

## **ABERFORD & DISTRICT PARISH COUNCIL**

**MINUTES** of a meeting of the Parish Council held on Tuesday 19<sup>th</sup> March 2013 at 7.30pm in the Methodist Chapel.

### **PRESENT**

Cllrs D. Howson (Chairman), R. Alderson, J. Barker, Mrs G. Broadley,  
K. Dunwell, I. Forster, Mrs J. Jeffrey, Mrs R. Reed

Apologies were received from Cllr P. Hancock

Also Present Police Officer, 9 members of the public, the Clerk/New Clerk

The Chairman welcomed Ms Sou, the new Clerk from 1<sup>st</sup> April, and informed Cllrs that there would be a handover period with the present Clerk during the next couple of months.

### **12/201 MINUTES OF LAST MEETING**

The Minutes of the meeting held on Tuesday 19<sup>th</sup> February 2013 had been circulated prior to the meeting. It was proposed by Cllr Alderson and seconded by Cllr Barker that these were a true record. This was agreed.

### **12/202 POLICE MATTERS**

PC Katkowski reported on three crimes during the last month. In particular two people had been arrested in connection with the theft of property from the school. Residents were reminded to lock up sheds, outbuilding, garden furniture and the like and to consider their premises from the point of view of theft prevention. Any small thefts should be reported as this could be evidence of thieves in the area collecting up items from many premises.

### **12/203 VILLAGE DESIGN STATEMENT**

After discussion it was decided that Mr Gluck would make one or two corrections. Reference to the recently proposed route of the HS2 line could be included. The draft would be sent to Cllrs. This would then be sent to LCC who would check that it fitted in with their policies before it could be finally adopted by them.

### **12/204 ABERFORD & DISTRICT COMMUNITY INTEREST COMPANY GRANT REQUEST**

Cllrs had all received the papers in connection with this request in advance of the meeting. The proposal was to conduct a study of noise from the A1. After discussion the Chairman asked for a vote to be taken it was decided not to grant to this particular project.

### **12/205 NEIGHBOURHOOD PLAN**

Cllrs Mrs Reed reported that Mr Holiday (the Estate's representative) had attended the last group meeting and reported on the aspirations/ideas the Estate had for their holdings. The Estate would continue to seek development within the SHLAA sites and viewed the larger part of the holding as having potential within the leisure and/or renewable categories but consistent with green belt policy. They were interested in developing land towards J47 on the left of the B1217 for commercial purposes/warehousing etc. There could be benefits to the parish from any development. A questionnaire would shortly be sent to businesses and a list of business rate payers had been obtained from LCC to be used by the Infrastructure Sub Group. The dedicated website was now set up. A Newsletter was also being prepared to update residents on progress.

### **12/206 MATTERS ARISING**

- (a) Minute 12/192(a) North Newhold area – Cllr Forster would continue to monitor.
- (b) Minute 12/192(b) Seat Repairs – Clerk taking forward
- (c) Minute 12/192(c) Grass Cutting – LCC had found they were not responsible for cutting the area behind the seats in Parlington Drive or for the triangular area of cotoneaster near the Royal Oak. The PC would need to organise attention to these areas.
- (d) Minute 12/192(d) War Memorial ownership – waiting LCC Legal Dept to progress.
- (e) Minute 12/192(e) Bus Service – awaiting action by Ward Cllr Robinson.
- (f) Minute 12/192(f) Dog Policy Jubilee Field – waiting discussions with all parties.
- (g) Minute 12/192(g) – see under Traffic Management

- (h) Minute 12/198(e) Meeting with Village Hall Committee – it was agreed not to wait until the outcome of the planning application and to arrange a meeting – Clerk to deal.
- (i) Minute 12/199(b) Fallen Trees Cock Beck – Clerk chasing for a reply from Environment Agency.

### **12/207 REPORTS FROM SUB COMMITTEES**

(a) Broadband - LCC Officer Tom Holvey to be invited to the next meeting.

#### (b) Footpaths

Cllrs Mrs Jeffrey reported that she and Cllr Dunwell were to organise the walking of parish footpaths and reporting on work required. This would be done as the weather allowed. Clerk reported that LCC would be reducing the number of cuts from 3 to 2 due to budget cuts.

#### (c) Allotments

Cllrs Mrs Jeffrey reported she was chasing LCC for further information on the second allotment site in the village (behind Youngs Court) so that both sites could be taken over together.

#### (d) Traffic Management

Notes from the meeting between Cllrs Howson and Barker and the Clerk with LCC Highways Officer Nick Borrás had been circulated to colleagues. Cllrs agreed that Mr Borrás would be asked to draw up a scheme of remarking the white lines at Priory Park and to take forward the yellow lining on the bridge in Main Street.

### **12/208 JUBILEE FIELD**

Notes of the meeting held on 14<sup>th</sup> March between Cllrs Howson, Stainton, Hancock and Mrs Reed; the Clerk and LCC Officer Vicky Nunns had been circulated to colleagues. Ward Cllrs and the Wellbeing Fund had been informed of progress. Clerk was waiting to see if the Fund wished to transfer the grant of £7k to the PC within this financial year. Anticipated start of works on site was 7<sup>th</sup> May.

#### Outdoor Gym Equipment

Cllrs discussed and agreed to the purchase of six pieces of 'green gym' equipment to be sited near to the Courts at an approximate cost of £8000.00. The Sub Committee were authorised to select the items and to take forward the purchase from SMP who were recommended by the City Council. SMP would be able to give the PC a good price and to co-ordinate the items with the main part of the work they were undertaking.

