



#### **9. Playground maintenance**

Members discussed the best way forward in relation to inspection and necessary repairs at the Becksid playground. After discussion, it was agreed that the clerk should contact HAGS to arrange for an annual inspection to take place in January 2022, following which any rectification work arising can be agreed. In the meantime, Cllrs Howson and Bradley agreed to continue work on the identified existing issues. **ACTIONS:** Clerk to contact HAGS, Cllrs Howson and Bradley to progress ongoing repair work.

#### **10. Aberford green space maintenance projects**

In the absence of Cllr Bodey, Cllr Griffiths advised members that on this occasion there was no specific progress to report on the various greenery improvement initiatives. She added that Cllr Bodey is hoping to arrange a meeting in the near future to make progress on the Highfield Road garden project.

#### **11. Winter Road maintenance**

Members discussed the possible requirement for a salt delivery to be made by Leeds City Council to Farmer Phil Watson at Leyfield Farm. As in previous years, this would be for general use around the village roads in bad weather. After discussion all members **AGREED** that the clerk should contact Leeds City Council to arrange a 3 tonne delivery a.s.a.p. at a price of £227.94 as quoted. **ACTION:** Clerk to place an order with LCC.

#### **12. Jubilee Field bin emptying**

Councillors discussed the quote which had been provided by Leeds City Council Parks department for emptying of the Jubilee Field bins. Several members felt that the price quoted of £33 per visit was rather high, given that LCC would on most occasions already be on site at the Bowling Green. Cllr Howson also felt that a visit every two weeks would be sufficient in the summer months. In noting this, the clerk pointed out that options are limited unless the Parish Council provided a wheelie bin which would defeat the object. **ACTION:** Clerk to contact LCC Parks department to ask them to review the price quoted and, assuming an agreement can be reached, also amend the frequency to every fortnight in the summer.

#### **13. Correspondence received**

- a) An e-mail had been received from a local resident concerning the removal of pole mounted waste bins and also yellow lining of the access road between Main Street North and Black Horse farm. Members said that these matters should be referred to Leeds City Council Highways for consideration. **ACTION:** Clerk to contact Ward Cllr Robinson to follow up previous correspondence on these issues.
  
- b) A local resident had contacted the Parish Council concerning the reinstatement of a footpath on School Lane to prevent further damage to fencing placed to prevent residents using private land as a short cut to access the Jubilee Field from School Lane. **ACTION:** Cllr Howson and the clerk to do a site visit following which the clerk will write to LCC Parks department.

#### 14. Planning matters

- a. To consider and comment on new planning applications/appeals

Planning/ Appeal ref	Address	Details
21/09626/FU/NE	The Birches Main Street Aberford	First floor extension to existing double garage to create new first floor accommodation with associated access stairs  <b>NO ADVERSE COMMENTS MADE</b>
21/09792/FU/NE	7 Lotherton Lane Aberford	Single storey side extension  <b>NO ADVERSE COMMENTS MADE</b>
21/09845/FU/NE	12A Haverthwaites Drive Aberford	Retrospective application for alterations to existing detached garage including new side door and window, rooflights, a larger eaves overhang and slight increase in ridge height  <b>NO ADVERSE COMMENTS MADE</b>
21/10045/FU/NE	The Rowans Greystone Park Aberford	Single storey side extension  <b>NO ADVERSE COMMENTS MADE</b>

- b. To note the outcome of previous planning applications/appeals (if any)

Planning/ Appeal ref	Address	Details
21/05735/LI/NE	Home Farm Parlington Lane Aberford	Listed building application for refurbishment of 2No sash windows and replacement of casement windows to new sash windows  <b>APPROVED</b>

## 15. Budget 2022/23

- a) Councillors reviewed the draft budget as prepared by the Finance Working Group. There were no comments or suggested changes, other than to increase the provision for winter grit/salt to reflect additional requirements, as discussed earlier. **RESOLVED.**
- b) Councillors discussed the Precept demand for 2022/23. In the light of the budget figures presented and taking into account current year spend, all members **AGREED** that the current year precept demand should be increased by £1,000 for 2022/23, to £22,000. **ACTION:** Clerk to submit the 2022/23 precept demand to Leeds City Council within the appropriate timescale.

