

ABERFORD AND DISTRICT PARISH COUNCIL

MINUTES of a meeting of the Parish Council held on Tuesday 18th December 2012 at 7.30pm in the Methodist Chapel.

PRESENT Councillors D. Howson (Chairman), R. Alderson, J. Barker, K. Dunwell, I. Forster, P. Hancock, Mrs J. Jeffrey, Mrs R. Reed
Also Present: PC D. Sillers, 7 members of the public, Clerk
Apologies were received from Cllrs Mrs G. Broadley and D. Stainton

12/158 MINUTES OF LAST MEETING

The Minutes of the previous meeting, held on Tuesday 20th November 2012, had been circulated prior to the meeting. It was proposed by Cllr Forster and seconded by Cllr Alderson that these were a true record. Cllrs Mrs Reed drew attention to a typographical error under Matters Arising. Subject to this amendment it was agreed that this was a true record.

12/159 POLICE MATTERS

PC Sillers asked that residents lock up any small livestock such as chickens at this time of the year – one theft having been reported during the month. Some extra money had been allocated to the Police which would allow extra patrols in the villages at this time of the year. Arrangements for Boxing Day Hunt meeting were discussed – they were in hand.

12/160 COUNCILLOR VACANCY

No-one had come forward as yet.

12/161 MATTERS ARISING

- (a) Minute 12/147(a) North Newhold – site meeting to arrange in New Year
- (b) Minute 12/147(b) Seat Repairs – ongoing as part of general review in New Year
- (c) Minute 12/147(c) Grass cutting missed area – to progress in New Year
- (d) Minute 12/147(d) War Memorial – LCC had confirmed they did not own this and Clerk had suggested they prepare a simple letter acknowledging this fact and that they were happy for the PC to assume responsibility. Clerk to regularise.
- (e) Minute 12/147(e) Strawberry Hill – vegetation cut back – adoption to progress.
- (f) Minute 12/147(f) Bus questionnaire had been distributed.
- (g) Minute 12/147(g) Hook Moor traffic island – to progress in New Year.
- (h) Minute 12/152(a) Dogs policy Jubilee Field – consultation with Head Mistress to be held in New Year.
- (i) Minute 12/155(a) Xmas Tree – due to this being larger than previous years, an extra set of lights had been required to adequately dress the tree. Clerk had authorised this extra hire cost as per Standing Orders.
- (j) Minute 12/155(d) Cllrs Mrs Jeffrey had visited and investigated a planning concern at a property. An old barn structure had been replaced with a similar one and LCC Planning Officers had visited the site to check on it and were satisfied.
- (k) Minute 12/155(e) Parking Masternaut – the Chairman reported that the company were in negotiations with the Estate to lease an extra strip of land for more parking. It was hoped this would be resolved in the Spring – to be kept under review.
- (l) Minute 12/155(i) White lines on A642 entrance to Cedar Ridge – Highways had confirmed these would be repainted.

12/162 NEIGHBOURHOOD PLAN

(a) A report was given on a meeting held earlier this date between the 3 Garforth Ward Cllrs, Mr I MacKay (LCC Planning Officer) and Aberford Cllrs together with the resident representatives on the Neighbourhood Planning Sub Committee. Discussion concerning amending the area to be covered by the NP took place. It was recommended to the meeting that the Garforth end boundary, for this purpose only, should be the line of the motorway/'Ridge Road'. Residents in this part of the parish would be informed in a joint letter to be issued by the Garforth Ward Cllrs and Aberford PC. Bi monthly meetings had been offered by the Garforth Ward Cllrs, as things progressed, together with the possibility of a meeting for Garforth end residents in the Football Club there if it was required. This recommendation was unanimously agreed and the Clerk was asked to deal with paperwork.

(b) A draft questionnaire had been prepared by the Sub Committee (Communications Group) and had been circulated prior to the meeting – this was agreed for circulation in January.

(c) The Sub Committee was now very active and preparing for the Open Day Event in January.

12/163 REPORTS FROM SUB COMMITTEES

(a) Village Design Statement

The amended draft had not been received as yet. Cllrs felt it was unlikely that this would now be available at the Event on 19th January as it would need to be 'signed off' by the PC.

(b) Broadband

On-going – awaiting further information from Ward Cllr Matthew Robinson

(c) Footpaths

Cllr Mrs Jeffrey said that the various types of users of Parlinton Lane required to be 'managed' in a more pro active way as there had been one or two accidents and near misses recently. This lane was used by horse riders, cyclists, walkers and residents with dogs and also pushchairs and small children. It was agreed that some sort of code, which could be displayed for users to read, would be investigated. The Chairman said the Estate was also going to erect signs to mark footpaths etc. as the line was not always obvious in some places. Dog fouling continued to be a problem to the Estate,

(d) Allotments

It was reported that LCC Legal Dept were to actively deal with the lease arrangements in the New Year. The Officer dealing with the matter had indicated this to Cllr Stainton

12/164 JUBILEE FIELD

(a) As per Minute 12/123(b) (September 2012) Approval and Consent to Contracts – the Chairman and Cllr Stainton, together with the Clerk, had had signed all relevant Leases and Contracts between meetings. This meant that work would be enabled to start, weather permitting, in the New Year.