#### Gate & Associated Side Rails – (School Path)

Cllrs authorised the expenditure of £850.00 for the security gate – this being part of the overall capital expenditure on the scheme.

A further Sub Committee meeting would be held on site as soon as possible when it was hoped that positions would be marked out to enable seating/bins and the like to be progressed.

### **12/209 CORRESPONDENCE**

- (a) An email from a company concerning the proposed erection of a Radio Mast at Blackhorse Farm had been circulated to Cllrs. There were no comments or objections
- (b) The Minutes of the Town & PC Forum meeting held on 31<sup>st</sup> January had been forwarded to Cllrs for information.
- (c) Cllrs had been circulated with an email from Andrew Birkbeck which included information that CIL for our area is proposed to be £90 per sq m. (assumed) to be on the dwelling size) with 25% of for parishes which had a NP and 15% for parishes without a NP.
- (d) Clerk reported dealing with a letter from a resident about an unadopted lane.
- (e) An email had been received from a resident about tree planting – Clerk to reply.

### **12/209 PLANNING**

Cllr Mrs Broadley declared a Pecuniary Interest in Application P/13/00484.

#### **Applications**

(a) P/13/00484 – New House on land off School Lane. Clerk drew attention to the objection by LCC Highways Dept. One Cllr objected on Highways grounds. The majority had no objections but

attention was drawn to the more proper description being 'Vicarage Lane' rather than 'School Lane' except the portion where the two came together. Cllrs noted that part of the site fell within Green Belt but that section was proposed to be garden only.

(b) P/13/00659 – Conversion of Garage to Living Space – 1 Anning Fold, Garforth. Cllrs had no objections.

### **Decisions**

#### **Pending**

P/12/05434 – Village Hall and Detached Houses to Rear

#### **Refused**

P/13/00226                      2 Story Side and Rear Extns – 2 Woodbridge Avenue, Garforth

#### **Approved:**

P/12/05340                      S/s Annexe (side) – 9 Raper View, Aberford

P/13/00301                      S/s rear Extn – 28 Highfield Road, Aberford

#### **Appeal**

P/12/05026 - Extns to 1 Hayton Wood View. The PC had no objections to this application but it was refused by LCC Planners. No further action necessary by the PC.

### **12/210 ACCOUNTS**

(a) Cllrs agreed to pay the costs for Ms Sou take up membership of Society of PC Clerks and for the course: 'Working With Your Council'.

(b) Cllrs agreed to reimburse Ms Sou's petrol costs prior to her taking up her appointment on 1<sup>st</sup> April and thereafter for journeys over and above those stated in her Contract of Employment at the NALC mileage rate of 45p per mile.

(c) Cllrs agreed to Ms Sou being able to authorise transfers between accounts only and a Bank Mandate had been obtained for this purpose.

The Clerk advised that the cheque for the Banner for NP Event had been cancelled and reissued as it had already paid for direct by a sub group member. A cheque had been issued to S. Ockleton instead (cheque 100437 dated 27<sup>th</sup> Feb).

The Clerk reported that a grant request had been received from Garforth in Bloom who were given £250 last year. The current grant expenditure was not to hand but it was felt to have been exceeded for the year and the organisation could be advised to apply next month at the start of the Grant Year.

### **Balances**

In HSBC Current a/c	£ 1,528.64
In HSBC No 1 Int A/c	£30,486.48(Rev Reserve)
In HSBC No 2 Int A/c	£78,024.04 (Cap Reserve)

#### **Notes:**

Revenue Reserve includes (i) £369.00 Parish Paths Partnership money which is set aside to pay the contractor for maintenance of footpaths, (ii) £5009.86 from LeedsFest ticket sales and (iii) £10,000.00 grant through the Big Lottery Fund in case of consultants being required for the Neighbourhood Plan.

Capital Reserve is allocated for refurbishment of Jubilee Field

### **To Pay**

The following cheques were agreed and issued.

(a) Cheque number 100438, in the sum of £170.90 for Clerk's salary.

(b) Cheque number 100439, in the sum of £35.49 for Clerk's expenses.

- (c) Cheque number 100440, in the sum of £20.00, for hire of Methodist Chapel.
- (d) Cheque number 100441, in the sum of £40.00, for hire of Oriel room for NP meetings 7<sup>th</sup> February & 7<sup>th</sup> March.

#### **12/211 MATTERS FOR INFORMATION**

- (a) Cllr Forster said he would still pursue highways matters along the A642 with the LCC Officer Nick Borrás and that he would try to raise the NP/SHLAA issues in the East Garforth area via the next Garforth Forum meeting.
- (b) Cllrs Mrs Jeffrey said that she had been asked to look into Tree Preservation Orders for 3 trees within 'the Estate' and she would take this forward.
- (c) Cllr Dunwell reported that dog fouling seemed to be getting worse throughout the pavements – Clerk to put in Newsletter and check on frequency of cleansing.

#### **12/212 OPEN TO THE PUBLIC**

- (a) Two members of the public drew Cllrs attention to several matters in connection with the planning application P/13/00484 and these were noted.
- (b) A resident drew attention to the unreliability of the bus service which seemed to be getting worse.

#### **12/213 CLOSE OF MEETING**

The Chairman thanked everyone for their attendance and closed the meeting at 9.35pm.

**The Parish Council complies with the Mandatory Publication Scheme under the Freedom of Information Act. Information about the Council can be obtained from their website at: [www.aberfordonline.com](http://www.aberfordonline.com) or by contacting the Clerk.**