

## Minutes from Aberford and District Neighbourhood Development Plan Management Group meeting of 2<sup>nd</sup> March 2017

### Attendees

Tom Robbins (Chair), David Howson, Michael Oakes, Ruth Reed, Mike Dando,  
Keith Dunwell

Agenda Item	Description
1.	<p><b>Apologies</b></p> <p>Andrew Hogg, Daniel Overend, David Gluck, David Cliff</p>
2.	<p><b>Minutes of Last Meeting</b></p> <p>It was agreed that the minutes were a true and accurate record of the last meeting.</p>
3.	<p><b>Funding</b></p> <p>Mike Dando had provided an estimate of the costs for his work to be undertaken in this financial year, this was £1,420. The group agreed that this was a fair reflection of the work required and proposed that the Parish Council accept the estimate.</p> <p>Mike Dando had also submitted a proposal for the Neighbourhood Plan work required in the next financial year. One option was to give advice and support up to the assessment of the basic conditions statement (currently scheduled for July 2017), the cost of this was £5,995. Mike's second option was to offer advice and support up to submission (currently scheduled for September 2017). This would provide support which the NDP group felt was not available within the group and without such support the plan was in danger of being delayed further. This option would be £6,695. The group therefore recommends that the Parish Council accept Mike Dando's option of providing support to take the plan to the submission stage at £6,695.</p> <p>The group would make an application (on behalf of the Parish Council) to Locality for funding of £6,000 after the 1<sup>st</sup> of April 2017.</p>
4.	<p><b>Project Plan</b></p> <p>The current project plan goes up to adoption of the NDP by LCC. There may be some work required after LCC have returned the plan but this won't be known until that time. The Parish Council should make some contingency for this in its 2017 budget.</p> <p>The group is awaiting a date from LCC for the workshop to discuss the</p>

**Minutes from Aberford and District Neighbourhood Development Plan  
Management Group meeting of 2<sup>nd</sup> March 2017**

	<p>potential impact of the Parlington Development on the plan. Ideally the 6 week formal consultation will start in June. This leaves only 2 more NDP group meetings to discuss the final plan. The plan needs to be ready for the NDP meeting in May so it can be available for the Parish Council to approve at its meeting later in May.</p> <p>The plan will need formatting ready for submission. The group does not have the experience to do this and they recommend to the Parish Council that Mike Dando arranges this on behalf of the group.</p>
<p><b>5.</b></p>	<p><b>Informal Site Consultation</b></p> <p>There had been 12 separate responses covering 36 of the 77 site designations.</p> <p>The group reviewed these responses and agreed which sites should be removed from the plan and which should remain.</p>
<p><b>6.</b></p>	<p><b>Draft Plan</b></p> <ul style="list-style-type: none"> <li>• The Parish Council had agreed to the NDP groups proposal that the plan referred only to Key Points/Principals (e.g. what benefits the village might have from planning gains) relating to the Parlington Development and that a statement made it clear that the purpose of this section was a contingency in case the development went ahead, the Parish Council's view that the development should not go ahead still stood. Mike Dando will draft this up and it will be agreed at the next NDP meeting and then signed off at the Parish Council's meeting in April.</li> <li>• Mike Dando had made some amendments to chapter 5 of the draft based on Ian Mackay's comments.</li> <li>• A Foreward needs to be written. This will be done by Tom Robbins in consultation with David Howson.</li> <li>• Chapter 2, Plan Area needs to be updated with reference to current issues (e.g. Parlington Development, loss of facilities over recent years, potential loss of green-belt). Keith Dunwell offered to update this section.</li> <li>• The details of the defined village core and extended village core need to be sent to Mike Dando. Mike Oakes will do this.</li> <li>• Mike Dando will add a viability clause to policy CF1</li> <li>• Mike Dando and Mike Oakes will meet to discuss the assessments for designated sites.</li> </ul> <p><u>ACTION:</u> Members of the NDP group need to read through the policies in detail and feedback comments/queries to Mike Dando by 24<sup>th</sup> March.</p>

**Minutes from Aberford and District Neighbourhood Development Plan  
Management Group meeting of 2<sup>nd</sup> March 2017**

<b>6.</b>	<b>A.O.B.</b>  None
<b>6.</b>	<b>Date of future meetings (open to all)</b> <ul style="list-style-type: none"><li>• <b>Thursday 6<sup>th</sup> April 2017.</b> To be held at <b>7:00pm</b> at Pearce Bottomley Architects, Roman Ridge, Aberford</li><li>• <b>Thursday 4<sup>th</sup> May 2017.</b> To be held at <b>7:00pm</b> at Pearce Bottomley Architects, Roman Ridge, Aberford</li></ul>

Meeting closed 9:00pm

draft