



## 9. Jubilee Field maintenance

The Clerk said that he is still awaiting confirmation of whether the annual external equipment inspection is carried out by LCC for both the Beckside and Jubilee play areas. Cllr Howson said that, having spoken with Paul Hancock, he understood that only the Beckside play area would be covered in this way but said he would check with Mr Hancock again. It was suggested by Cllr Reed that Vicky Nunns at LCC might be able to help with this. **ACTION:** Cllr Howson to speak again with Paul Hancock. Clerk to make contact with Vicky Nunns at LCC.

The Clerk also asked Cllr McCready to pass on to him the monthly reports he had been doing since taking over from Mr Hancock. **ACTION:** Cllr McCready to pass on these reports to the Clerk.

## 10. Aberford vegetation maintenance projects

a) **Wildflower meadow-** Members considered the project cost of £121.13 prepared by Cllr Bodey to rotavate and plant this area of land close to Aberford school. After discussion it was **AGREED** by all members that Cllr Bodey be authorised to proceed with the project. **ACTION:** Cllr Bodey to put together a time based plan and liaise with the Clerk re hire/purchases as necessary.

b) **Clear up of the area on the corner of Cattle Lane and Main Street-** Cllr Bodey suggested that the Environment and Maintenance Working Group be remitted to organise action in respect of this area and also seek to engage Aberford in Bloom in the process. Cllr Griffiths asked that she be added to this Working Group. This was **AGREED** by all members. **ACTION:** Clerk to amend the group accordingly.

c) **Creation of community garden-** Members discussed an e-mail received from Ward Cllr Robinson concerning the possibility of creating a community garden in the village. All members **AGREED** that this would be a beneficial amenity and certainly worth further discussion. **ACTION:** Clerk to advise Ward Cllr Robinson accordingly.

## 11. Correspondence received

Two items were presented by the Clerk, with actions as detailed below;

a) An Aberford resident contacted the Clerk regarding the possibility of LCC support for location of EV charging points in the village. The Clerk raised this with Ward Cllr Robinson who advised that he contact Polly Cook at Leeds City Council. **ACTION:** Clerk to contact Polly Cook.

b) The Clerk has received an e-mail from WHP Telecoms Ltd concerning a proposed planning application for a 5G Telecommunications Installation for H3G UK in Aberford village. Cllr Oakes commented that the site name and address is inconsistent with the maps provided which clearly place this installation within Aberford village. **ACTION:** Clerk to ask WHP Telecoms to correct and reissue the documentation.

## 12. Planning matters

- a. To consider and comment on new planning applications/appeals

Planning/ Appeal ref	Address	Details
21/05695/FU/NE	Manor Farm Cottage Main Street Aberford	First/second floor rear extension with Juliette balcony  <b>NO ADVERSE COMMENTS MADE</b>
21/05804/FU/E	9 East Ridge View Garforth Leeds	Replacement single storey extension to rear  <b>NO ADVERSE COMMENTS MADE</b>
21/05990/FU/NE	9 St Johns Close Aberford	Single storey side and rear extension  <b>NO ADVERSE COMMENTS MADE</b>
21/05735/LI/NE	Home Farm Parlington Lane Aberford	Listed building application for refurbishment of 2No sash windows and replacement of casement windows to new sash windows  <b>NO ADVERSE COMMENTS MADE</b>
21/05945/FU/NE	Parlington House Windmill Rise Aberford	New porch to front  <b>NO ADVERSE COMMENTS MADE</b>

- b. To note the outcome of previous planning applications/appeals (if any)

Planning/ Appeal ref	Address	Details
21/01295/FU/NE	The Old Barn School Lane Aberford	Single storey extension to rear  <b>APPROVED 5.8.21</b>
21/04426/FU/NE	12A Haverthwaites Drive Aberford Leeds	New pitched roof to existing detached garage  <b>APPROVED 15.7.21</b>
21/04893/FU/E	Brackenridge House Ridge Road Micklefield	Single storey rear extension  <b>WITHDRAWN 27.7.21</b>

### 13. Finance

- a. To **note** the balances in the Parish Council's accounts- **NOTED** as per attached bank reconciliation.
- b. To **approve** the bank reconciliation as at 31.7.2021- **RESOLVED** (attached).
- c. To **note** income received and **approve** the Accounts for Payment- **RESOLVED** (attached).
- d. To **note** that PKF Littlejohn PLC have concluded their review of the PCs Annual Return for 2020/21 and have signed the External Auditor Certificate.
- e. To complete the Notice of Conclusion of Audit form and consider how much to charge for copies of the Annual Return, should any person wish to purchase one. After discussion it was **AGREED** to leave the charge unchanged at £2.50 per copy.
- f. To **note** that the notice will be published on the main notice board and PC website from 20.8.21.

### 14. Matters for Information

- Cllr Reed commented that two of the gullies on the bridge over the beck are totally blocked with vegetation. The Clerk said he would look into this and contact LCC.
- Cllr McCready commented on the amount of kerbside weeds in the village. The Clerk said he has already raised this with LCC following a previous report on the problem by Cllr Hogg and said he would follow up the original enquiry.
- Cllr Hogg reported that some of the work on unsafe trees at Hook Moor has now been done by LCC. He added that he will continue to monitor action on the remaining items.

The Clerk confirmed that the next meeting is scheduled for Tuesday 21<sup>th</sup> September, commencing at 7.30 p.m. The meeting will be held in the Oriel room, St Ricarius Church. The Chairman proposed that, given that all members present today have been double Covid vaccinated, the requirement to take a lateral flow test prior to the meeting be suspended. All members were in agreement.

### Minute 13

**Bank Reconciliation  
Aberford and District Parish Council  
For the period 1 July 2021 - 31 July 2021**

Prepared by Peter Wigglesworth, Clerk to the Parish Council

Date: 11.8.21

Approved by the Parish Council

Date: 17.8.21

**Balance per bank statements as at 31 July 2021**

	£	£
Current Account	356.97	
Revenue Reserve	47,430.85	
Capital Reserve	11,500.91	
Beckside Play Area Ground Resurfacing Fund	7,500.56	
		<hr/>
		66,789.29

Less uncleared cheques at 31 July 2021:

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0.00

**Net bank balances as at 31 July 2021**

**66,789.29**

**The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:**

**CASH BOOK**

Opening balance as at 1 July 2021	64,289.74
Add receipts 1 July 2021 to 31 July 2021:	3,225.00
Less payments for 1 July 2021 to 31 July 2021	<hr/> <b>-725.45</b>
<b>Closing balance per cash book as at 31 July 2021</b>	<b>66,789.29</b>

**Receipts received:**

Date	Details	Net	VAT	Total
	Leeds Fest receipts	3,200.00	0.00	3,200.00
	Hanging Basket receipts	25.00	0.00	25.00
	<b>Total receipts July 2021</b>	<hr/> <b>3,225.00</b>	<hr/> <b>0.00</b>	<hr/> <b>3,225.00</b>

**Accounts for payment:****Chq**

<b>no.</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
EFT	P Wigglesworth - salary July 21	347.13		347.13
EFT	P Wigglesworth expenses to 11.8.2021- replacement back up drive (£33.95), mileage (£6.75) home allowance (£18)	53.04	5.66	58.70
EFT	Hire of Oriel Room, St Ricarius church@ £20 - 20/7/21	20.00	-	20.00
EFT	Annual Audit Fee	200.00	40.00	240.00
EFT	A Fox hedge cutting and 2nd footpath cut	300.00	-	300.00
<b>Total payments 23.07.20 - 11.08.21</b>		<b>920.17</b>	<b>45.66</b>	<b>965.83</b>