

ABERFORD & DISTRICT PARISH COUNCIL

MINUTES of a meeting of the Parish Council held on Tuesday 19th June 2012 at 7.30pm in the Village Hall.

PRESENT Councillors D. Howson (Chairman), Mrs G. Broadley, I. Forster, P. Hancock, D. Stainton
Apologies were received from Cllrs R. Alderson, D. Gluck, Mrs J. Jeffrey and Mrs R. Reed.
Also present: 6 members of the public and the Clerk

12/66 MINUTES OF ANNUAL MEETING

The Minutes of the annual meeting held on Tuesday 22nd May 2012 had been circulated prior to the meeting. It was proposed by Cllr Stainton and seconded by Cllr Mrs Broadley that these were a true record. This was agreed.

12/67 MATTERS ARISING FROM ANNUAL MEETING

(a) Revised Code of Conduct

The Clerk advised that it was necessary for the Council to adopt a revised Code of Conduct and for Councillors to complete new Register of Interest forms. It was unanimously decided to adopt the Code of Conduct model provided by Leeds City Council, to take effect from the 1st July 2012. Councillors agreed to complete new forms to be lodged with the Clerk and they were advised that the information provided would subsequently be published by the City Council. This revision would be published on the Parish Council website.

(b) Insurance Cover

The Clerk had queried an inspection of play areas requirement in the insurance policy. The insurance company had agreed to a monthly inspection regime and Cllr Hancock undertook to carry this out, using the recommended ROSPA form which would be lodged with the Clerk each month.

12/68 MINUTES OF LAST MEETING

The minutes of the last ordinary meeting, held on Tuesday 22nd May 2012, had been circulated prior to the meeting. It was proposed by Cllr Hancock and seconded by Cllr Stainton that these were a true record. This was agreed.

12/69 POLICE MATTERS

There were no police officers in attendance but the Chairman reported there had been two crimes, both at the Royal Oak pub which was closed and empty. A close watch would be kept on the pub which was being advertised as available to rent by a new tenant. Cllr Hancock reported that there had been some damage to seats at the Bowling Club and he would like the police to be aware of this. It was suggested that, although the age of the children causing the damage was thought to be older than primary school, the Head Mistress could be asked to mention this in an assembly.

12/70 MATTERS ARISING

(a) Minute 12/55(a) Cock Beck – ongoing

(b) Minute 12/55(b) Bus Clearway in Main Street – a meeting of all parties had been arranged for 5th July.

(c) Minute 12/55(c) North Newhold site meeting – to be arranged.

(d) Minute 12/55(d) Enforcement arrangements for illegal parking around Lotherton Hall – this would be done by the existing Traffic Wardens who would make extra checks when events were being held.

(e) Minute 12/55(f) Jubilee Mugs – these had been purchased following liaison with school and the PTA – costs under ‘Accounts’. The Chairman had presented them to the children at their Jubilee tea party and the event had gone very well. Letter of thanks from the Head Mistress was read out, together with two letters from children.

(f) Minute 12/55(g) Repairs to seats Highfields – the Chairman had yet to arrange.

(g) Minute 12/55(h) Right of Way North Newhold – ongoing.

(h) Minute 12/59(c) Planning workshop – unfortunately had been oversubscribed.

12/71 REPORTS FROM SUB COMMITTEES

(a) VDS – ongoing

(b) Broadband – waiting for BT to upgrade the Barwick exchange which may impact on the broadband speed for Aberford in due course.

(c) Footpaths – ongoing

(d) Allotments – ongoing

12/72 JUBILEE FIELD

Cllr Stainton reported that decisions from both Grantscape and the LCC Well Being fund were awaited. The Headmistress was looking forward to bringing Jubilee Field into school life as an ongoing topic, additional to sporting use. Areas for gardening/wild flowers might be possible for the children to develop. Publicity on the stand which Cllr Gluck was organising at the school Gala on 7th July was discussed. Residents could be invited to organise tennis/netball clubs etc and contact the PC - Cllr Stainton and Clerk to liaise.

12/73 TRAFFIC MANAGEMENT

A draft scheme for Hook Moor had been circulated to Cllrs prior to the meeting. This was approved but it was felt that the speed limit should be lowered to 50mph along the whole stretch from the Garforth roundabout to beyond the motorway bridges, possibly to Lotherton Hall to take account of the new exit road.

12/74 CORRESPONDENCE

1. An invitation to a seminar had been received on ‘Floods - What members need to know’. To be held on Tuesday 26th June – East Room, Civic Hall – 4pm – 6.30pm. Clerk would pass on any names.

2. Latest Minutes of Wetherby Crime Prevention Panel were with the Clerk.

3. Letter of complaint had been received from a resident about the south end verges. All were aware of the poor state in which the verges had been left after the grass cutting. A site meeting had been held with the LCC Officer and Contractor, the Chairman and Cllr Stainton and remedial work agreed. Attention had been drawn to various other areas and a schedule had been asked for. The situation would be monitored and the Chairman had spoken to the resident about the actions the PC had taken.

