



Aberford and District Parish Council  
[www.aberford-pc.gov.uk](http://www.aberford-pc.gov.uk)  
Email: [clerk@aberford-pc.gov.uk](mailto:clerk@aberford-pc.gov.uk)

**MINUTES OF THE MEETING HELD ON TUES 18 JUNE 2019 AT 7:30pm IN THE ORIEL ROOM, ST RICARIUS CHURCH**

**Present:** Cllrs D Howson; N Griffiths; M Oates; D McCreedy; A Hogg; P Hancock; Locum Clerk – M Farman  
3 members of the public. 2 representatives from the police.

**1. Apologies and Disclosures of Interest**

- a) Council received apologies and reasons for absence from Cllrs R Reed and K Dunwell. Council considered the reasons given and **resolved** to accept them.
- b) There were no disclosures of interest declared on any of the agenda items.

**2. Confirmation of the minutes of the Parish Council Meeting held on 21<sup>st</sup> May 2019**

Council **resolved** to accept the minutes of 21<sup>st</sup> May as a true and accurate record and they were signed as such by the Chairman

**3. Crime & Security**

- a) Council received a report from the police – damage to a car at Rein Drive, but nothing was taken:
- b) – elderly people are being targeted by distraction activities
- c) – fly tipping is still a problem
- d) Councillors raised queries about cars being bumped into whilst parked – police aware; about white advertising van parked on grass at junction – police aware; problems with HGV parking inconsiderately – police to check. **The police left at 19:40**

**4. Public participation**

- a) Concern raised re timing of 'bus service; praise given to drivers of private firm
- b) Grass cutter contacted – dealt with efficiently

**5. Neighbourhood Development Plan (NDP) (MD)**

- a. Draft submission received from Examiner; factual errors collated and submitted
- b. No recent meeting of the NDP Management Group
- c. No further action necessary at this point in time
- d. The NDPMG meeting is to be held on **15th July**

**6. Harewood Road 20 mph Proposals**

- No further information received.

**7. Christmas Tree**

- No further discussions have been held

**8. Hanging Baskets**

- Several new sponsors this year; suggested that an earlier start might be appropriate next year

**9. LeedsFest 2019**

- All is going ahead as planned

**10. Grass Cutting**

- Cllr AH has checked the schedule; one cut was done unsatisfactorily; a second cut was requested and done acceptably satisfactorily. Cllr AH to check future cuts
- Parts of the park were overgrown; Cllr AH strimmed it back

- Problems with litter interfering with grass cutting – Cllr AH contacted Ward Cllr SF; problem solved

## **11. IT**

- Clerk reported that the 'not secure' notice on the website had been remedied
- The 'mailbox full' e-mail had been consigned to junk

## **12. Planning Matters (Clerk)**

- 19/02899/FU/E – conversion of garage to habitable accommodation at Garforth – **resolved** agreement
- Outcome of previous planning applications/appeals – none received
- Resolved** to move into closed session at end of the meeting to consider and note planning enforcement

## **13. Finance (Clerk)**

### **a. Balances in the Parish Council accounts**

- Council **resolved** to accept the following balances as at 31-05-2019:  
£ 1,439.48 – Current Account  
£34,445.45 – Revenue Reserve  
£11,500.05 – Capital reserve  
£ 5,000.00 – Becksid Play Area Ground Resurfacing Fund

### **b. Council resolved** to approve the bank reconciliation

- ### **c. Council resolved** to approve the following accounts for payment £45.05 – Mileage and postage for Locum Clerk

### **d. Council noted** receipts of £2,295 (£2,160 LeedsFest & £135 Hanging Baskets) received

### **e. Report from Internal Auditor** – no points raised

### **f. Council resolved** dates and arrangements for the exercise of public rights

### **g. Council agreed** time scale for publishing AGAR forms – website and notice board

### **h. Council resolved** to purchase another litter bin

## **14a. Matters for information**

- Cllr NG will deal with the Newsletter
- The September meeting will be held only if there are any planning matters
- The Parish Council will support the PTA's request for a marquee
- The village gala is to be held on 13<sup>th</sup> July on the football field and will be opened by the Chairman
- More litter pick sticks are needed
- The December meeting will be held on Monday 16<sup>th</sup> December

### **b. Cllrs Forum**

- Continuing problems with dog fouling on Jubilee Field
- No bats and balls at the play area currently because of misuse – broken bats and stolen balls
- vandalism to football posts and signs

## **15. Future Agenda items**

- Neighbourhood Plan; Composition of sub-groups.

## **16. Date, time and place of next meeting**

- Confirmed as Tuesday 16<sup>th</sup> July at 19:30 in the Oriel Room St Ricarius Church
- The public left the meeting at this point

## **17. Closed session**

- Council moved into closed session and discussed the received enforcement matter.

## **18. Closure of meeting** - The meeting closed at 20:40

**SIGNED** ..... **CHAIRMAN** **DATE** .....

## **Action points from the meeting**

- Cllr MO – contact PTA re marquee support
- Clerk – order litter bin; litter pick sticks and bags; submit planning comments
- Clerk – deal with AGAR forms for external auditor and website