(b) A meeting of the Sub Committee would be held early New Year to take forward soft landscaping, benches, bins and the like and to discuss the idea of a Green Gym. Clerk drew attention to the implications of insurance, maintenance and inspection which would be ongoing and costs should be built into future budgets. Cllr Stainton would continue to assist the Sub Committee in a private capacity following his move from the parish area.

(c) Cllr Alderson (school Governor) had been informed by LCC Legal Dept that the documents for the school use footpath had been authorised and would be sent to Mr Picton Phillips for signature on behalf of the Parochial Church Council early in the New Year.

12/165 TRAFFIC MANAGEMENT

Nothing further to report at this time

12/166 CORRESPONDENCE

(a) LCC Highways (Bridges Dept) had indicated they were to replace the wooden footbridge in March 2013. Permission was sought to put materials and to work from the ford area. Permission was given with a request to keep materials on the south side of the Beck away from the Play Area to discourage children accessing them. Clerk to point out that the residents who used the access lane should be informed and that it was believed that no-one actually owned the lane.

(b) The Barwick & Scholes latest short newsletter was circulated.

12/167 PLANNING MATTERS

Applications

P/12/04894 – S/x Ext to rear etc 8 Cedar Ridge Garforth. No objections

Approved

P/12/03789 – Detached warehouse – land off Isabella Road, Garforth.

P/12/04166 – Various extns and altrs, inc conv grg to room – 1 Cedar Ridge, Garforth.

Pending

P/12/00725 – Outline app Emlynt Park/access – Aberford Road, Garforth.

The Chairman asked the Clerk to enquire about planning permissions in respect of a property in the village where many new windows had been inserted and a conservatory appeared to be constructed from breeze block.

12/168 ACCOUNTS

Budget 2013/2014

It was agreed to postpone the decision until the January meeting.

Balances

In HSBC Current a/c	£ 1,994.64
In HSBC No 1 Int A/c	£29,656.61 (Rev Reserve)
In HSBC No 2 Int A/c	£79,260.24 (Cap Reserve)

Notes:

Revenue Reserve includes (i) £369.00 Parish Paths Partnership money which is set aside to pay the contractor for maintenance of footpaths, (ii) £5009.86 from LeedsFest ticket sales and £10,000.00 grant through the Big Lottery Fund.

Capital Reserve is allocated for refurbishment of Jubilee Field.

To Pay

- (a) Cheque number 100415, in the sum of £170.90 for Clerk's salary, was agreed and issued.
- (b) Cheque number 100416, in the sum of £95.54, for Clerk's expenses, was agreed and issued.
- (c) Cheque number 100417, in the sum of £20.00, for hire of Methodist Chapel, was agreed/issued.
- (d) Cheque number 100418, in the sum of £225.00, for Newsletter printing was agreed and issued.
- (e) Cheque number 100419, in the sum of £156.00, for extra Xmas lights, was agreed and issued.
- (f) Cheque number 100420, in the sum of £40.00, for two NP Sub Group meetings, was agreed/issued.

12/169 MATTERS FOR INFORMATION

(a) Clerk's Vacancy

Cllrs agreed the wording of the vacancy notice and job description. The vacancy had been publicised in the Newsletter to everyone in the parish and would be put on the YLCA website with a cut off date for applications of 14th January and interviews to be held during the last week in January. In this respect it was agreed that Cllrs Mrs Reed and I. Forster would be appointed to a Sub Committee to

progress the matter and that the Chairman would attend any interviews. Clerk reported that a candidate had already expressed interest and her details had been circulated to Cllrs.

(b) Cllr Alderson reported that school was operating very well and that numbers were very good.

(c) Cllr Forster reported that rubbish had been quickly cleared from the B1217 towards Lotherton Hall.

(c) Cllrs Mrs Jeffrey had been approached about a 'fast response' capability for the village. Cllrs recalled that a Defibrillator had been purchased by the PC some years ago for use of a trained person in the village. Cllrs Alderson said that he would try to find out where this was and what the situation was in relation to having a fast response capability within the village.

(d) Cllr Barker reported a streetlight requiring attention in Pinfold Rise – Clerk to deal.

12/170 OPEN TO THE PUBLIC

There were no matters brought to the attention of Cllrs.

12/171 CLOSE OF MEETING

The Chairman thanked everyone for their attendance and closed the meeting at 9.00pm

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from their website at: www.aberfordonline.com or by contacting the Clerk.