



**Minutes of meeting held on 20<sup>th</sup> August 2019 at 19:30 in the Oriel Room, St Ricarius Parish Church**

**Present:** 7 parish councillors, the locum clerk and 3 members of the public.

**1. Apologies and reasons for absence**

- a. Apologies and reasons for absence were received from Cllr D McC. Councillors discussed and **resolved** to accept the reasons given.
- b. Disclosures of interest in matters to be considered at the meeting – no interests declared

**2. Minutes of 16<sup>th</sup> July meeting**

- a. Councillors resolved to confirm the minutes of the Parish Council Meeting held on 16<sup>th</sup> July 2019 as a true and accurate record of the meeting.
- c. The Chairman initialled each page and signed the last page of the minutes

**3. Crime & Security**

- No report received.

**4. Public participation**

- a. Three members of the public attended and expressed thanks for the clearing of vegetation at the defibrillator
- b. No representatives of the Christmas Lights group accepted the invitation to attend the meeting to put forward their ideas and request support

**5. Neighbourhood Development Plan (NDP)**

- a. Cllr MO reported on the request to put back the referendum date by one week to 31 October.
- b. Council discussed and **resolved** to accept the changed date
- c. The next meeting is to be held on 3<sup>rd</sup> September

**6. Harewood Road 20 mph Proposals**

- Nothing further to report

**7. Cycle track**

- a. Cllr KD reported that several companies had been approached, but only one had shown interest in submitting a quote for the possible project.
- b. Council discussed the situation and resolved that this is put on the next agenda

**8. LeedsFest 2019**

- Cllr AH reported that all the tickets had been collected. Council discussed the information received re traffic management and the impact on the village.

**9. Jubilee Field**

- a. Council discussed the current situation in regard to the lack of response from the Land Registry and **resolved** that the clerk re-contact and check the registration status/
- b. Comment was made that the hedge/trees parallel with the tennis court need trimming.

**10. Parking**

- Council discussed the current problems, including a letter and an e-mail received from residents, and **resolved** that the clerk reply to explain the steps that have already been taken by the Chairman.

**11. Planning Matters**

- a. Council considered application received and **resolved** that the clerk reply to explain that it was outside the parish boundary.
- b. No outcome of previous planning applications received
- c. No planning enforcement matters to be discussed

*D H*

## 12. Finance

### a. Balances in the Parish Council Accounts:

Current Account:	£ 732.43
Revenue Account:	£34,464.00
Capital Reserve:	£11,500.05
Beckside Play Area Resurfacing Fund:	£ 5,000.00
<b>Net balances @ 31<sup>st</sup> July 2019:</b>	<b><u>£51,696.48</u></b>

### b. Approval of the Bank Reconciliation

- Council **resolved** to approve the bank reconciliation.

### c. Approval of the accounts for payment

- Council resolved to approve the following accounts for payment:

- £ 732.93 – NHD Consultant
- £1,025.00 – LCC; provision and installation of hanging baskets
- £ 20.00 – Room hire
- £ 540.00 – Footpath clearance
- £ 31.05 – Locum clerk; expenses

**£2,348.98 – Total spend @ 20-08-2019**

### d. Receipts received

- None received

### e. Report from Internal Auditor,

- No action required

13. No agenda item

## 14. Matters for information

- The Chairman commented on the bags of rubbish left by the sewerage works and invited councillors and members of the public to comment on any matters of concern or interest
- Cllr PH gave the play area visual inspection report to the locum clerk
- Cllr NG asked for items of interest to be included in the next newsletter and commented on inconsiderate parking
- Cllr MO commented on there being no number 13 on the agenda
- Cllr AH reported that residents had complained about the poor quality of grass cutting
- Cllr RR asked about graffiti – Cllr AH reported that it had been removed
- A member of the public reported that there was no problem with the current 'bus service.

## 15. Future Agenda items

- Cycle track

## 16. Date, time and place of next meeting

- Tuesday 17<sup>th</sup> September starting at 19:30 in the Oriel Room, St Ricarius Church.

## 17. Closure of meeting

- The Chairman and councillors thanked the locum clerk for her services and presented her with a bouquet of flowers.
- The meeting closed at 20:25.

Signed: D. House ..... Chairman. Date: 17-10-2019 .....

## Action points from the meeting

- Chairman – continue dealing with traffic issues
- Cllr MO – confirm NDP change of date
- Cllr NG – compile newsletter
- Locum clerk – check re registration of Jubilee Field
- Locum clerk – reply to resident re parking problems
- Locum clerk – reply to planning
- Locum clerk – contact parks' department re grass cutting complaints