

Minutes from Aberford and District Neighbourhood Development Plan Management Group meeting of 3rd November 2016

The venue for this meeting had been changed. This meeting was held at 8pm in the Oriel Room, St Ricarius Church, Aberford.

Attendees

Tom Robbins (Chair), David Cliff, David Howson, Michael Oakes, Ruth Reed, Mike Dando, Daniel Overend, Keith Dunwell

Agenda Item	Description
1.	<p>Apologies</p> <p>Andrew Hogg, , David Gluck</p>
2.	<p>Minutes of Last Meeting</p> <p>It was agreed that the minutes were a true and accurate record of the last meeting except for the amendments required.</p>
3.	<p>Funding</p> <p>Tom Robbins had returned the form to Locality requesting an extension to the deadline (to the end of March 2017. Locality had agreed to the request and funds must be used by the end of March 2017. Any unused funds must be returned but if necessary the NDP group could apply for funding again in April 2017.</p>
4.	<p>Project Plan</p> <p>Prior to the meeting Mike Dando had issued a revised project plan. Dates had gone back by three months due to the fact that a large development on the Parlington Estate had been put forward in the site allocations plan. A six week consultation needed to take place and the NDP would need to recognise the impact of this development should it take place.</p> <p>Mike Dando proposed that the draft plan should be submitted informally to LCC in November for EU screening requirements. The NDP groups should consult informally with land-owners, before the 6 week consultation period takes place. This could be carried out in January.</p> <p>Mike Dando will put a paper for this to the group at the December meeting for discussion</p>
5.	<p>Draft Plan</p> <p>Prior to the meeting Mike Dando had circulated the fourth draft of the plan. Chapter 1 had been added to chapters 2 & 3.</p>

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Chapter 6 had been revised based on the comments received following the last meeting of the group.

Following this meeting the group will concentrate on the elements within chapter 5 which had been identified by Mike Dando and respond to Mike Dando by **5pm on Friday 2nd December** to enable him to produce the fifth draft in time for the next NDP meeting on 8th December 2016.

Chapter 2

David Cliff will review the content and remove references to the elements which fall outside the plan area.

Chapter 3

Ruth Reed will add more detail relating to what was done, when it was done and what the outcomes were. The Walton NDP could be used as an example.

Chapter 4

Mike Dando will add references to transport, traffic & travel.

Chapter 5

5.1 Environment:

- Mike Dando to send assessment forms through so Parish Councillors can carry out assessments on the Local Green Space Enhancement list.
- Jubilee Field and the Cycle Route along Parlington Lane need adding to the Open Space list.

5.3 Community Facilities / Services:

- Policy CF1 is too complicated. Mike Dando has redrafted the policy and it does not clash with LCC policies. We need to add the fact that
- The Arabian Horse has been designated an Asset of Community Value.
- The Coal Staithes site should go on the Local Built Heritage list (full length of wall – should be drawn on a map)
- The approach to the Triumphal Arch should be added to the Local Green Infrastructure list.

5.5 New Facilities:

- **Mike Oakes** will update the list of appendices.
- **David Cliff, Tom Robins & Mike Oakes** will map items on the list.

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6.	<p>A.O.B.</p> <ul style="list-style-type: none">• Tom Robbins will request a copy of the Plan Area Designation Letter from LCC.• Mike Dando suggested the group should hold informal drop-ins at the start and the end of the consultation period. Mike Dando suggested the group has a workshop with LCC planning dept at some point in the future to obtain their assistance with the Parlington Policy.
6.	<p>Date of future meetings (open to all)</p> <ul style="list-style-type: none">• Thursday 8th December 2016. To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford (please note earlier start time).

Meeting closed 9:05pm