

**Minutes from Aberford and District Neighbourhood Development Plan
Management Group meeting of 12 March 2015**

Attendees

John Barker, Tom Robbins, Mike Oakes, Mike Dando, Keith Dunwell, Ruth Reed

Agenda Item	Description	Action
1.	<p>Apologies</p> <p>Sharon Ockleton, Shereen Lloyd, Margaret Lloyd, Derrick Mills</p>	
2.	<p>Funding</p> <ul style="list-style-type: none"> • A consortium headed by Locality and including Aecom and Planning Aid England have won the bid to run the new grant system. • It is now open for applications and allows up to £8,000 funding per group. • Other grants are available for technical support and for groups working together but not for specialists giving advice as Mike Dando does at present. • 30 days allowed from registration to application. • Less than a year is allowed to spend the grant. 	
3.	<p>Draft Plan</p> <ul style="list-style-type: none"> • Draft plan ('Policy Intentions Document') and previous minutes sent to MD as requested. • Section one of the draft plan to make reference to the village hall. Consultation being carried out currently. • SHLAA sites to be reconsidered. Development Plan Panel – committee reports from 2 no. meetings in early January tabled. No Aberford issues. • Questionnaire to go out with the plan – drafted and discussed. To be amended. • Covering letter drafted and agreed. • Consider presentation. • Printing quote previously obtained by RR: £300 for 600 copies. To be firmed up to reflect the finalised draft plan. • Project plan revamped by MD and discussed. TR to circulate to all. • Aims to send Policy Intentions Document out to consultation in June. 	<p>TR</p> <p>TR</p> <p>TR</p>
4.	<p>Boundary</p> <ul style="list-style-type: none"> • KD has explained the possibilities to Garforth. • MD could assist. • No further contact has been made by the Garforth group. 	

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5.	<p>Village Hall</p> <p>The Village hall committee are believed to be carrying out their own public consultation exercise currently. Outcomes to be considered in the plan.</p>	
6.	<p>Budget</p> <p>Analyse cost of preparing the Plan-</p> <ul style="list-style-type: none"> - Printing Printing costs to be sought for say 800 copies of a 10 page booklet summarising the plan for distribution at final consultation, together with 30 copies of the full plan (likely 40 pages) - Consultation meetings - Consultation work <p>Timing of engagement of a consultant discussed. Potentially from July 2015 (post consultation) to April 2016 (Submission)</p>	
7.	<p>LCC Meeting - MD – Ian Mackay</p> <p>IM would like to attend a future meeting (ian.mackay@leeds.gov.uk) - TR to contact and ask to attend the July meeting when the consultation is going on.</p>	TR
8.	<p>Next Meeting</p> <p>1 April 2015 at 7.30pm St Ricarius Church, Aberford.</p>	