## 16. Finance update

- a. To **note** the balances in the Parish Council's accounts- **NOTED** as per attached bank reconciliation.
- b. To **approve** the bank reconciliation as at 30.11.2021- **RESOLVED** (attached).
- c. To **note** income received and **APPROVE** the Accounts for Payment- **RESOLVED** (attached).

## 17. Matters for Information

Cllr Griffiths said that she has been in contact with Sean Easton of Brambledown Yorkshire who undertake Environmental Improvement schemes all across the North of England including the new facility at Boston Spa. She felt that they may have something to offer in relation to the perimeter track proposal at the Jubilee Field or repairs and improvements to either playground area.

Cllr Reed advised members that Lotherton Poor Lands charitable Christmas donations will be made to eligible elderly applicants.

Cllr Dunwell said that he had been contacted by former Cllr Hogg regarding the mole control contract with Pestserve. The clerk explained that, as this involves call out visits based on an annual contract, he had agreed with Cllr Hogg that he should liaise direct with Pestserve to arrange visits as appropriate. The clerk added that he would be happy for such arrangements to continue with whomever the Parish Council appoint to look after this activity, alternatively the clerk can liaise with Pestserve based on requests for attention required. As a visit is apparently required soon, the clerk asked Cllr Dunwell to pass on the details provided by former Cllr Hogg so he could arrange for a visit.

There being no further points, the chairman closed the meeting. The Clerk confirmed that the next meeting is scheduled for Tuesday 18th January 2022 commencement time 7.30 pm in the Oriel room, St Ricarius Church. Unless otherwise agreed, the requirement for negative pre-meeting Covid lateral flow tests to be confirmed will continue.

## Minute 16

### Bank Reconciliation

#### Aberford and District Parish Council For the period 1 November 2021 - 30 November 2021

Prepared by Pete Wigglesworth, Clerk to the Parish Council  
Approved by the Parish Council

Date: 15.12.21  
Date: 21.12.21

<b>Balance per bank statements as at 30 November 2021</b>	£	£
Current Account	50.00	
Revenue Reserve	42,159.38	
Capital Reserve	11501.2	
CIL Reserve	3104.65	
Beckside Play Area Ground Fund	7500.75	
		<b>64,315.98</b>
Less uncleared cheques at 30 November 2021:		0.00
<b>Net bank balances as at 30 November 2021</b>		<b>64,315.98</b>

**The net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:**

#### CASH BOOK

Opening balance as at 1 November 2021	63,252.18
Add receipts 1 November 2021 to 30 November 2021:	3,104.65
Less payments for 1 November 2021 to 30 November 2021	<b>-2,040.85</b>
<b>Closing balance per cash book as at 30 November 2021</b>	<b>64,315.98</b>

#### Notes

Capital Reserve is set aside for Jubilee Field

Beckside Play Area Refurbishment Fund is set aside for resurfacing the play area (*minute 8 in Jan 2019 and minute 15.d in March 2020 minutes refer*)

Community Infrastructure Levy receipts of £3,104.65 included in Beckside fund bank account

<b>Receipts received:</b>				
<b>Date</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
10.11.21	Receipt of CIL Funds ex LCC	3,104.65	0.00	3104.65
	<b>Total receipts November 2021</b>	<b>3104.65</b>	<b>0.00</b>	<b>3104.65</b>
<b>Accounts for payment:</b>				
<b>Chq no.</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
EFT	P Wigglesworth - salary Dec 21	347.13		347.13
EFT	P Wigglesworth expenses to 15.12.2021- home allowance (£18), phone call costs (£3.07)	21.07		21.07
EFT	Hire of Oriel Room, St Ricarius church@ £20 - 21/12/21	20.00		20.00
EFT	Hire and installation of Xmas lights by Leeds City Council	1,395.00	279.00	1,674.00
EFT	Production of December 2021 newsletter, Zebra	190.00		190.00
	<b>Total payments 11.11.21 - 15.12.21</b>	<b>1,973.20</b>	<b>279.00</b>	<b>2,252.20</b>