Cllrs unanimously agreed to accept the SMP quotation of £60,915.10 exclusive of VAT and this purchase would be made through LCC Parks Dept who were able to obtain a discount and which would mean the PC would not have to find VAT on top of the price. SMP had asked for formal acceptance by 1<sup>st</sup> May but a formal acceptance of this quotation would not be given until legal formalities had been completed and all relevant leases/agreements signed. Cllr Stainton would press for this to be done so that the preferred contractor could be enabled to order materials and instigate a work schedule.

Cllr Stainton and the Clerk had met with the Headmistress who was very eager for the children to incorporate using the refurbished facilities into the school curriculum. She understood the need to co-ordinate with any management structure the PC put in place so that all the community could use the facilities, with priority being given to school at certain times. It should be possible to 'book' school requirements on a term or even yearly basis and no real problems were envisaged with good communication. A letter would be sent from the Headmistress to LCC setting out the school's satisfaction with arrangements which was a requirement of the granting of the lease.

### **12/47 TRAFFIC MANAGEMENT**

Nothing further to report at this time.

### **12/48 CORRESPONDENCE**

Clerk reported having received some information about Jubilee souvenir mugs and had discovered that there were no plans currently for either School or the PTA to provide a personal souvenir for each child, although there were other events planned. It was decided that Cllr Stainton would discuss with the Headmistress and School Council what they felt might be appreciated best by the children. The PTA would be approached re matching funding but Cllrs agreed, in principle, that they would allocate some funds to this purpose. To be discussed again at the next meeting.

## **12/49 NEIGHBOURHOOD PLAN**

The next meeting of the Sub Committee was scheduled for 24<sup>th</sup> April. Cllr Gluck had indicated that he felt it now inappropriate that he should chair this Committee and this would be discussed at their meeting together with the structure of the Sub Committee. He strongly advised that the whole parish should be included in the NP and Andrew Birkbeck, via email, had advised that a letter should be sent to Planning Officers which expanded on the simple email informing them that the PC wanted to prepare a NP. This could be done by the Clerk in consultation with the Sub Committee after their forthcoming meeting.

## **12/50 ACCOUNTS**

Clerk advised that a statement of the accounts would be presented at the May meeting.

### **Balances**

In HSBC Current a/c	£ 1,430.12
In HSBC No 1 Int a/c	£26,048.95 (Revenue Reserve)

Notes:

1. Includes £11,000 from LCC Precept for 2012/2013
2. Includes approximately £3,400 from the LeedsFest ticket sales.
3. This contains the sum of £347.00 unspent footpaths money.

In HSBC No 2 Int a/c	£80,131.96 (Capital Reserve)
In Master Plan a/c	£ 2,034.71 (With £640.00 still to pay to Mr Ray)
In PPP £347.00 (within current account)	

### **To Pay**

Cheque number 100374, in the sum of £170.90, for Clerk's salary, was agreed and issued.

## **12/51 MATTERS FOR INFORMATION**

(a) Clerk asked to change the date of the May meeting from 15<sup>th</sup> to 22<sup>nd</sup> May due to holiday commitments. This was agreed. Clerk also reminded that this would be preceded by the Annual Meeting.

(b) Clerk asked for agreement to instruct LCC Parks Dept to carry out the annual Play Area inspection – agreed.

(c) Cllrs were asked to remind residents that the cut-off date for sponsors to have their name cards printed would be 27<sup>th</sup> April.

(d) A Newsletter was being prepared – Cllrs asked for any items they wished to be included to be sent to the Clerk – Cllr Mrs Reed asked for information about refuse collection days to be put into the Newsletter as it seemed that many residents were putting bins out on the wrong days and bins left out for a few days were unsightly.

(e) Cllr Hancock had done an inspection of village seats. Clerk to arrange for small repair to one seat at Highfields. He felt that both Highfield seats should be replaced with new ones at some point. Additionally the 2 seats at the Play area might need repainting at some stage.

(f) Cllr Forster asked if Cllr Mrs Jeffrey would investigate a right of way across the North Newhold site.

(g) The Chairman asked if a letter could be sent to the Estate about Park House Farm metal fencing and becoming untidy. The Estate would be asked to ensure that relevant planning permissions would be obtained for any business/activities carried out by their tenant.

## **12/52 ANY OTHER BUSINESS**

There being no further business, the Chairman thanked everyone for their presence and closed the meeting at 9.45pm.

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