

Reed to review so it can be sent to the YLCA to be advertised ASAP – this was seconded by Cllr Reed and agreed by all members. **ACTION:** The Clerk will draft the advert and send to YLCA once reviewed.

10. LCC Consultation re Highways and Transportation Planned Maintenance for Local Roads 2019/20

- a. Members **noted** the above consultation is open and runs to 21.12.18
- b. **RESOLVED:** Members decided to submit comments regarding Lotherton Lane (as done previously), and **AGREED** to **DELEGATE** the task to the Chairman and Cllr Piper. **ACTION:** The Chairman and Cllr Piper will write the comments for submission to LCC on behalf of the PC.
- c. Members **AGREED** the Clerk shall submit the comments to LCC by the deadline.

11. LCC Consultation re Proposed Changes to School Admissions Policy for 2020

- a. Members **noted** the above consultation is open and runs to 07.12.18
- b. Members **AGREED** no comments are required from ADPC as the school is not part of the consultation.
- c. To consider who shall submit the comments to LCC by the deadline – n/a.

12. Benches

Cllr McCready has been approached by the family of a parishioner who passed away and they've enquired about paying for a bench to be put opposite the one by the war memorial. A discussion took place with members considering voting about whether to put a bench there. Cllr McCready will speak to the family again before taking a vote to confirm whether they still want to proceed.

13. Grit Bins

Members discussed the grit bins and it was **noted** that several need refilling in the village. The Chairman has spoken to the farmer who has previously gritted the side road in the village and he confirmed he will be happy to do this again this winter if required, however he will need the salt from LCC. **ACTION:** The Clerk will contact LCC to request they fill all grit bins in the parish, and to request they deliver three tonnes of salt to the farmer.

14. Planning Matters

- a. To consider and comment on new planning applications/appeals – none.
- b. Members **noted** the outcome of previous planning applications/appeals:

Planning/ Appeal ref	Address	Details
18/04407/FU/NE	Black Horse Court Great North Road Aberford	Conversion of garage to habitable room; part single storey part first floor front, side and rear extension; detached triple garage APPROVED 02.11.18
18/04896/FU/E	6 Woodbridge Avenue Garforth Leeds	Conversion of integral garage into a habitable room APPROVED 16.10.18
18/05387/FU/NE	Providence Cottage Main Street Aberford	Part two storey, part single storey side extension APPROVED 15.10.18

- c. Members of the public were asked to step outside whilst planning enforcement matters were discussed.

15. Finance

- a. To note the balances in the Parish Council's accounts - **noted as per attached bank reconciliation.**
- b. To approve the bank reconciliation – **RESOLVED** (attached).
- c. Members **RESOLVED** to approve the accounts for payment totalling £1,867.39. This amount includes payment of £330.00 to Royal Mail to continue the PO Box service for the next 12 months which expires in December 2018. The invoice for this was received after the agenda and appendices were published and payment was added to the November payment list at this meeting as agreed by all members and in line with the PC Financial Regulations.

16. Matters for Information

- The Chairman thanked Cllr and Mr Reed for taking down the poppies.
- Cllr Dunwell is attending a SPAG meeting at the New Inn in Barwick in Elmet at 6.30pm tomorrow (21.11.18).

- Cllr Oakes gave an update on the roadworks on Cattle Lane: they are likely to be finished next week; the wall was damaged by the tree stump but contractors had to wait for approval to remove it. Then, due to the weight on the wall, they could only remove so much at a time which is why they haven't been working full days.
- Cllr Hancock advised the church had been granted the money for the clock repairs from the Banks Fund, but paid for it themselves beforehand. They asked whether they can use the money for other items/projects but as the grant was awarded for the clock specifically it can't.
- Cllr Piper has photographed the banners to show members their current state.
- The Clerk said Cllr Hogg had requested two drains on Main Street be unblocked which had been done.
- The Clerk said Cllr Hogg had requested LCC sweep School Lane which had been done.
- The Clerk confirmed the yellow signs to enforce the zigzags on Main Street by the school have now been installed.

17. Future agenda items

- a. Defibrillator
- b. Cycle Track
- c. Banners
- d. Close of meeting – the Chairman closed the meeting at 8.40pm.

Minute 15.b – Bank Reconciliation

Bank Reconciliation
Aberford and District Parish Council
For the period 1 October 2018 - 31 October 2018

Prepared by Natalie Goonesinghe, Clerk to the Parish Council
 Approved by the Parish Council

Date: 08-Nov-18
 Date: 20-Nov-18

Balance per bank statements as at 31 October 2018	£	£
Current Account	1,159.84	
Revenue Reserve	7,120.77	
Capital Reserve	11,531.59	
Asset Renewals Fund	13,240.33	
		33,052.53

Less uncleared cheques at 31 October 2018:	100806	-100.00	
	100890	-238.80	
	100891	-208.00	
	100906	-20.00	
	100912	-50.00	
			-616.80

Net bank balances as at 31 October 2018 **32,435.73**

The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:

CASH BOOK

Opening balance as at 1 October 2018	34,299.46
Add receipts 1 October 2018 to 31 October 2018:	0.00
Less payments for 1 October 2018 to 31 October 2018	-1,863.73
Closing balance per cash book as at 31 October 2018	32,435.73

Notes

Capital Reserve is set aside for Jubilee Field

Accounts for payment:				
Chq no.	Details			
100913	St Ricarius Church - room hire 20.11.18	20.00	-	20.00
100914	N Goonesinghe - salary Nov 18	346.73	-	346.73
100915	N Goonesinghe - expenses to 14.11.18	29.74	0.92	30.66
100916	Bowman Arboriculture - trim trees Pump Hill	250.00	50.00	300.00
100917	Lazenby Brown - website fees 2018/19	500.00	100.00	600.00
100918	A Fox Services - 2nd PROW cut	240.00	-	240.00
100919	Royal Mail - PO Box for 12 months	275.00	55.00	330.00
	Total payments 17.10.18 - 20.11.18	1,661.47	205.92	1,867.39