

## ABERFORD & DISTRICT PARISH COUNCIL

### Minutes of the Parish Council meeting held on Tuesday 8<sup>th</sup> August 2017 at the Oriel Room, St Ricarius Parish Church, Aberford at 7.00 pm

Present: Cllr David Howson (Chairman)  
Cllr Karen Baxter  
Cllr Keith Dunwell  
Cllr Paul Hancock

Cllr Andrew Hogg  
Cllr Claire Knowles  
Cllr Dave McCready  
Cllr Ruth Reed

In attendance: Mrs Natalie Goonesinghe (Clerk/RFO), Ms Kathryn Jukes, Planning Consultant, and six members of the public (including members from Barwick & Scholes Parish Council and Save Parlington Action Group).

#### 1. To receive apologies and approve reasons for absence.

Apologies were received from Cllrs Oakes, Overend and Piper.

#### 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting.

None.

#### 3. Public Participation

A lengthy discussion between the Parish Council, Ms Kathryn Jukes, members of the Save Parlington Action Group (SPAG), and members of Barwick & Scholes PC (B&SPC) took place, with the following points being noted:

- SPAG met with Ward Cllr Ryan Stephenson last night (07.08.17) to discuss the SAP examination.
- A discussion took place as to whether SPAG, B&SPC and ADPC should speak together at the hearing sessions that are relevant to all three groups.
- Ms Adrienne Sykes (SPAG) raised the question as to whether an external consultant is required as there are lots of people with much local knowledge in the area.
- Comments were made regarding ensuring that, should the three groups be represented together, there should be no contradictions between them/their responses.
- Ms Jukes said she will go through the list but commented there is usually only one seat per group, although different people can take it at different points during the hearing. Ms Sykes said the Programme Officer had indicated they may be able to have two seats.
- SPAG are currently looking at the Matters & Issues document to decide which areas they wish to respond to.
- Ms Jukes advised no new points can be made; this is about answering the questions raised based on the evidence and points previously made.
- A comment was made that whilst Parish Council members have passion and local knowledge, they also need an expert there to ensure the rules are adhered to.
- Ms Jukes confirmed she would be happy to represent all three groups and could then ask for three seats at the hearing session(s); one per group.
- It was noted that ADPC intends to make a decision on how it will respond at this meeting, but that neither B&SPC nor SPAG can confirm their responses or commit to giving any funds at this meeting.
- Ms Jukes spoke about what happens at a hearing session, and confirmed the PC speaks first, then anyone else present may speak. This may happen more than once, but the PC has the final say.

#### 4. Leeds Site Allocations Plan (SAP)

- a. To review the Matters & Issues documents issued by the Inspector.
  - i. **RESOLVED:** The Parish Council **AGREED** it will submit a response to the Matters & Issues document published on 31.07.17. A discussion took place regarding which matters to respond to; it was **AGREED** written responses will be prepared in relation to Matters 3 and 7.
  - ii. **RESOLVED:** The Parish Council **AGREED** to employ Ms Kathryn Jukes (Planning Consultant) to prepare its response (the quote for works is detailed below).
- b. **RESOLVED:** The Parish Council **AGREED** to employ Ms Jukes to represent the PC at the hearing session(s) to be held later this year. It was **AGREED** representation will be made for Matter 7 in relation to Parlington, and Ms Jukes advised the PC can decide at a later date whether representation is required for any of the other matters. Members can decide at a later date whether it is appropriate for their representation to be grouped with that of B&SPC and SPAG.
- c. The PC discussed and agreed the following:
  - i. As the deadline for submitting the response is 1pm on 25.08.17, Ms Jukes will forward the draft response to the Clerk who will forward it to members for them to review. Members **RESOLVED** to agree that if any councillors wish for any amendments to be made, the

Clerk, in consultation with Cllrs Oakes and Reed and Ms Jukes, shall review them and decide whether they should be included in the response.

- d. Close of meeting – the Chairman closed the meeting at 8.15pm.

**Minute 4.a.ii – Quote received from Ms Kathryn Jukes (email format):**

Under Matter 7 the Inspector has raised 3 questions in relation to the proposed Parlinton allocation, which would be the subject of a written response by 25th August ahead of discussion at a hearing session. I would suggest it may take about a day and a half to prepare the statement and submit it to the Inspector. For time spent, a budget of £1200 plus VAT would be appropriate based on our usual hourly rate of £95 plus VAT.

Given Parlinton is currently in the Green Belt and representations mention the site's Green Belt location then it would be a good idea to respond to the Inspector's questions in relation to Matter 3. However, I would suggest simply submitting written comments rather than attending the session as I expect some of the same matters to be covered in discussions with the Inspector during the Parlinton hearing. I would suggest it may take about a day to review all the evidence in relation to the Green Belt and then respond to the Inspector's questions on Green Belt, so a budget of £760 plus VAT would be appropriate.

To attend a half day hearing, I usually allow the same amount of time again for preparation (to read the Council's case, review the evidence and read any other party's representations), so it would be a day in total (£760 plus VAT) based on our hourly rate. If the hearing were extended beyond half a day then we would charge for time spent in addition based on the quoted hourly rate.

Time spent providing general advice and attending any Parish Council meetings would be charged in addition based on our hourly rate of £95 plus VAT. Disbursements are also charged for in addition, including mileage, which is charged at 50p per mile.