

## **ABERFORD & DISTRICT PARISH COUNCIL**

**MINUTES** of a meeting of the Parish Council held on Tuesday 20<sup>th</sup> March 2012 at 7.30pm in the Village Hall.

**PRESENT** Cllrs I. Forster, D. Gluck, P. Hancock, D. Howson (Chairman), Mrs J. Jeffrey, Mrs R. Reed, D. Stainton.

Apologies were received from Cllrs R. Alderson and Mrs G. Broadley

Also present – 3 members of the public and the Clerk.

It was agreed that Cllr Stainton (Vice Chairman) would chair the meeting.

### **12/28 MINUTES**

The Minutes of the previous meeting, held on Tuesday 21<sup>st</sup> February 2012, had been circulated prior to the meeting. It was proposed by Cllr Mrs Reed and seconded by Cllr D. Gluck that these were a true record. This was agreed.

### **12/29 POLICE MATTERS**

The Clerk had not received a monthly report but Cllr Howson reported that robberies had increased in the surrounding villages and could well increase in Aberford. Residents were urged to be on their guard and report anything out of the ordinary.

### **12/30 MATTERS ARISING**

(a) Minute 12/18(a) Cock Beck – ongoing

(b) Minute 12/18(b) Bus Service – the Clerk was awaiting details of a meeting which Cllr Matthew Robinson had indicated he would organise. With regard to the clearway in Main Street, a decision was awaited from LCC Head of Traffic. Clerk to chase.

(c) Minute 12/18(d) Road Surface A1/A64 roundabout – the Clerk had been informed by the Contractors that resurfacing was to be carried out this year but no date had yet been set. Cllrs found this unacceptable and the Clerk was asked to pursue the matter.

(d) Minute 12/18(e) Wind Turbine meeting – notes of this meeting had been circulated to Cllrs with formal Minutes awaited from Banks Renewables. Liaison meetings would be held from time to time. Banks had to fulfil various LCC planning conditions which could take some time before actual work could commence in around 3 to 4 years time. Preliminary site investigations could take place during the interim. The Parish Council would continue to be represented on the Liaison Committee together with Micklefield PC. Details of Banks Community Fund had been obtained. It was possible for the PC and other village organisations to apply for grant funding from this source. A further sum of money would be allocated to a fund arising from the Hook Moor site – this figure to be advised by Banks at the next Liaison Group meeting.

(e) Minute 12/18(h) North Newhold site meeting – Clerk to arrange a new date.

(f) Minute 12/18(i) Lotherton Lane footpath – Parking was still a problem. The police had been asked to patrol at weekends and a local farmer asked to put a barrier of some sort on the grass verge. Cllr Jeffrey felt that a meeting should be arranged with Highways Dept to look at putting no parking measures in place. LCC Officers at Lotherton Hall to be contacted for their views. Clerk to arrange.

(g) Minute 12/18(j) Broken fencing on footpath over A1. This was still in need of attention. The landowner would be asked to make repairs and it was pointed out that an easement could be created if the unauthorised path across the field was allowed to remain. Clerk to deal.

(h) Minute 12/19 Community Interest Company – (Cllr Gluck, having a personal interest in this company, answered questions but did not take part in the debate). A letter had been received from the company which set out some projects they wished to work on for the

community and in co-operation with the PC. This included providing secretariat functions to the Neighbourhood Planning Sub-committee. Cllr Stainton proposed that a separate meeting should be held with the company as he felt that Cllrs needed to more fully understand what was being proposed. Cllr Mrs Jeffrey felt that this should be debated at this, or another, regular meeting of the PC. However, it was decided to hold a separate meeting – Clerk to arrange.

### **12/31 REPORTS FROM SUB-COMMITTEES**

#### **(a) Village Design Statement**

Cllr Gluck reported that the working draft should be completed by the 19<sup>th</sup> April and this would be sent to LCC Planners shortly after that. Cllr Stainton asked for a copy of the draft.

#### **(b) Broadband**

Cllr Gluck reported that one of the companies which had expressed an interest – Nextgenus – had ceased operating. Representatives from the other company were meeting with Cllr Gluck in the next few days to talk about making progress and they appeared to be enthusiastic.

#### **(c) Footpaths**

Cllr Mrs Jeffrey reported that LCC had approved the gate which a local farmer had erected across the path going towards the A64.

#### **(d) Allotments**

A letter had been received from LCC asking if the PC was satisfied with the basic outline of the proposed lease terms. After discussion it was agreed that Cllr Mrs Jeffrey would inform LCC that the level of rent was not satisfactory as the PC would have some costs to meet such as joining the National Association of Allotments etc.

### **12/32 JUBILEE FIELD**

Cllr Stainton reported that the Sub-committee were to meet on 22<sup>nd</sup> March with LCC Solicitors, LCC Parks and our own Solicitor regarding minor remaining legal wording. The footpath legalities with the Estate had been finalised. Cllr Stainton and the Clerk were to discuss school use with the Head Mistress, update her on progress and reach understanding on how school would co-operate in the PC's managing of the facilities. The grant application had not been successful but grants for further development could still be sought. There was discussion as to whether to delay the scheme so that a further application for grant could be submitted but Cllrs decided they wished to proceed, using the funds in the capital reserve account.

### **12/33 TRAFFIC MANAGEMENT**

Cllr Gluck reported that the Cattle Lane refuge and Hook Moor scheme were awaited.

### **12/34 CORRESPONDENCE**

(a) A letter offering building/handyman services had been received from a company based in Knottingley. It was the policy of the PC to offer work to companies within the Parish where possible. Clerk to reply.