12/75 NEIGHBOURHOOD PLAN

Cllr Gluck had circulated everyone with the Minutes of the meeting held on 13th June. It was disappointing that only 5 people attended the NP meeting and it was hoped that more of those who had expressed an interest in helping would attend future meetings. This obviously impacted on the work which volunteers would be able to carry out – and therefore on funding.

A joint Harewood Ward Parish Councils meeting was to be held on Wednesday 27th June and Cllrs Howson, Stainton and Gluck would attend.

The suggestion that land owners/developers should sit on NP groups was rejected by Cllrs and it was felt that other PCs would raise this at the joint meeting.

LCC Officer Andrew Birkbeck was working on setting up a second group of Parish Councils in which Aberford would be included to work together on best practice etc. All necessary documents to publicise the Aberford NP had been put on the website.

12/76 PLANNING

Applications

P/12/02432 - Two Storey side ext, incorporating Juliet balcony and alterations to front entrance – Hollybeck House, off Main Street. Cllrs had no objection.

P/12/02241 – Conservatory to rear 17 Hayton Wood View. Cllrs had no objection.

Decisions

Pending

P/12/01574 - Becca Hall refurbishment

P/12/01890 - Two Storey Rear Extn & Porch to front – Granary Cottage, Main Street.

P/12/01697 - Retro appl for S/S Rear Extn – 1 Ashley Park Mews, Garforth

P/12/00725 - Outline app. For employment park and layout of access, Aberford Road, Garforth.

P12/01216 - Substitution of house types Plots 2 and 3, Bunkers Hill, Aberford

Withdrawn

P/12.01653 - S/s Front & Side Extn, Convsn of garage to habitable room with new pitched roof, raised patio to rear and enlarged front standing. 1 Hayton Wood View.

Refused

P/12/00885 - Village Hall Alterations/New Housing Development behind. Cllr Mrs Broadley said that the Hall Committee were to meet shortly to discuss their options and she expected that they would seek a meeting with Cllrs in the near future.

12/77 ACCOUNTS

(a) Balances

In HSBC current account	£ 1,477.80
In HSBC No 1 Int account	£24,048.95
In HSBC No 2 Int account	£80,131.96
In HSBC Master Plan account	£ 1,824.71

To Pay From PC Current Account

(a) Cheque number 100381, in the sum of £170.90, for Clerk's salary was agreed and issued.

(b) Cheque number 100382, in the sum of £15.00, for Clark's expense for organising grass cutting on Pump Hill, was agreed and issued.

(c) Cheque number 100383, in the sum of £250.00, was agreed and issued to Garforth in Bloom Group. This followed their request for a grant and further information being received from them.

(d) Cheque number 100384, in the sum of £1025.00, was agreed and issued on 22nd June, to LCC for Hanging Pots, following further investigation of the reasons for late delivery etc. by the Clerk.

(e) Cheque number 100385, in the sum of £775.56, had been agreed to be issued when the invoice was received from Aberford School PTA. This was issued on 22nd June and was for Jubilee Mugs.

(f) Cheque number 100386, in the sum of £526.00, for regular footpath work was issued on 2nd June. This was for work as part of the ongoing contract under the Parish Paths Partnership.

Clerk has still not received any invoice from the Village Hall Committee for the PC use of the Hall since October last year. Cllrs Mrs Broadley said that the Treasurer had told her one had been sent attached to an email but this had not been received. She undertook to chase this matter.

12/77 MATTERS FOR INFORMATION

(a) Cllr Forster mentioned grass cutting at his end of the parish – this might need a site visit like the one held in the village. He also enquired about the LCC Officer in charge of street cleaning. Clerk to liaise. Following the grass cutting damage to the south end verges and poor performance elsewhere in the village, Cllrs Howson and Stainton had met on site with LCC Officer and the Contractor. Remedial work had been promised together with cutting of all areas identified and a schedule had been asked for. The situation would be monitored.

- (b) The Clerk had asked LCC Parks to carry out any necessary repairs to the Play Area which would amount to around £125.00 (unless further work was required since inspection).
- (c) Cllr Gluck had booked a space at the school Gala which would be on Saturday 7th July. He proposed to give out information on the Neighbourhood Plan process. Information about Jubilee Field could be given out – Clerk to liaise with Cllr Stainton to see if something could be prepared. Expressions of interest from any groups wanting to form a sports club could be invited.
- (d) Clerk had received a reply from the owner of Oak Cottage, Main Street about the overflow of water onto the pavement. Everything possible was being done to rectify the situation which was due to a faulty boiler.

12/88 OPEN TO THE PUBLIC

- (a) A question was asked as to whether the PC was aware of any sites for travellers being proposed within the parish. Nothing was known and the PC would have to be consulted – these sorts of rumours circulated from time to time.
- (b) A question was asked about the perceived lack of publicity about Village Hall Committee meetings – Cllrs Mrs Broadley advised that there was no requirement to publicise such meetings but that a meeting was to take place the Tuesday after the PC meeting and was held most often in the Arabian Horse. Residents were welcome. A further point was made that meetings should be publicised on the Hall noticeboard.

12/89 CLOSE OF MEETING

There being no further business, the Chairman thanked everyone for their attendance and closed the meeting at 8.30pm.

The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from their website at: www.aberfordonline.com or by contacting the Clerk.