

Minutes from Aberford and District Neighbourhood Development Plan Management Group meeting of 6th April 2017

Attendees

Tom Robbins (Chair), David Howson, Michael Oakes, Ruth Reed, Mike Dando,
David Cliff

Agenda Item	Description
1.	<p>Apologies</p> <p>Keith Dunwell, Andrew Hogg, Daniel Overend, David Gluck</p>
2.	<p>Minutes of Last Meeting</p> <p>It was agreed that the minutes were a true and accurate record of the last meeting.</p>
3.	<p>Funding</p> <p>Tom Robbins had started preparing the work to show how last year's grant money had been spent. Some invoices needed to be scanned. The application for funding this year can be made once the £9,000 from the previous application had been spent.</p> <p>Our situation, being a complex one due to the potential growth rate in the area, should ensure that we receive a further grant of £6,000.</p> <p>This would need to be spent by the end of September 2017.</p>
4.	<p>Project Plan</p> <p>Work continues to the schedule of the Project Plan. The group is still waiting for a date from LCC regarding a workshop to discuss the potential impact of the Parlington Development on the Neighbourhood Plan. The group still aims to have a final draft available for submission to the Parish Council meeting in May.</p>
5.	<p>Informal Site Consultation</p> <p>No further action was required following the consultation.</p>
6.	<p>Draft Plan</p> <p>Tom Robbins will write the Foreword and send it on to Mike Dando.</p> <p>The group reviewed draft 8 with Mike Dando and noted amendments and answered some outstanding questions.</p> <ul style="list-style-type: none"> • <i>Page 18. Policy E3:</i> This is now referred to as Candidate Local

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	<p>Wildlife Sites. Some of the sites on our list may also be eligible to add to a list being compiled by Leeds City Council. Any items on our list which are not eligible to go on Leeds City Council's list may need to go on a new list in our Neighbourhood Plan, this list could be called "Neighbourhood Wildlife Sites". Mike Dando will follow this up.</p> <ul style="list-style-type: none">• Mike Dando will check whether the woodland areas in the north of the parish (and not currently in the plan) should be added to this policy.• <i>Page 25. Policy BH1:</i> Site names were verified.• <i>5.6 Parlington New Sustainable Settlement:</i> The NDP group was happy with the text Mike Dando had written. Mike Dando will send this part to Leeds City Council and this will provide some guidance for the workshop which will be held once LCC has arranged a date.• <i>Page 47. Project Delivery Plan:</i> This was a list of all the community actions from the Neighbourhood Plan shown in one table. The NDP group is to review the list and prioritise the actions (some have already been prioritised in sections of the Neighbourhood Plan). The group is to return this to Mike Dando by 23rd April. Mike Dando will colour code the actions based on the policy areas they relate to.• <i>Page 48. Appendices:</i> This is already a long document, some appendices may not relate to specific parts of the plan (e.g. Listed Buildings and Ancient Monuments) and these could become part of the evidence rather than part of the appendices. Mike Dando will look at the appendices and recommend any which may be moved from the plan.• <i>Appendix 13. Assets of Community Value:</i> It was suggested that other assets might be added such as<ul style="list-style-type: none">○ Becksid Paddock (Simpsons' Filed)○ Land north of Markham Cottages○ Aberford Albion Football field○ Bowling greenMembers of the group should consider whether any other areas needed to be registered with Leeds City Council as Assets of Community Value.• <i>Schedule of Maps:</i> A plan of the boundaries for the village core and extended village core will be drawn up by Mike Oakes and Tom Robbins• <i>Design Costs:</i> Mike Dando had provided an informal indication of costs for the design, formatting and printing of the finished NDP. This came to £1,875 (no VAT payable). The NDP group recommended that the Parish Council approve this expenditure at the April Parish Council meeting.
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	<p><u>ACTION</u>: Members of the NDP group need to return any feedback comments/queries to Mike Dando by 23rd April.</p>
6.	<p>A.O.B.</p> <p>None</p>
6.	<p>Date of future meetings (open to all)</p> <ul style="list-style-type: none">• Thursday 4th May 2017. To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford• Thursday 1st June 2017. To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford

Meeting closed 8:40pm