

- Some information regarding St John's Garth has been received – this will be forwarded to the Clerk to be shared with members
- Cllr Oakes said bins are not being collected. Cllr Robinson said a route review is required and he has a call about it tomorrow.

Cllr Robinson left the meeting at approx. 8.10pm

6. Neighbourhood Development Plan (NDP)

- Update: The referendum will take place on 31.10.19. People will be asked to vote in favour. Information will be included in the newsletter that is due to be issued soon.
- To **note** the minutes of the latest NDP Management Group (NDPMG) meeting – none.
- To decide any further action where necessary – none.
- To **note** the next NDPMG meeting date – n/a.

7. Jubilee Field – Cycle Track

Cllr Dunwell has approached several companies over the last few months but has only received a response from one and asked whether anything can be done to proceed with the project. The Clerk advised there is provision within the PC's governance documents for not getting comparable quotes when it isn't possible for projects under a certain value (believed to be £10k but to be confirmed).

8. LeedsFest 2019

- Cllr McCready commented the ticket process went well. He also commented that even with the limit of resident tickets being two per household, it is still very good value if additional full price tickets are purchased by other members of the same household.
- Please see item 5 Public Participation for other matters discussed regarding the festival (above).

9. Christmas Tree

A discussion took place regarding a Christmas tree for 2019 with members commenting that, although they have been invited to attend several meetings to discuss it, the village group who approached the PC regarding the arrangements for this year have not yet attended a PC meeting. One group member was present this evening and although she was unable to speak for the group, she commented that the group has enough funds to buy a tree and lights. Further discussion took place, with the resident confirming she will go back to the group and ensure some representatives attend the Oct PC meeting.

10. Insurance

- RESOLVED:** Members agreed to opt for the three year Inspire insurance policy, as recommended by Came & Company.
- RESOLVED:** Members agreed to raise a cheque for £1,384.12 for payment of the first year of the policy at this meeting (due 01.10.19).

11. Sub Groups

Members reviewed the changes made to the list of sub groups. It was **noted** Cllr Piper was still listed on one of the sub groups erroneously. **ACTION:** The Clerk will remove Cllr Piper from the list. Once done, members **AGREED** the list can be published by the Clerk on the PC website. **RESOLVED.**

12. Aberford War Memorial

Members **noted** the War Memorial has been awarded Listed Building Status and is now Grade II Listed. Members do not wish to submit any objections to this decision. **RESOLVED.**

13. Consultation on Proposed Reforms to Permitted Development Rights to Support the Deployment of 5G and Extended Mobile Coverage

Members considered whether the PC wishes to submit a response to NALC regarding the above consultation and **AGREED** no response is required. **RESOLVED.**

14. NALC Independent Review into Local Government Audit

Members considered whether the PC wishes to submit a response to the above review and **AGREED** no response is required. **RECSOLVED.**

15. Finance

- To note the balances in the Parish Council's accounts - **noted as per attached bank reconciliation**
- To approve the bank reconciliation - **RESOLVED** (attached)
- RESOLVED:** Members considered raising a cheque for a donation to Selby Abbey Parochial Church Council in lieu of salary for locum clerk; Cllr Reed proposed £1,000, Cllr McCready seconded the proposal, and all members agreed on this amount.
- RESOLVED:** Members **AGREED** to raise cheques for Came & Company for the PC's insurance policy which commences 01.10.19 (per item 10 above), and for Selby Abbey Parochial Church Council (per point 15.c above). The Chairman commented the bin that was due for delivery on 16.09.19 had not been delivered – members agreed to defer the payment to Broxap until the bin has been received. Total payments raised: £2,871.74.

16. Matters for Information

- The Chairman raised concerns regarding the land to the north of Markham cottages that has become overgrown, commenting it needs cutting back, however members do not know who owns the land.
- Cllr Hogg commented the PC website is not up to date. Cllr Oakes said technical difficulties had been encountered over the summer. The Clerk confirmed she recently added the agendas and minutes to the website. It was mentioned that Cllr Piper is still listed as a councillor on the website – the Clerk will remove her from the list.
- Cllr Hogg commented the 3rd PROW cut is due to be completed soon.
- Cllr Griffiths commented the pavements on Cattle Lane is bad in one section, and further down overhanging trees block the pathway.
- The Chairman commented the Parlinton Estate Manager is liaising with a resident regarding cutting some trees back near the estate.

17. Planning Matters

- a. To consider and comment on new planning applications/appeals – none.
- b. To note the outcome of previous planning applications/appeals - none.
- c. To consider and to note planning enforcement matters – not discussed.

18. Future Agenda Items

- a. Budget Update to 30.09.19
- b. Close of meeting – the Chairman closed the meeting at 8.40pm.

Bank Reconciliation**Aberford and District Parish Council****For the period 1 August 2019 - 31 August 2019**

Prepared by Natalie Goonesinghe, Clerk to the Parish Council

Date: 13-Sep-19

Approved by the Parish Council

Date: 17-Sep-19

Balance per bank statements as at 31 August 2019

	£	£
Current Account	1,019.65	
Revenue Reserve	31,464.00	
Capital Reserve	11,500.05	
Beckside Play Area Ground Resurfacing Fund	5,000.00	
		48,983.70

Less uncleared cheques at 31 August 2019:

100957	-20.00	-20.00
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Net bank balances as at 31 August 2019**48,963.70****The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:****CASH BOOK**

Opening balance as at 1 August 2019	51,312.68
Add receipts 1 August 2019 to 31 August 2019:	0.00
Less payments for 1 August 2019 to 31 August 2019	-2,348.98
Closing balance per cash book as at 31 August 2019	48,963.70

Notes

Capital Reserve is set aside for Jubilee Field

Beckside Play Area Refurbishment Fund is set aside for resurfacing the play area (minute 8 in Jan 2019 refers)

Accounts for payment:				
Chq no.	Details	Net	VAT	Total
100960	St Ricarius Church - room hire 17.09.19	20.00	-	20.00
100961	N Goonesinghe - salary Sept 2019	355.79	-	355.79
100962	N Goonesinghe - expenses to 12.09.19	43.62	0.98	44.60
100963	D Howson - expenses to 12.09.19	15.00	-	15.00
100964	R Reed - expenses to 12.09.19	22.23	-	22.23
100965	Zebra Print Management Ltd - hanging basket labels	30.00	-	30.00
100966	Came & Company - Insurance 2019/20	1,384.12	-	1,384.12
100967	Selby Abbey Parochial Church Council - donation in lieu of locum clerk's salary	1,000.00	-	1,000.00
	Total payments 21.08.19 - 17.09.19	2,870.76	0.98	2,871.74