

**Minutes from Aberford and District Neighbourhood Development Plan
Management Group**

10th January 2013

Attendees:-

Mike Oakes	Steve Piper	Tom Picton-Phillipps	Sharon Ockleton
David Duddell	Keith Dunwell	Ruth Reed	John Barker
Derek Mills	Ian Forster	Margaret Lloyd	Nigel Moore
Rachael Archer	Suzanne Phillips		

Apologies

Richard Maltby	Ray Alderson	Mark Watford	Shereen Lloyd
Derek Mills			

Item	Description	Action
1.	<p>Declaration of Interests</p> <ul style="list-style-type: none"> i. Feedback that if adjacent to / or overlooks any SHLAA sites, all advised to update declaration of interests or submit revised copy. Outstanding declarations of interest would count against the group and its aims when the final plan and evidence is put before an Inspector. All to return their Declarations of Interest even if there are no interests to Declare. ii. SO to re-issue the declaration of interests with the minutes of the meeting and for the Declarations to be re-submitted by all. 	<p>ALL</p> <p>Sharon</p>
2.	<p>Minutes of the previous meeting and any matters arising.</p> <ul style="list-style-type: none"> i. Awaiting notification of the next Project Board 2 date. ii. Mike to issue the road safety link to Tom PP. iii. Infrastructure information to be forwarded onto the Infrastructure group, after the Open Day and before the next meeting. 	<p>Mike</p> <p>Mike</p> <p>Mike</p>
3.	<p>Leeds City Council update</p> <ul style="list-style-type: none"> i. The Local Development Framework Core Strategy period of consultation available from 7th January to 18th February. This is pre submission for Leeds. Can be viewed online. 	
4.	<p>Parish Council update</p> <ul style="list-style-type: none"> i. Meeting took place on the 18th Dec with the Ward Councillors from Garforth, Parish Council representatives, Mike Oakes, Steve Piper and Mr MacKay to discuss Sturton Grange. ii. Outcome being, the Parish Council agree with Leeds City Council, that for the purpose of the Aberford and District Neighbourhood Plan only, the motorway will be used as the boundary. iii. The Ward Councillors, Parish Council and LCC will be holding a meeting at the Garforth Football Club to discuss with the Sturton Grange residents. iv. A letter has been sent by the Parish Council confirming the agreement to Leeds City Council. 	

5	<p>Sub Committee updates</p> <ul style="list-style-type: none"> i. See attached notes regarding the Open Day. Action points outstanding. management group needed to support the Comms team on the 19th Jan. Please notify Steve Piper if all to help out for a few hours etc on the day. ii. Date booked for Comms team to review Open Day. Also will consider how to engage local businesses / stakeholders. 	<p>ALL</p> <p>Comms team</p>
6.	<p>SHLAA sits Update</p> <ul style="list-style-type: none"> i. No update. 	
8	<p>Any Other Business</p> <ul style="list-style-type: none"> i. A NDP for a Parish in Cumbria has been approved by the inspector. Will be availbel to view on the Open Day. Link to be forwarded on. 	<p>Mike</p>

- The next meeting dates are 7th February and 7th March.