

10. Vehicle speed control and parking initiatives

Cllr Bradley reported that there had not been any significant progress in relation to the various road safety improvement initiatives arising from the site visit held on 21st May 2021. Cllr Howson commented that he understood further speed checks are to be carried out by PC Andy Katkowski in the near future.

ACTION: Cllr Bradley to speak with Ward Cllr Robinson to ascertain when we might expect implementation of the improvements agreed at that meeting. Cllr Howson to speak with PC Andy Katkowski.

11. Jubilee Field maintenance

The Clerk said that, at a site meeting with Streetscape, their representative had explained that it would be extremely expensive to have them repair the fence footings as discussed previously. They suggested that we should try to do the work with our own resources and use the annual external equipment inspection to identify which work is urgent from a safety point of view.

The Chairman said he was unsure how the annual inspection regime works with regard to LCC involvement but said he would speak to former Cllr Hancock on this. **ACTION:** Cllr Howson to speak with Paul Hancock. Clerk to make further enquiries on the required inspection process.

12. Village garden project and planting/maintenance update

Cllr Bodey said he had been speaking with Aberford in bloom regarding the proposal to create a village garden but they seemed reluctant to get involved. After further discussion it was agreed that the proposed location at the North end of the village was probably not right for this proposal and that in the short term our efforts should be concentrated on dealing with improving untidy areas within the village. The Chairman said that one such area is at the corner of Cattle Lane and Main Street outside the former Swan public house and he suggested putting together a team to tidy this. **ACTION:** Cllrs to seek volunteers to clear this area.

With regard to tree planting, Cllr Bodey suggested that the grass verges north of the village would be appropriate for late autumn planting. Members **AGREED** with this suggestion and it was also established that this will require some form of hazard warning arrangement to be put in place for safe operation. **ACTION:** Cllr Bodey to draw up a plan for review by the Parish Council.

Cllr Howson also suggested that the area near the picnic table at the main street end of the Jubilee Field might also be suitable. **ACTION:** Members to have a look at this area before the next Parish Council meeting.

13. Correspondence received

Two items were presented by the clerk, with actions as detailed below;

- a. The Clerk referred to a complaint from a member of the public concerning unsafe road access into and out of Highfield Road. After discussion, Cllr Howson said he will speak with Andy Katkowski regarding possible remedies. **ACTION:** DH to follow up as noted.
- b. The Clerk said he had received a telephone call from a member of the public regarding operation of the 64 bus service during the period of Leeds Road closure from 23rd July to 5th September. None of the members present had any detailed knowledge of these plans, so the clerk undertook to make further investigations. **ACTION:** Clerk to speak with Ward Councillors and/or WY Metro on this matter.

14. Planning matters

- a. To consider and comment on new planning applications/appeals

Planning/ Appeal ref	Address	Details
21/04893/FU/E	Brackenridge House, Ridge Road, Micklefield	Single storey rear extension NO ADVERSE COMMENTS MADE
21/05010/FU/NE	34 Highfield Road, Aberford,	Alterations including two storey rear extension; new windows at first floor to side NO ADVERSE COMMENTS MADE

- b. To note the outcome of previous planning applications/appeals (if any)

Planning/ Appeal ref	Address	Details
21/02198/FU/E	19 Brierlands Close, Garforth, Leeds	Single storey rear extension APPROVED 4.6.21
21/03890/FU/NE	Lyndhurst, Greystone Park, Aberford	Conversion of existing garage to habitable rooms; two storey side extension; single storey detached garage to front- amended plans 23.6.21 APPROVED 5.7.21

15. Finance

- a. To **note** the balances in the Parish Council's accounts- **NOTED as per attached bank reconciliation.**
- b. To **approve** the bank reconciliation as at 30.6.2021- **RESOLVED** (attached).
- c. To **approve** the Accounts for Payment- **RESOLVED** (attached).
- d. To **review** the budget update to 30.6.21. The clerk took members through this, explaining that whilst spend has been slow in Q1 he had maintained the full year forecast per budget at this stage. He added that income will be slightly ahead of budget due to the £1.7k VAT recovery in April.

16. Matters for Information

- Cllr Reed spoke about the broken fencing on Pump Hill. She remained of the opinion that this should be repaired in kind if at all possible. The alternative would be a temporary repair and full refurbishment next year. The clerk agreed to try and find the invoice issued for earlier repairs a few years ago to identify the contractor.
- Cllr Hogg said that it has now been agreed that Aberford will get a new bin to replace the one removed from the Main Street entrance to the Parlington Estate. He added that as yet the timescale for receipt is unclear.
- Cllr Griffiths advised members that she has replanted the area on the corner of Parlington Drive and Cattle Lane, working with a gardener friend. Several members had seen the revamp and agreed that it was a big improvement both in terms of design and content.
- The Chairman asked Cllr Hogg if there had been any progress with cutting back the three damaged trees at Hook Moor. Cllr Hogg said that there has not been but he will contact LCC for an update.

There being no further business the Chairman closed the meeting at 8.40 pm. The Clerk confirmed that the next meeting is scheduled for Tuesday 17th August, commencing at 7.30 p.m. Subject to Covid 19 lockdown rules the meeting will be held in the Oriel room, St Ricarius Church.

Minute 14

Bank Reconciliation

Aberford and District Parish Council

For the period 1 June 2021 - 30 June 2021

Prepared by Peter Wigglesworth, Clerk to the Parish Council

Date: 14.7.21

Approved by the Parish Council

Date: 20.7.21

Balance per bank statements as at 30 June 2021

	£	£
Current Account	257.42	
Revenue Reserve	45,030.85	
Capital Reserve	11,500.91	
Beckside Play Area Ground Resurfacing Fund	7,500.56	
		<hr/>
		64,289.74
Less uncleared cheques at 30 June 2021:		<u>0</u>
Net bank balances as at 30 June 2021		64,289.74

The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:

CASH BOOK

Opening balance as at 1 June 2021	65,006.75
Add receipts 1 June 2021 to 30 June 2021:	326.42
Less payments for 1 June 2021 to 30 June 2021	<u>-1,043.43</u>
Closing balance per cash book as at 30 June 2021	64,289.74

Receipts received:

Date

5.6.21	Interest received	1.42	1.42	
Various	Hanging Basket receipts	325.00	325.00	
	Total receipts June 2021	<hr/>	<hr/>	
		326.42	-	326.42

Accounts for payment:

Chq no. Details

EFT	P Wigglesworth - salary July 21	347.13	347.13	
EFT	P Wigglesworth expenses to 14.7.2021- printing ink (£25.52), mileage (£5.40) home allowance (£18) phone top up (£10)	53.00	5.92	58.92
EFT	Hire of Oriel Room, St Ricarius church@ £20 - 20/7/21	20.00	20.00	
EFT	Zebra Print Management Ltd	82.50	16.50	99.00
DD	ICO Data Protection annual payment	35.00	35.00	
EFT	P H Watson- snow clearance and salting	150.00	150.00	
EFT	Autela Payroll support Q1	42.00	8.40	50.40
	Total payments 10.06.21- 14.07.21	<hr/>	<hr/>	<hr/>
		729.63	30.82	760.45