

9. Defibrillator Maintenance/Checks

Cllr Dunwell confirmed he has spoken to a resident to ask whether they would be happy to perform the checks. The gentleman confirmed he would be happy to do this, and has made enquiries with colleagues as to what the checks should involve (he is a paramedic). Ongoing.

10. LeedsFest 2018

Cllr McCreedy confirmed 90 applications for residents' tickets have been received. Two applications (4 applicants) were from one house which exceeds the maximum of one application/two applicants per house. Arrangements for the ticket draw were confirmed for 7pm at the Bowling Club on 09.05.18. **ACTION:** The Clerk will perform the verification checks of applicants, will contact anyone for whom there is a query, and will email applicants to confirm whether they will be entered into the draw.

11. Hanging Baskets

Cllrs Hogg and Oakes confirmed they have issued a letter to last year's sponsors with details of this year's scheme, and asks sponsors to confirm whether they wish to sponsor again this year. Some payments have been received with the deadline being set as 4th May. A couple of people have enquired about sponsoring a hanging basket who haven't done it before so a waiting list has been drawn up. LCC have confirmed the baskets will be installed in the first two weeks of June and they'll need the list of lampposts mid-May.

12. Cattle Lane Bus Shelter – Design and Funding Options

- a. Members discussed the various options for the bus shelter and **AGREED** it should be two meters wide with two perch seats, but that no lighting is required as the street lighting is adequate.
- b. Having reviewed the paperwork from the HAP, members **AGREED** to proceed with the application for funding from them on a matched funding basis, with the intention of also applying for funding from the ward councillors as well as the PC paying one third (if the funding applications are successful).
- c. **RESOLVED:** Members agreed the Clerk shall complete the application form with help from Cllr Dunwell as needed.
- d. To consider any other necessary action – none.

13. General Maintenance

RESOLVED: Members reviewed the quote received from Broadley Group Ltd for paintworks required to the two outer sections of railings on Main Street (£1,645 + VAT) and agreed to proceed with the work. **ACTION:** The Clerk will contact Broadley Group to confirm the quote has been accepted and request they book the job in.

14. Planning Matters

- a. To consider and comment on new planning applications/appeals – none.
- b. To note the outcome of previous planning applications/appeals:

Planning/ Appeal ref	Address	Details
17/04383/FU/NE	Silver Hill Farm Lotherton Lane Aberford	Replacement of log cabin with detached dwelling, new detached garage block and addition of new detached farm building APPROVED 15.03.18

- c. Members of the public were asked to step outside whilst the PC discussed planning enforcement matters.

15. Finance

- a. To note the balances in the Parish Council's accounts - **noted as per attached bank reconciliation.**
- b. To approve the bank reconciliation - **RESOLVED** (attached).
- c. Members **RESOLVED** to approve the accounts for payment totalling £1,360.13. This amount includes a cheque for PestServe for £310.00 raised mid-month as agreed at the March PC meeting.
- d. To note the receipt of the 2018/19 Precept (£16,550) and Council Tax Support Grant (£363) – **noted.**

16. Matters for Information

- Cllr Dunwell raised concerns about the beck flooding near the motorway bridge.
- Cllr Hancock said the grass by the tennis courts, footpath and ginnel at Jubilee Field is getting long.
- Cllr Hogg confirmed he's booked A Fox Services in to do the first cut in May following the PC's decision to re-employ them at the March PC meeting.

- Cllr Hogg said he has started completing the PROW survey but is unsure about when it needs submitting.
- Cllr McCready asked whether there was any update from LCC regarding the benches. The Clerk said LCC have now confirmed the PC can proceed with replacing the benches on Main Street by Highfield Road, but that the PC will have to remove the old ones.
- Cllr Piper said the newsletters are now with the printer and should be finished in the next few days. Members said they're happy to help with delivering them.
- Cllr Piper said she and Cllr Dunwell are setting up a meeting with Mr Bob Bradley and Ms Vicky Nunns at LCC to discuss the wildflowers project and ask for any guidance and information they have in terms of the best areas to plant, timings, charges, etc.
- The Chairman said there are lots of cars parking on the paths again. Cllr Hancock said he continues to put notices on the cars.
- The Clerk referred to an email issued to members today regarding LCC's proposal of 20mph zones in the village. Members would like to meet with LCC to discuss this further.
- The Clerk spoke of an email received whereby communications companies reward local villages at local events as a way of thanking them for their patience when works are carried out. Members thought this was a nice idea if it is applicable to the parish.

17. Future agenda items

- a. Benches
- b. HAP Funding Application
- c. Close of meeting - the Chairman closed the meeting at 8.50pm.

Minute 15.b – Bank Reconciliation

Bank Reconciliation

Aberford and District Parish Council

For the period 1 April 2017 - 31 March 2018

Prepared by Natalie Goonesinghe, Clerk to the Parish Council
 Approved by the Parish Council

Date: 09-Apr-18
 Date: 15-May-18

Balance per bank statements as at 31 March 2018

	£	£
Current Account	2,535.49	
Revenue Reserve	6,815.54	
Capital Reserve	11,527.32	
Asset Renewals Fund	13,235.42	
		34,113.77

Less uncleared cheques at 31 March 2018:	100806	-100.00	
	100850	-20.00	
	100853	-600.00	
	100854	-750.00	
	100855	-396.00	
			-1,866.00

Net bank balances as at 31 March 2018 **32,247.77**

The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:

CASH BOOK

Opening balance as at 1 March 2018	37,797.62
Add receipts 1 March 2018 to 31 March 2018:	27,743.92
Less payments for 1 March 2018 to 31 March 2018	-33,293.77
Closing balance per cash book as at 31 March 2018	32,247.77

Notes

Capital Reserve is set aside for Jubilee Field

Accounts for payment:				
Chq no.	Details			
<i>Paid mid month as agreed at the meeting on 20.03.18:</i>				
100856	PestServe - first installment for y/e 03.04.18	310.00	-	310.00
100857	St Ricarius Church - room hire 17.04.18	20.00	-	20.00
100858	N Goonesinghe - salary April 2018	327.95	-	327.95
100859	N Goonesinghe - expenses to 10.04.18	46.25	4.93	51.18
100860	YLCA - Membership 01.04.18 - 31.03.19	536.00	-	536.00
100861	YLCA - GDPR Training 26.04.18	45.00	-	45.00
100862	LazenbyBrown - pro rata data upgrade to 20.10.18	58.33	11.67	70.00
	Total payments 21.03.18 - 17.04.18	1,343.53	16.60	1,360.13