

play area equipment in 2017), and the quote is within the limits for receiving only one quote. **ACTION:** The Clerk will instruct Streetscape to complete the work ASAP.

8. Bins at Jubilee Field

The Clerk has received confirmation from LCC that they are able to access the bins on Jubilee Field and will begin emptying them regularly once they have obtained some large enough bags for them. **RESOLVED.**

9. Litter Picking

Cllr Dunwell said the Housing Manager for the Outer North East had been in touch regarding funding for litter picking equipment. The manager is looking into the matter further and what they may be able to offer funding for – Cllr Dunwell will update the PC further in due course.

10. Cycle Track

Cllr Griffiths said she and Cllr Dunwell had met with LCC and someone from British Cycling, and they'd had a very useful conversation. It highlighted the need for a more indepth evaluation of the type for of cycle track to install, and she spoke about involving the community more and running a new consultation, which LCC will help with. British Cycling can bring some mobile ramps to site to test, however it was noted the current proposed area of Jubilee Field wasn't a good option and would need further consideration. Members had a lengthy discussion, with Cllr Griffiths suggesting the PC discuss the matter further in Spring 2021, which all members agreed with. In the meantime, Cllrs Griffiths and Dunwell will visit some other sites for ideas (LCC has provided a list).

11. Subgroups

Cllr Reed suggested removing the NDP sub group from the list as the project is now complete, which all members agreed with. She asked Cllr Hogg if he would like to be formally added to the Jubilee Field and Play Area sub group as he has been helping with both areas, which he was happy with. **ACTION:** The Clerk will update the sub groups list accordingly and put it on the PC website. **RESOLVED.**

12. Correspondence Received

Members noted and discussed the correspondence item(s) listed below and **AGREED** the responses/actions as below:

- Email from the West Yorkshire Archaeological Advisory Service requesting permission to carry out research and a geophysical survey on Jubilee Field to look for evidence of Roman settlement (no ground disturbance involved) - The Clerk forwarded the email to LCC Parks & Countryside as it is their land, and they have granted permission for the survey to be carried out (date TBC).
- Any other correspondence received before the meeting but after publishing the agenda – none.

13. Finance

- a. To note the balances in the Parish Council's accounts - **noted as per attached bank reconciliation**
- b. To approve the bank reconciliation as at 30.09.20 - **RESOLVED** (attached).
- c. To approve the Accounts for Payment - **RESOLVED** (attached).
- d. Members reviewed the 2020/21 Budget Update as at 30.09.20 (previously circulated) – no questions or queries were raised.

14. Matters for Information

- The Chairman said he has the wreath for Remembrance Day for the cenotaph, and the knitted poppies to put up. He said some residents have made 1,000 white ones to display for the NHS.
- Cllr Reed said she and the Chairman won't be able to join the ONE meeting to be held via Zoom this week; Cllr Dunwell said he will try to join it.
- Cllr Griffiths said the newsletter is finished and is at the printers.
- Cllr Hogg said the moles are back on the verge on Main Street.
- Cllr Dunwell wished the Clerk all the best.

15. Planning Matters

- a. To consider and comment on new planning applications/appeals:

Planning/ Appeal ref	Address	Details
20/05201/FU/NE	13 The Dale Aberford Leeds	Two storey side extension with dormer window to rear NO ADVERSE COMMENTS MADE

20/06337/FU/NE	15 Hayton Wood View Aberford Leeds	Raising of roof height to form a first floor extension with dormer to rear and roof lights to front NO ADVERSE COMMENTS MADE
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- b. To note the outcome of previous planning applications/appeals:
None.

16. Future Agenda Items

- a. Review the method for remote meetings
b. Close of meeting – the Chairman closed the meeting at 8.45pm.

Minute 13:

Bank Reconciliation

Aberford and District Parish Council

For the period 1 September 2020 - 30 September 2020

Prepared by Natalie Goonesinghe, Clerk to the Parish Council

Date: 01-Oct-20

Approved by the Parish Council

Date: 20-Oct-20

Balance per bank statements as at 30 September 2020

	£	£
Current Account	2,000.62	
Revenue Reserve	31,878.51	
Capital Reserve	11,500.05	
Beckside Play Area Ground Resurfacing Fund	7,500.00	
		52,879.18

Less uncleared cheques at 30 September 2020:

101009	-27.00
101026	-72.00
101027	-50.00
101028	-1,424.14
	-1,573.14

Net bank balances as at 30 September 2020

51,306.04

The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:

CASH BOOK

Opening balance as at 1 September 2020	53,616.63
Add receipts 1 September 2020 to 30 September 2020:	1.37
Less payments for 1 September 2020 to 30 September 2020	-2,311.96
Closing balance per cash book as at 30 September 2020	51,306.04

Notes

Capital Reserve is set aside for Jubilee Field

Beckside Play Area Refurbishment Fund is set aside for resurfacing the play area (*minute 8 in Jan 2019 and minute 15.d in March 2020 minutes refer*)

Accounts for payment:				
Chq no.	Details			
101030	N Goonesinghe - salary Oct 2020	372.95	-	372.95
101031	N Goonesinghe - expenses to 15.10.2020	36.00	-	36.00
101032	Cllr Nancy Griffiths - phone bill reclaims	31.38	-	31.38
101033	Cllr Paul Hancock - phone bill reclaims	15.06	-	15.06
101034	LazenbyBrown - Accessibility Statement work	60.00	12.00	72.00
101035	YLCA - Clerk/RFO job advertising	15.00	-	15.00
101036	Greenbarnes Ltd - noticeboard backboard	145.00	29.00	174.00
	Total payments 18.09.20 - 15.10.20	675.39	41.00	716.39