(b) A resident had asked if the grass could be left longer on the wide grass verges to encourage wild flowers. After discussion, Cllrs agreed to trial leaving a 1m. strip uncut from the hedge outwards, at the south end of the village, from Aberford Interiors to Hook Moor. Clerk to deal.

(c) LCC Licensing Policy was available – any views could be made known via the Clerk.

(d) LCC Parks Dept were to hold an Open Day at Farnley Hall on Saturday 28<sup>th</sup> April to which all were invited.

(e) LCC Corporate Governance wanted Cllrs to be aware that, when the new Localism Act came into force shortly, they would be required to publish a Register of Interests for Town and Parish Councils in the city area. Clerk reported that, when this information was requested, Cllrs would be asked to review their Register. Cllr Gluck was asked to update his Register.

### **12/35 NEIGHBOURHOOD PLAN**

Cllr Gluck had chaired the first meeting of the Sub-committee and there was a good attendance of Cllrs and residents. He had given a general briefing and the next meeting would be in about one month. Aberford seemed to be in a good position so far as housing was concerned according to the LCC Core Strategy but the Garforth end of the parish was seen as an area for major housing. Cllr Forster was disappointed at the lack of response from the Garforth Ward Councillors and it was felt that at least one more person from that end of the parish would be useful. It might be that a sub group would look at housing relevant to the village and another sub group at the Garforth end. Various information papers had been sent out to the members of the Sub-committee to study.

### **12/36 PLANNING MATTERS**

#### **Applications**

(a) Application P/12/00901 – S/s Side & Rear Extn – Keppel House, Main Street. Cllrs had no objections.

(b) Application P/12/01065 – 2 Storey Rear Extn – 2 Woodbridge Avenue, Garforth. Cllrs had no objections.

#### **Decisions**

##### **Approved:**

(a) Application P/12/00114 – Rooflights to form habitable room over garage – Lyndhurst, Greystones Park.

(b) Application P/11/05410 – Additional polytunnels – Sturton Grange Farm.

(c) Application P/11/05424 – Variations of conditions – retention of agricultural workers caravans and polytunnels – Sturton Grange Farm.

##### **Refused:**

Application P/11/05257 – Replacement dwelling house – Sturton Grange Farm.

##### **Pending**

Application P/10/05396 – New House next to Lilac Cottage, Bunkers Hill.

### **12/37 ACCOUNTS**

(a) A grant application had been submitted from Aberford in Bloom Group. Cllrs discussed this and agreed to give a grant of £1000 – Clerk was asked to request sight of supporting invoices/receipts etc when these were available.

(b) Clerk raised the question of allocating funds to support the expenses of preparing the Neighbourhood Plan. Financial information had been circulated to Cllrs prior to the meeting. It was agreed to transfer the sum of £1800 from current account into the Master Plan account as this was the balance of the funds originally agreed to be allocated to that account. Known outstanding bills to meet from the Master Plan/VDS preparation might reduce this amount to around £1600, which would be allocated to expenses incurred for the Neighbourhood Plan preparation. Clerk to deal.

### **Balances**

In HSBC Current a/c	£ 1,461.02
In HSBC – No 1 Interest a/c	£17,975.90 (Revenue Reserve)
In HSBC – No 2 Interest a/c	£80,119.24 (Capital Reserve)
In HSBC – Master Plan a/c	£ 404.71

Contained within current a/c For Parish Footpaths	£ 347.00
--	----------

### **To Pay**

#### **From PC Current a/c**

(a) Cheque number 100369, in the sum of £50.00, for printing costs, was agreed and issued to Zebra Print Management Ltd.

(b) Cheque number 100370, in the sum of £170.90, for Clerk's salary, was agreed and issued.

(c) Cheque number 100371, in the sum of £35.00, for printer ink, was agreed and issued to the Clerk.

(d) Cheque number 100372, in the sum of £1000.00, was agreed and issued to the Aberford in Bloom Group being a grant authorised by Cllrs.

(e) Cheque number 100373, in the sum of £1930.00, was issued to Master Plan account on 22<sup>nd</sup> March. This was the sum of £1800.00 agreed by Cllrs to top up the Master Plan, together with £130 in VAT refund owing from Master Plan paid invoices.

#### **From Master Plan a/c**

(a) Cheque number 100016, in the sum of £50.00, was agreed and issued to Cllr D. Gluck to reimburse him for printing expenses in connection with VDS leaflets and posters.

(b) Cheque number 100017, in the sum of £250.00, was agreed and issued to Mr M. Oakes for photography in connection with VDS work.

### **12/38 MATTERS FOR INFORMATION**

(a) Cllrs Mrs Jeffrey asked if the Library Bus could have an extra stop at the southern end of the village. Cllrs Mrs Reed undertook to see if this could be organised.

(b) Cllr Forster drew attention to the amount of rubbish and plastic in hedges along the B1217 – Clerk to ask if this could be cleaned up.

(c) Cllr Stainton asked if the Cllrs present who were on the Village Hall Committee could arrange for adequate heating to be provided at PC meetings.

### **12/39 OPEN TO THE PUBLIC**

A question was asked about approaching other funders and Cllr Stainton replied that this could be done for further phases of Jubilee Field development and for other projects around the village.

### **12/40 CLOSE OF MEETING**

There being no further business, the Chairman thanked everyone for their presence and closed the meeting at 9.10pm.

**The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from their website at: [www.aberfordonline.com](http://www.aberfordonline.com) or by contacting the Clerk.**